

# Veri FIDO ADM User Manual V1.0.0

## Revision History

Version	Date	Writer	Description
1.0.0	2025/9/12	Kris	First version.

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## 1. System Function Overview

Module	Function	Description
Account service	Login	Provide system administrator and RP administrator login access.
	Password Change	Change the password of the currently logged-in account.
	FIDO registration	Register for the FIDO service using the currently logged-in account. For subsequent logins, FIDO is available.
	Logout	Log out of the system.
Website Management	System Menu Management	Menu classification and function item configuration can be performed based on actual requirement.

	System Function Management	Configure the menu function based on actual requirement.
System Management	System Code Management	System-related information and business functions for system managers and system operators.
	Operation Log Query	All login users' operation records are collected and displayed here with source IP and the execution results.
Authority Management	Group Management	Enable administrators to create functional groups tailored to operational tasks and allocate permissions to various user accounts within "User Management".
	Group Query	Provide search of groups' information in the system only.
	User Management	Allow the system administrators to create more system administrators and tenant administrators.
	User Query	Provide search of users' information in the system only.

Corporation Management	Tenant Management	Allow system administrators to add new tenant data.
	Tenant Query	Provide search of tenants' information in the system only.
	Division Management	Allow system administrators and tenant managers to add new division data.
	Division Query	Provide the search of divisions' information in the system only.
	Service Endpoint Management	Allow system administrators and tenant managers to add new service endpoints and register them to FIDO server.
	Service Endpoint Query	Provide search of service endpoint information of the tenant.
	Service Endpoint Member Management	Provide the tenant administrator to manage the user data of FIDO registration with the specific service endpoint, including the function of enabling and disabling member status.

	UAF Trusted Facet	Provide management of FACET ID for apps to process FIDO authentication.
	App Settings	Provide the management of app device fingerprint and component names for app to process FIDO authentication.
	FIDO Log Query	Provide detailed information about FIDO transactions in each service endpoint. System administrators is allowed to query all service endpoints, and tenant administrators is allowed to only query their subordinate divisions and service endpoints.
Report Management	FIDO Log Report	Provide the function of searching and downloading FIDO Log reports.
	Grafana Report	When the DiiA enhanced feature is enabled, Grafana Report page is available to show the reports.

Reconfirm Management	Reconfirm Management	Manage the operations to be approved before taking effect.
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## 2. System Operation Instructions

### 2.1 Account Service

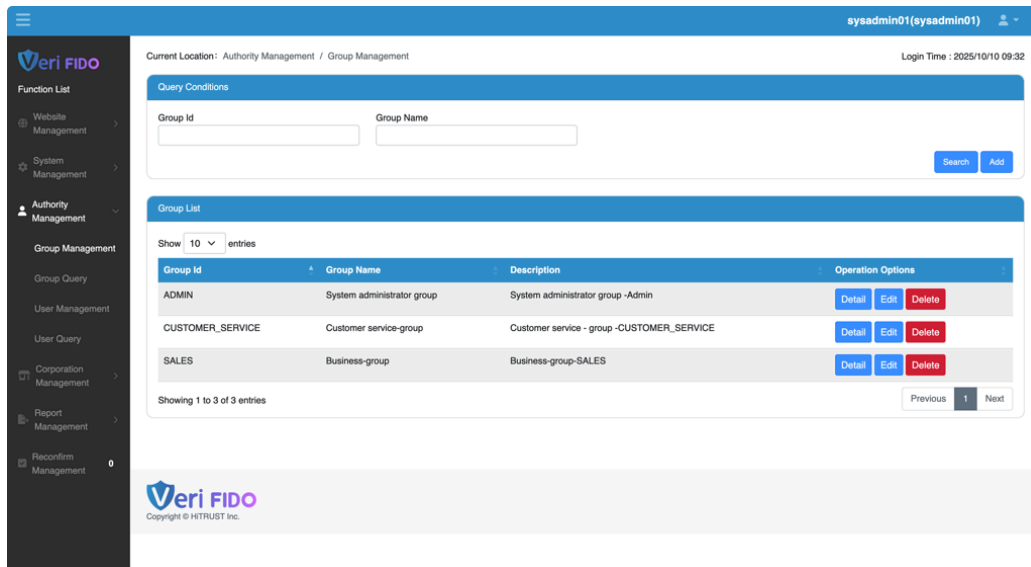
#### 2.1.1 Login

##### 2.1.1.1 System Administrator Password Login

To use the "Veri-FIDO ADM System", it is required to login to the system with user account and password on the system login page first.



1. Open the system login page.
2. Input an account and the password.
3. Select a language.
4. Click "Submit" button.
5. The page jumps to the homepage of Veri-FIDO ADM after successful verification.

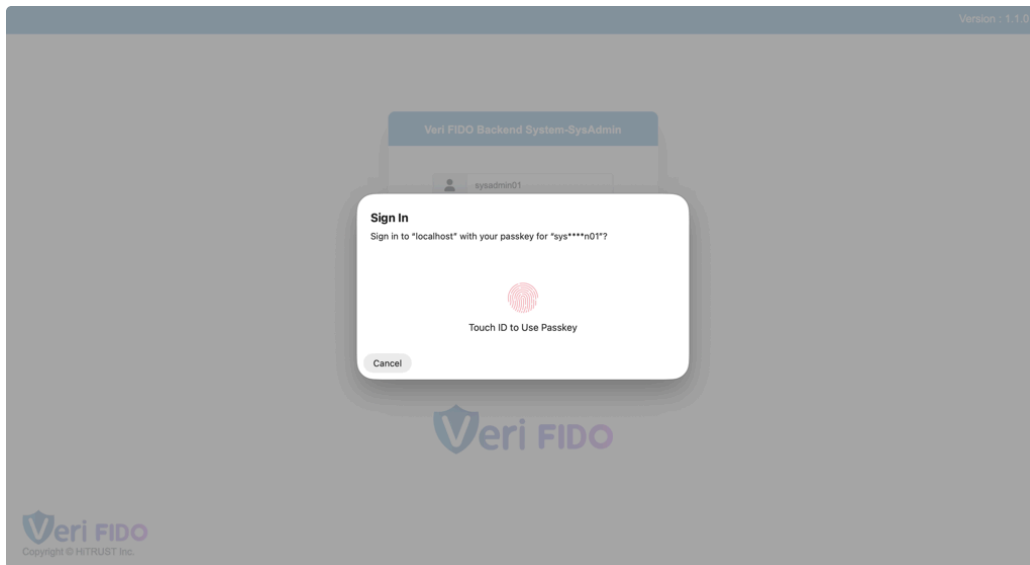


### 2.1.1.2 System Administrator FIDO Login

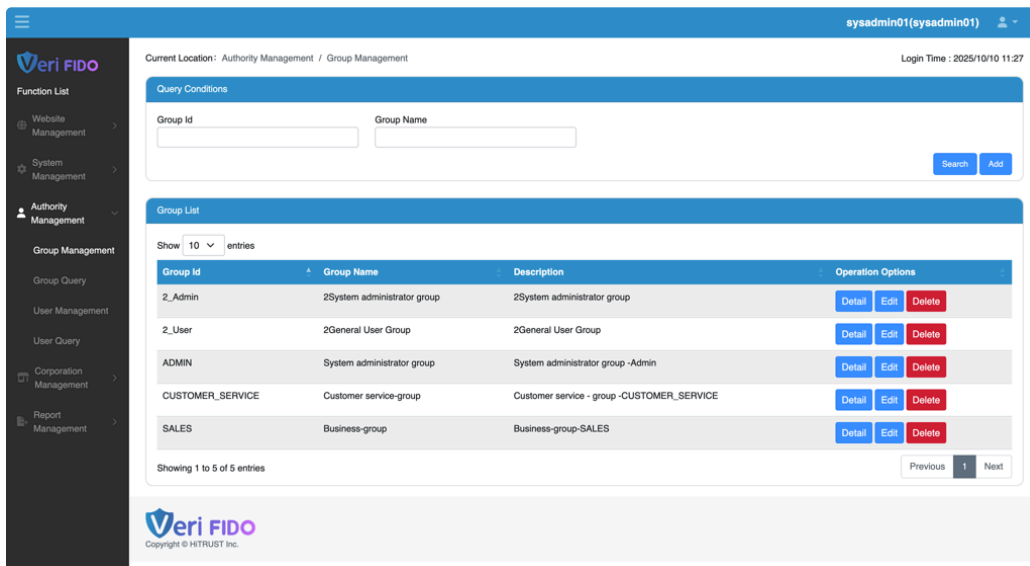
Log in via the system administrator login page by entering the user account, and access the homepage after FIDO authentication. For the FIDO login to work, it is required to first log in with account and password, and complete FIDO registration.



1. Open the system administrator login page.
2. Input an user account.
3. Select a language.
4. Click “FIDO login“ button.

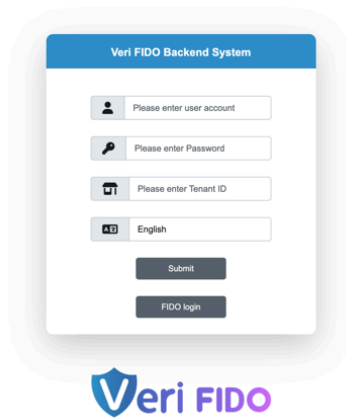


5. After successful FIDO authentication, the page automatically jumps to the homepage of the system.



### 2.1.1.3 Tenant Administrator Password Login

Open the system's tenant administrator login page and enter the account, password, and unified number. After successful verification, the homepage is shown.



Veri FIDO Backend System

Please enter user account

Please enter Password

Please enter Tenant ID

English

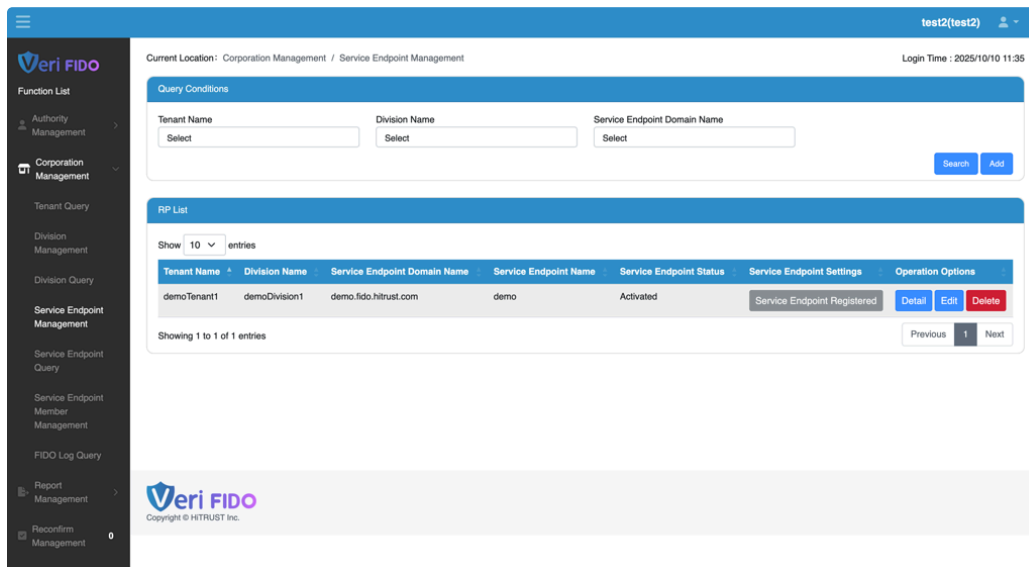
Submit

FIDO login

Veri FIDO



1. Open the tenant administrator login page.
2. Input the account, password and the tenant ID.
3. Select a language.
4. Click “Submit” button.
5. The page jumps to the homepage of Veri-FIDO ADM after successful verification.



test2(test2) Login Time : 2025/10/10 11:35

Current Location: Corporation Management / Service Endpoint Management

Query Conditions

Tenant Name: Select Division Name: Select Service Endpoint Domain Name: Select

Search Add

RP List

Show 10 entries

Tenant Name	Division Name	Service Endpoint Domain Name	Service Endpoint Name	Service Endpoint Status	Service Endpoint Settings	Operation Options
demoTenant1	demoDivision1	demo.fido.hitrust.com	demo	Activated	Service Endpoint Registered	Detail Edit Delete

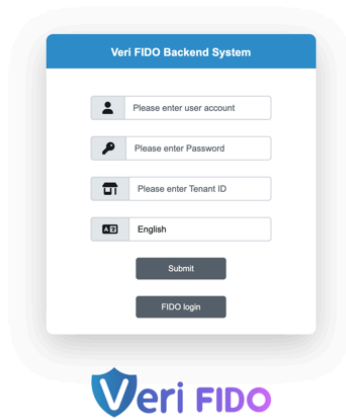
Showing 1 to 1 of 1 entries

Previous 1 Next

Veri FIDO  
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#### 2.1.1.4 Tenant Administrator FIDO Login

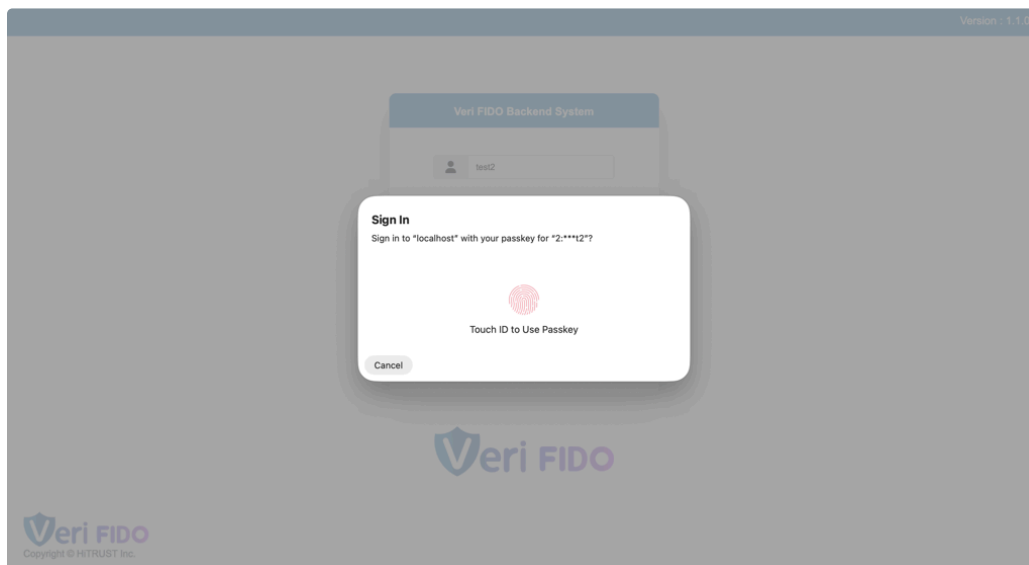
Enter the correct account, the password, and the tenant ID on the login page. After verification, the page jumps to the homepage.



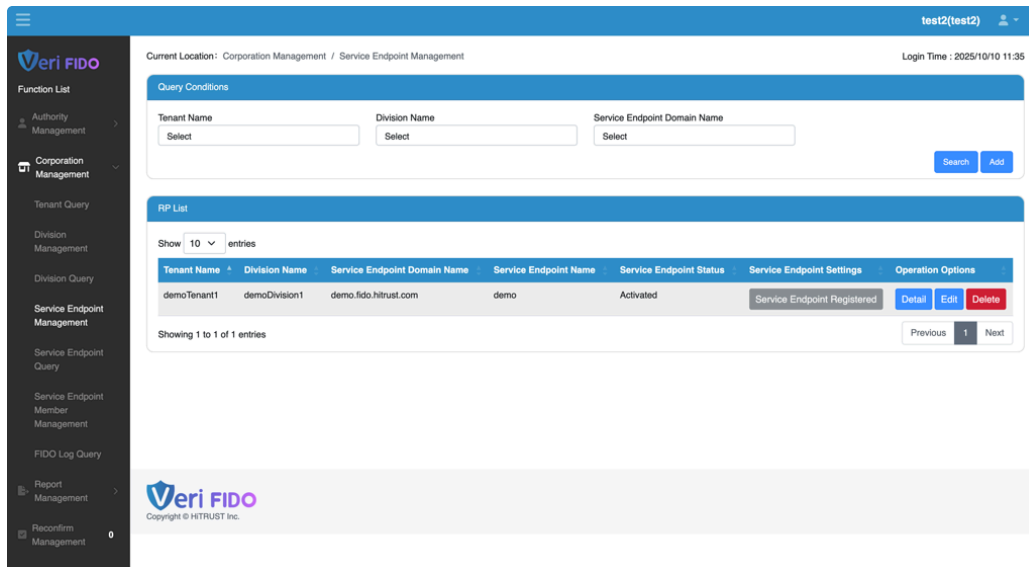
The image shows a login form titled "Veri FIDO Backend System". It contains four input fields: "Please enter user account", "Please enter Password", "Please enter Tenant ID", and a language dropdown menu currently set to "English". Below the fields are two buttons: "Submit" and "FIDO login". The Veri FIDO logo is positioned below the form.



1. Open the tenant administrator login page.
2. Input the account and the tenant ID.
3. Select a language.
4. Click “FIDO Login“ button.



5. After successful FIDO authentication, the page jumps to the homepage automatically.



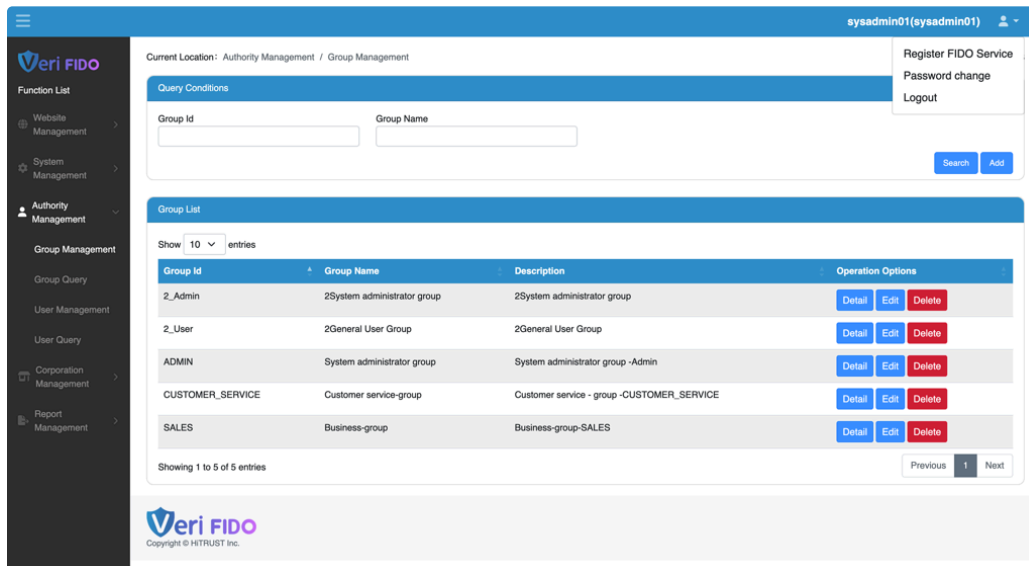
### 2.1.1.5 Menu List

Users with different permissions will see different lists, and the main functions are as follows:

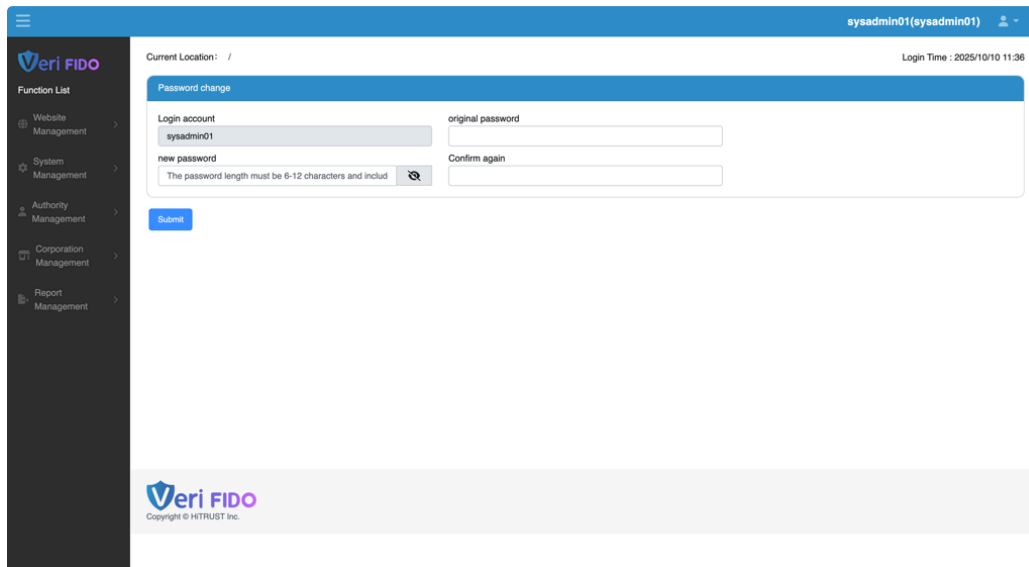
- **Website Management:** Provide master-slave management of the system itself.
- **System Management:** Provide system-related parameter setting and operation log query.
- **Authority Management:** Provide group management and user management.
- **Corporation Management:** Provide Tenant Management、Tenant Query、Division Management、Division Query、Service Endpoint Management、Service Endpoint Query、Service Endpoint Member Management and FIDO log query.
- **Report Management:** Provide export service of various reports.
- **Reconfirm Management:** To manage the operation that needs to be reviewed before being effective. Each user can set functions to be reviewed in the Authority Management - Group Management.

Default functions to be reviewed: User Management, Tenant Management, Division Management, Service Endpoint Management and Service Endpoint Member Management.

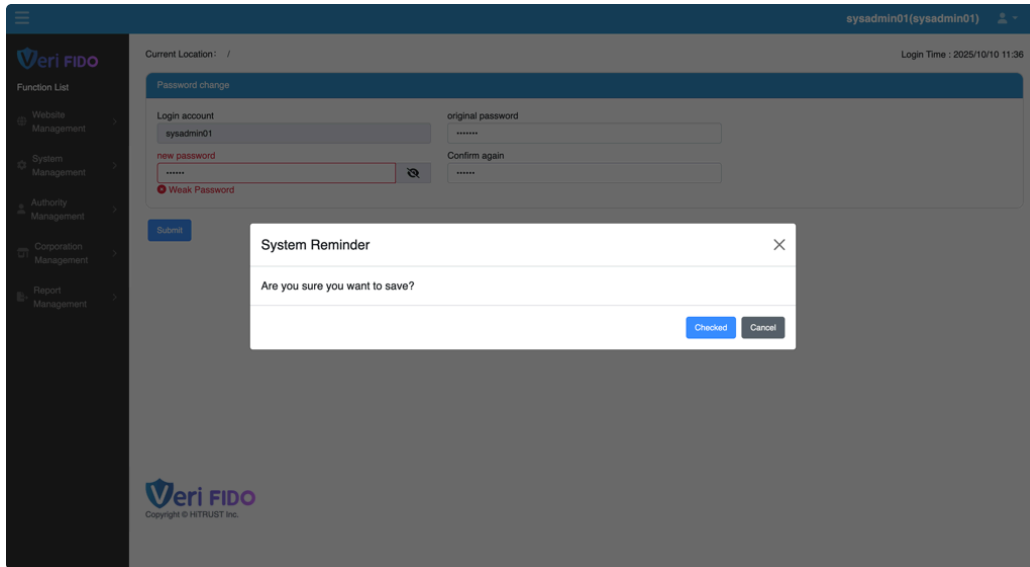
## 2.1.2 Password Change



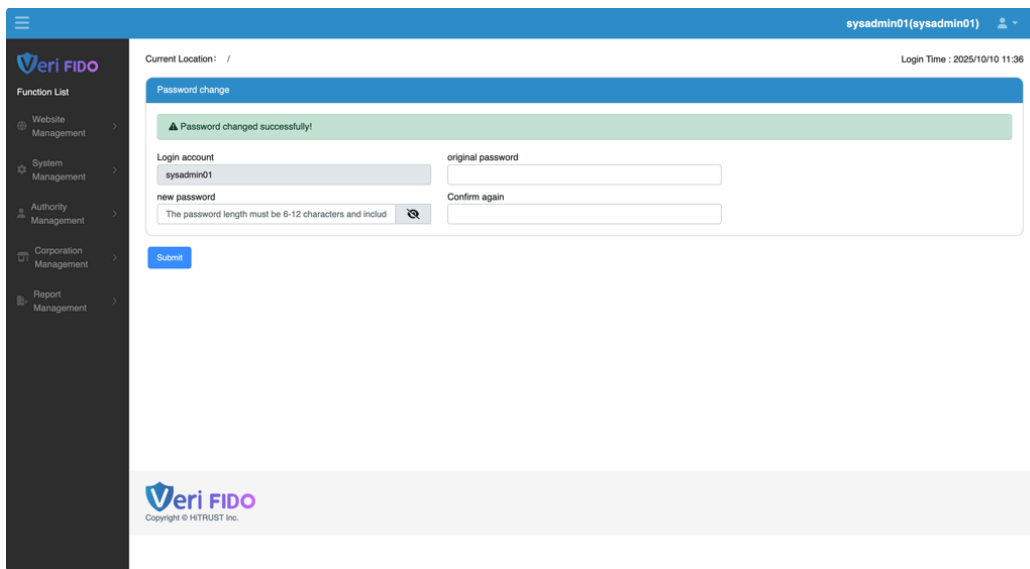
1. Click the small arrow next to the account icon in the upper right corner, select "Password change", and you will enter the Password Change page.



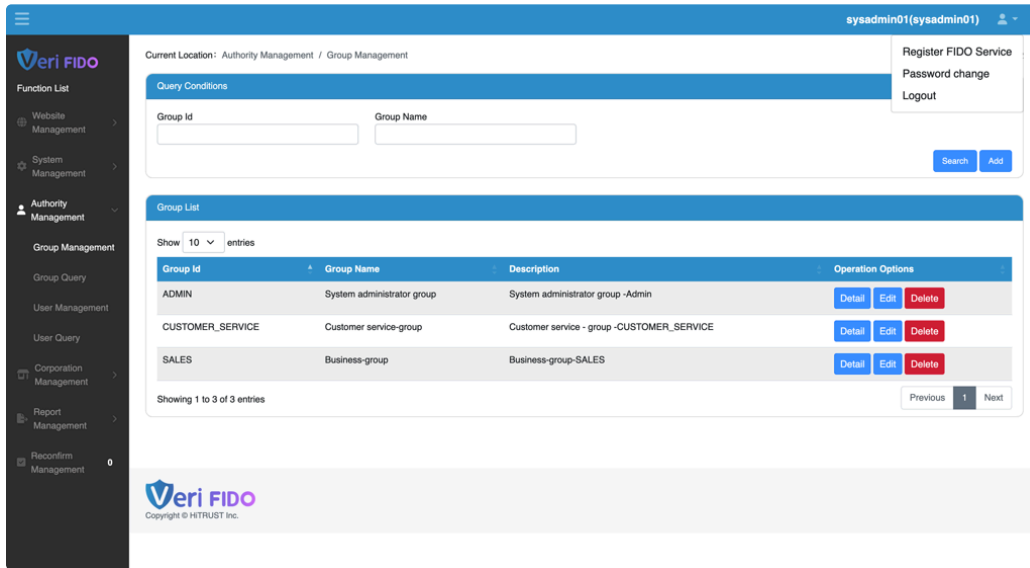
2. Input the original password, new password, and Confirm again and click "Submit".



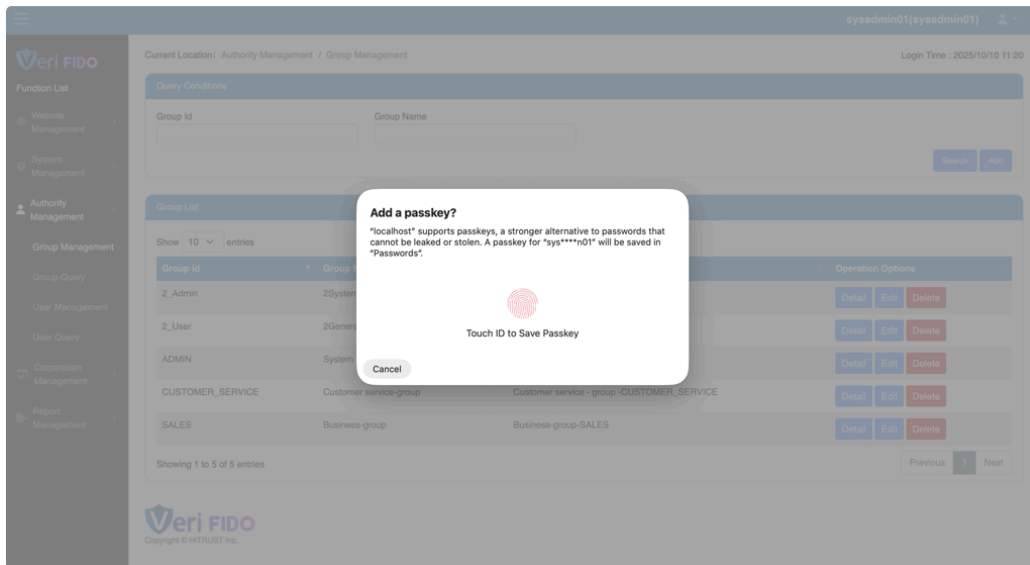
3. Click “Checked” button in the prompt box.



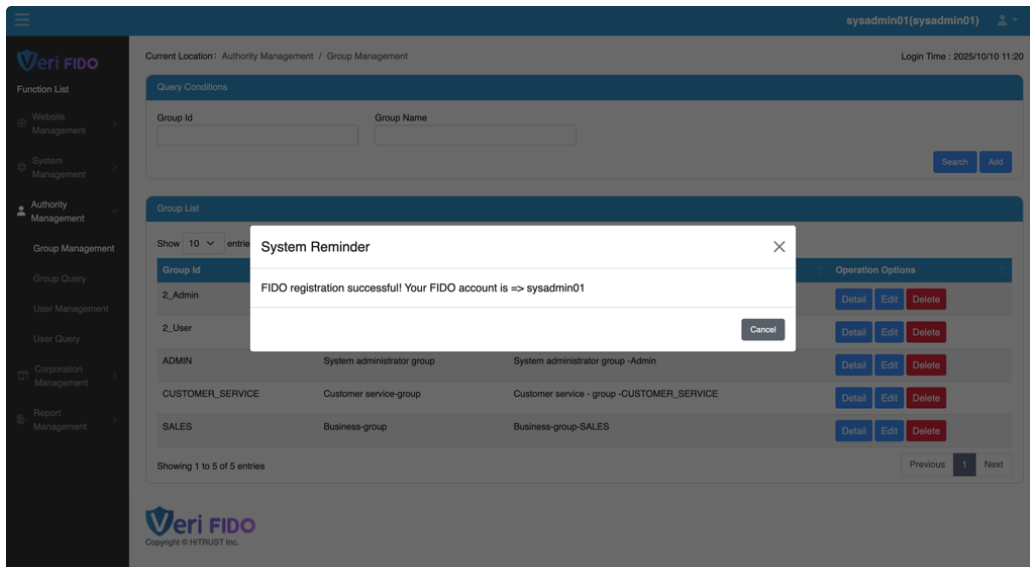
## 2.1.3 Register FIDO Service



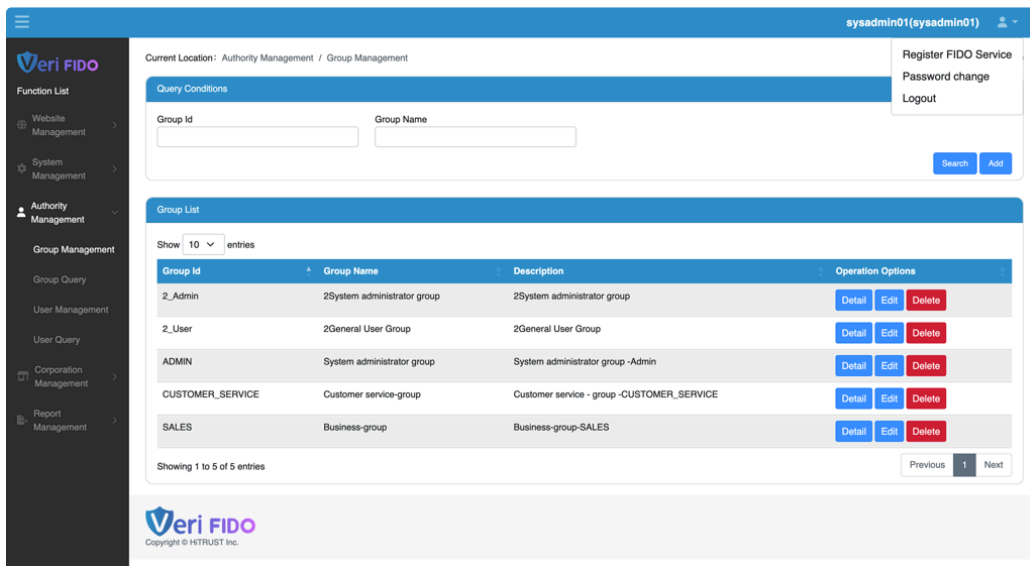
1. Click the small arrow next to the account icon in the upper right corner, and select "Register FIDO Service".



2. Follow the system prompts to complete biometric verification and finish FIDO service registration.



## 2.1.4 Logout



1. Click the small arrow next to the account icon in the upper right corner, and select "Logout".

## 2.2 Website Management

### 2.2.1 System Menu Management

#### 2.2.1.1 Search

1. Click "Website Management" - "System Menu Management" to access this function.

2. Input language, name or nothing in Query Condition part.

3. Click "Search" button.

The screenshot shows the Veri FIDO System Menu Management page. The top navigation bar includes the Veri FIDO logo, the current location 'Website Management / System Menu Management', and the user 'sysadmin01(sysadmin01)' with a login time of '2025/10/10 11:20'. The left sidebar lists various management functions. The main content area is divided into two sections: 'Query Conditions' and 'Function Class List'. The 'Query Conditions' section has two input fields: 'Query Language' (with 'English' entered) and 'Function Class Name'. A 'Search' button is located to the right. The 'Function Class List' section shows a table with 7 entries. The table has columns for 'Function Class Name - Traditional Chinese', 'Function Class Name - Simplified Chinese', 'Function Class Name - English', 'Function Class Order', and 'Operation Options'. The 'Operation Options' column contains 'Edit' and 'Delete' buttons for each row. The table is currently showing 1 to 7 of 7 entries.

Function Class Name - Traditional Chinese	Function Class Name - Simplified Chinese	Function Class Name - English	Function Class Order	Operation Options
網站管理	网站管理	Website Management	1	Edit Delete
系統管理	系统管理	System Management	2	Edit Delete
權限管理	权限管理	Authority Management	3	Edit Delete
機構管理	机构管理	Corporation Management	4	Edit Delete
業務管理	业务管理	Business Management	5	Edit Delete
報表管理	报表管理	Report Management	6	Edit Delete
覆核管理	覆核管理	Reconfirm Management	7	Edit Delete

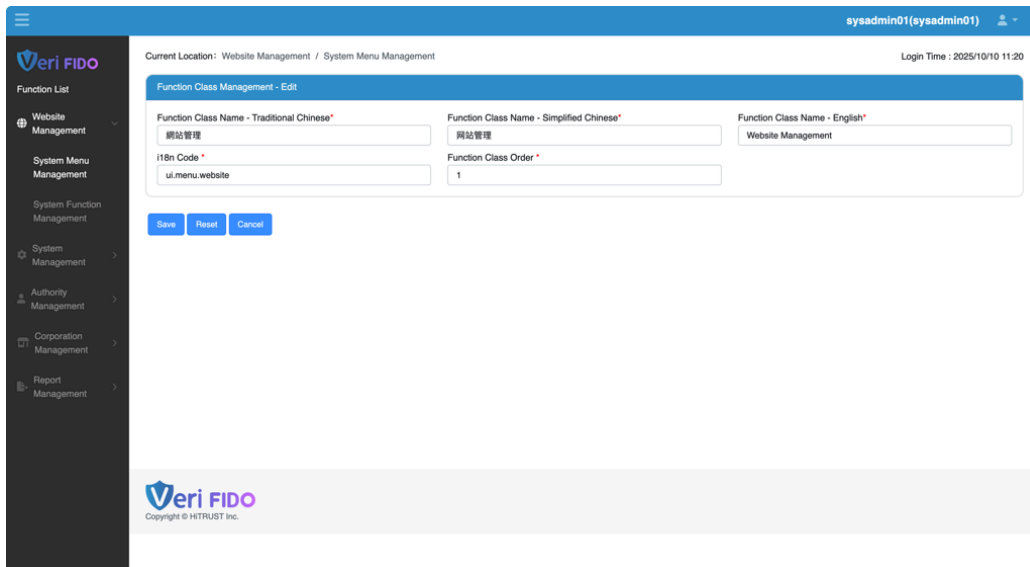
### 2.2.1.2 Edit

1. Click "Website Management" - "System Menu Management" to access the page.

This screenshot is identical to the one above, showing the Veri FIDO System Menu Management page. The 'Query Conditions' section is empty, and the 'Function Class List' table is visible. The 'Operation Options' column contains 'Edit' and 'Delete' buttons for each row. The table is currently showing 1 to 7 of 7 entries.

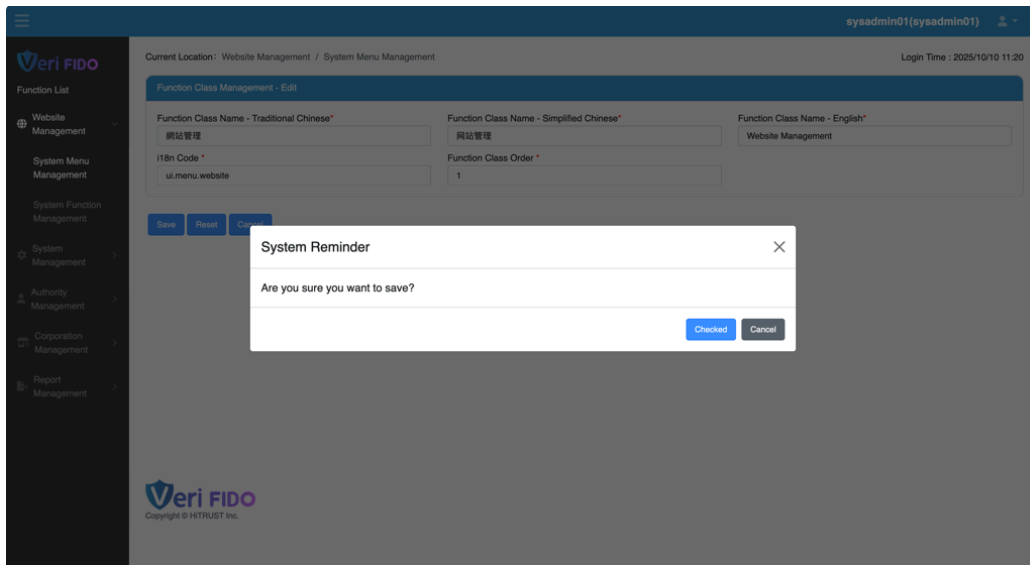
Function Class Name - Traditional Chinese	Function Class Name - Simplified Chinese	Function Class Name - English	Function Class Order	Operation Options
網站管理	网站管理	Website Management	1	Edit Delete
系統管理	系统管理	System Management	2	Edit Delete
權限管理	权限管理	Authority Management	3	Edit Delete
機構管理	机构管理	Corporation Management	4	Edit Delete
業務管理	业务管理	Business Management	5	Edit Delete
報表管理	报表管理	Report Management	6	Edit Delete
覆核管理	覆核管理	Reconfirm Management	7	Edit Delete

2. Select an item in the list and click "Edit" button.

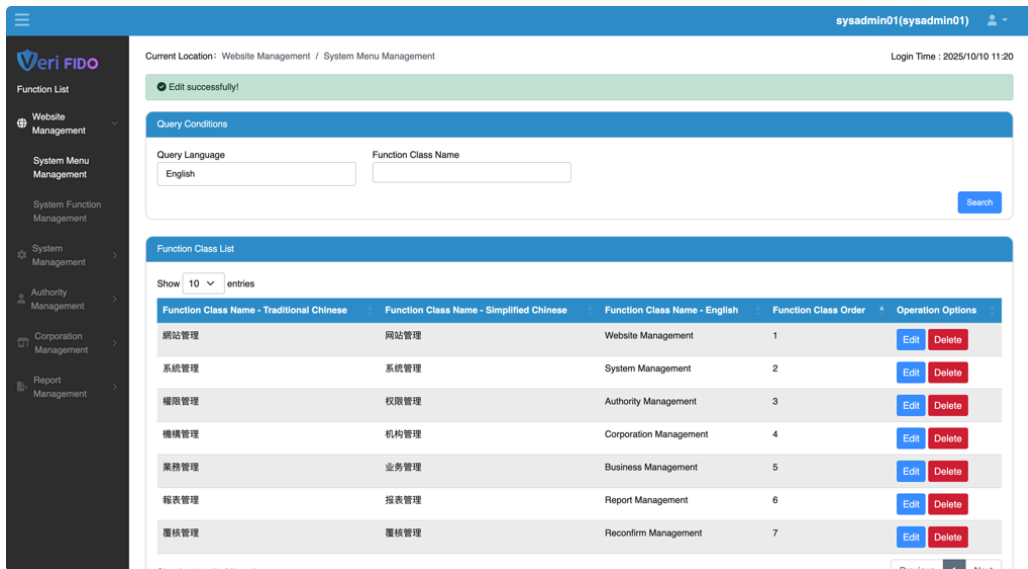


3. Make required changes.

4. Click "Save" button to pop up a prompt box.

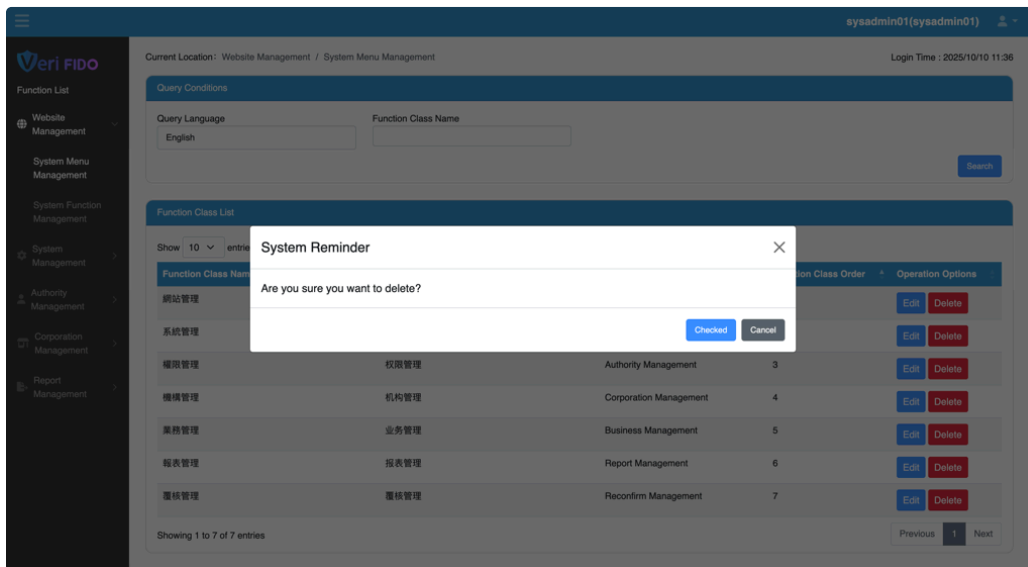


5. Click "Checked" button.

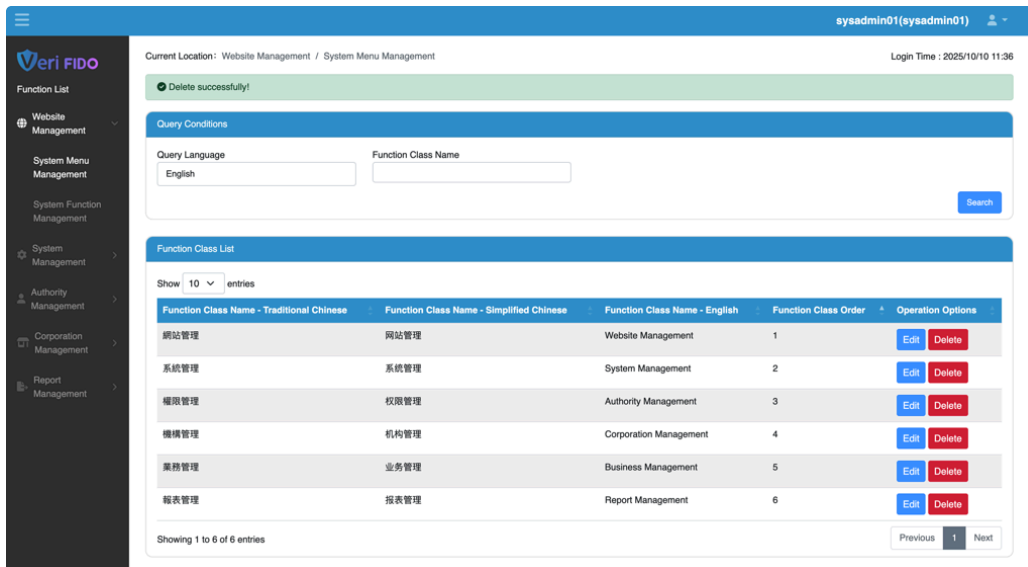


### 2.2.1.3 Delete

1. Click "Website Management" - "System Menu Management" to access the page.
2. Click "Delete" button of an item in the list to pop up a prompt box.



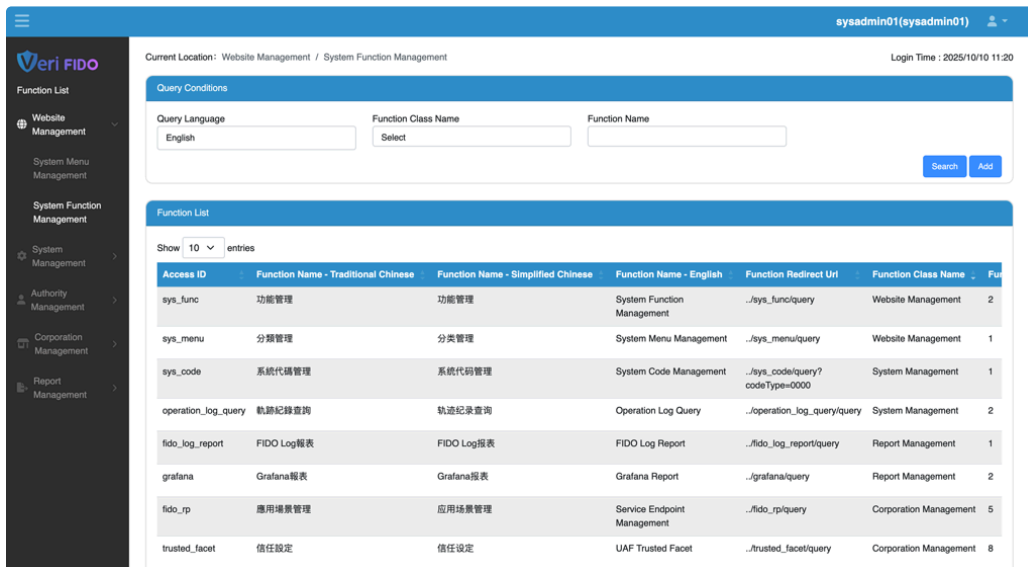
3. Click "Checked" button.



## 2.2.2 System Function Management

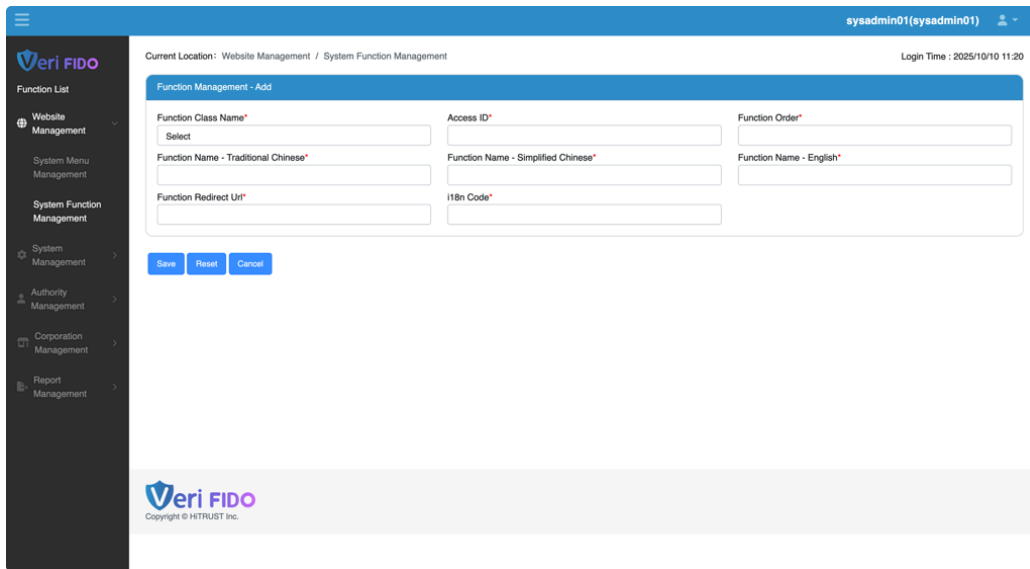
### 2.2.2.1 Search

1. Click "Website Management" - "System Function Management" to access the function.
2. Input a language, name or nothing in the Query Conditions.
3. Click "Search" button.



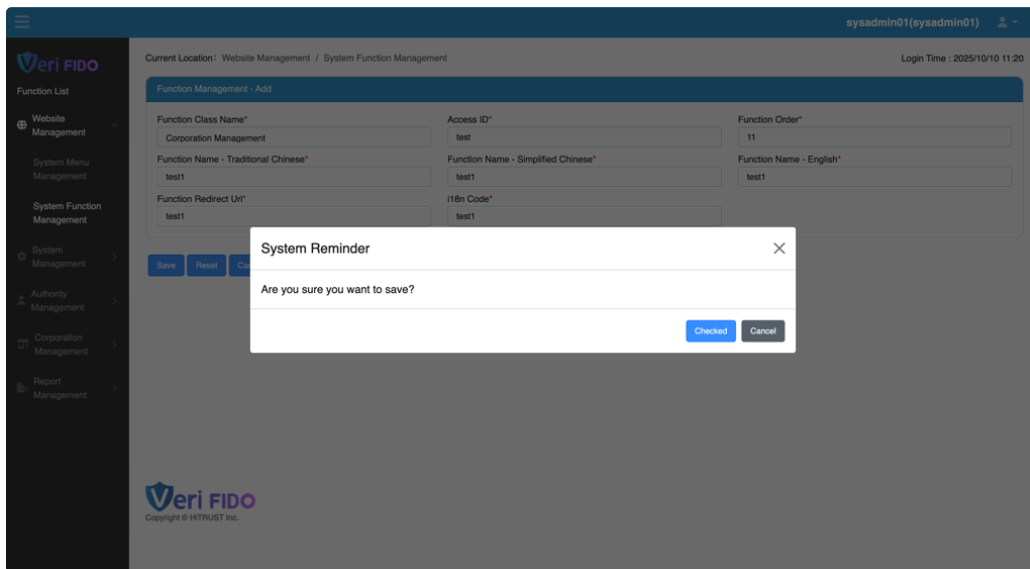
### 2.2.2.2 Add

1. Click "Website Management" - "System Function Management" to access this function.
2. Click "Add" button to access the addition page.

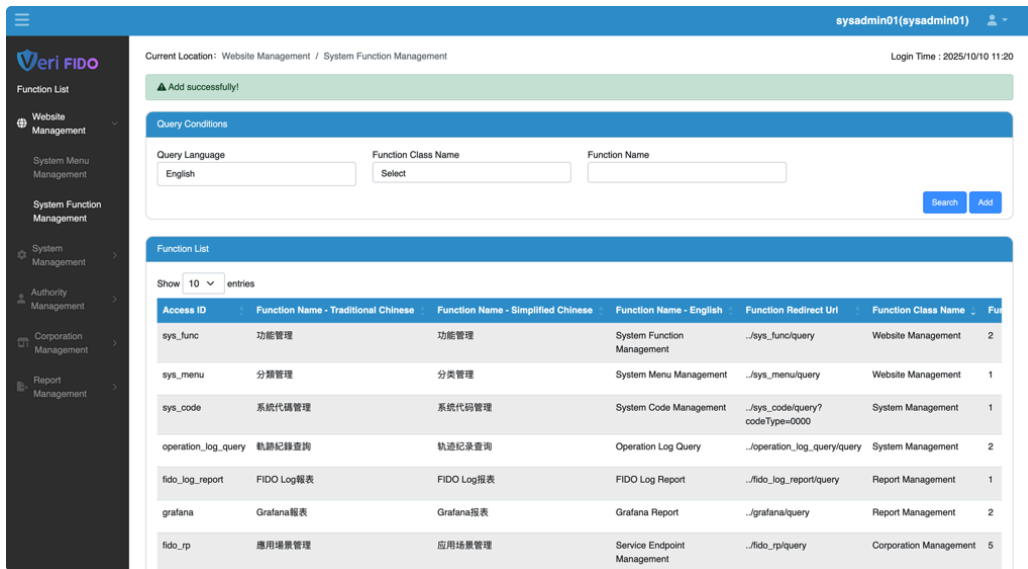


3. Enter the class name, function code, function name, function order, and function jump path to be added.

4. Click "Save" button to pop up a prompt box.

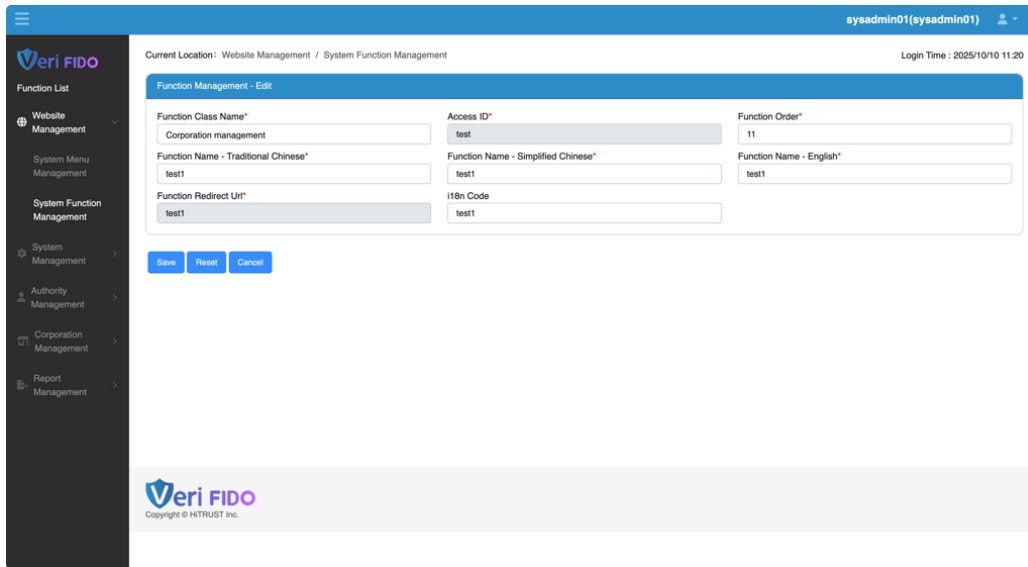


5. Click "Checked" button.

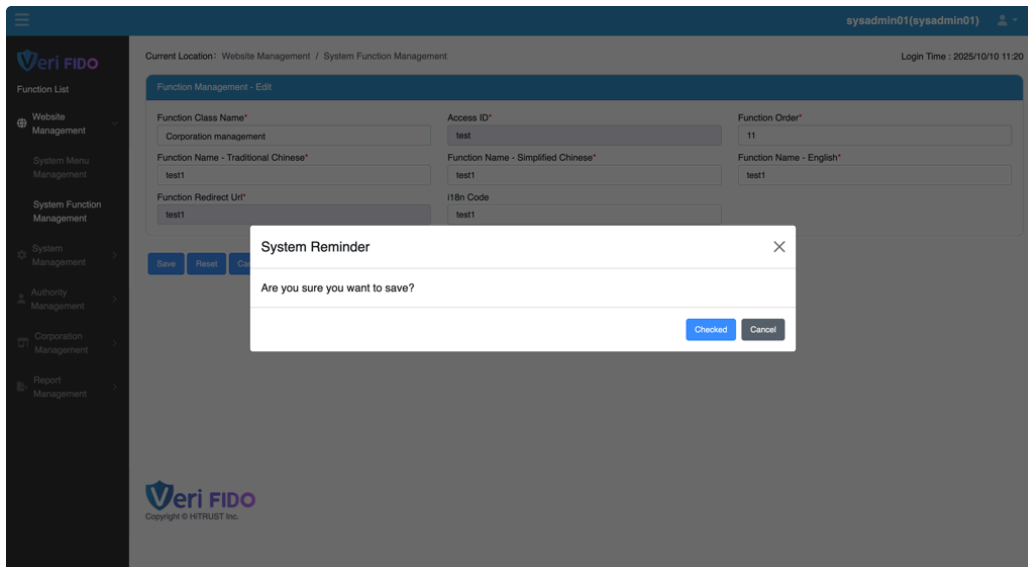


### 2.2.2.3 Edit

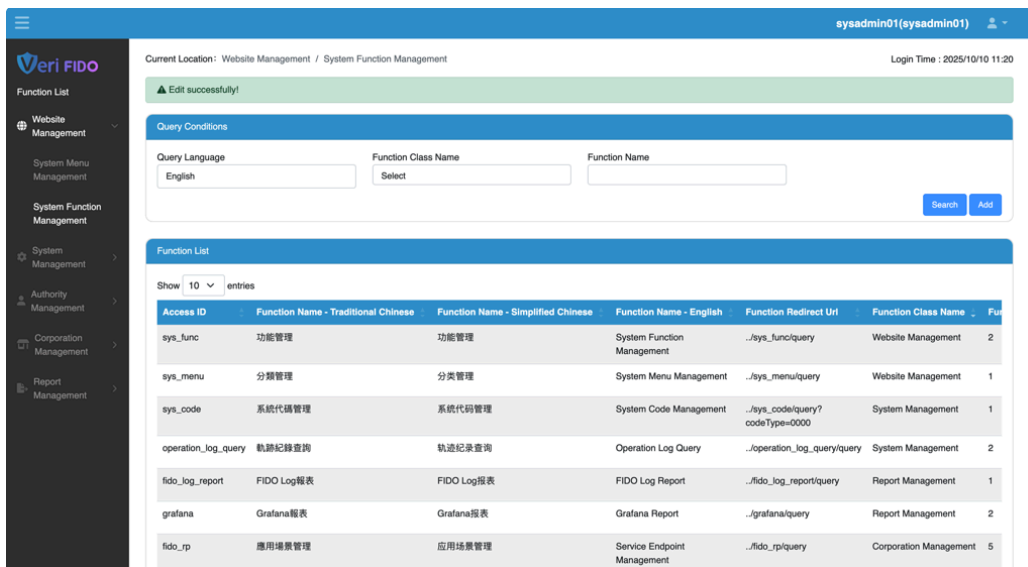
1. Click "Website Management" - "System Function Management" to access this function.
2. Select an item in the list and click "Edit" button.



3. Modify the data as needed.
4. Click "Save" button to pop up a prompt box.

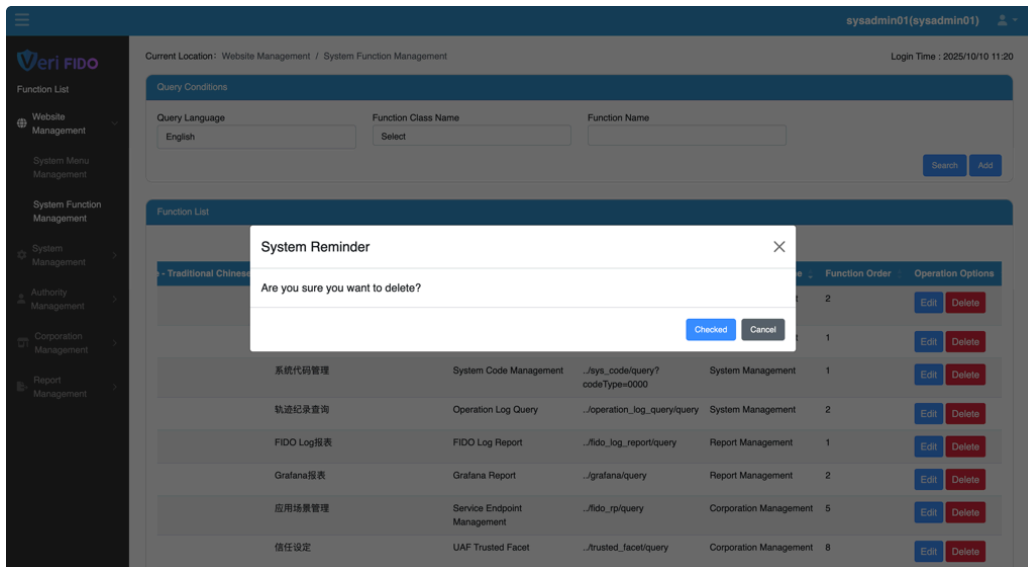


5. Click "Checked" button.

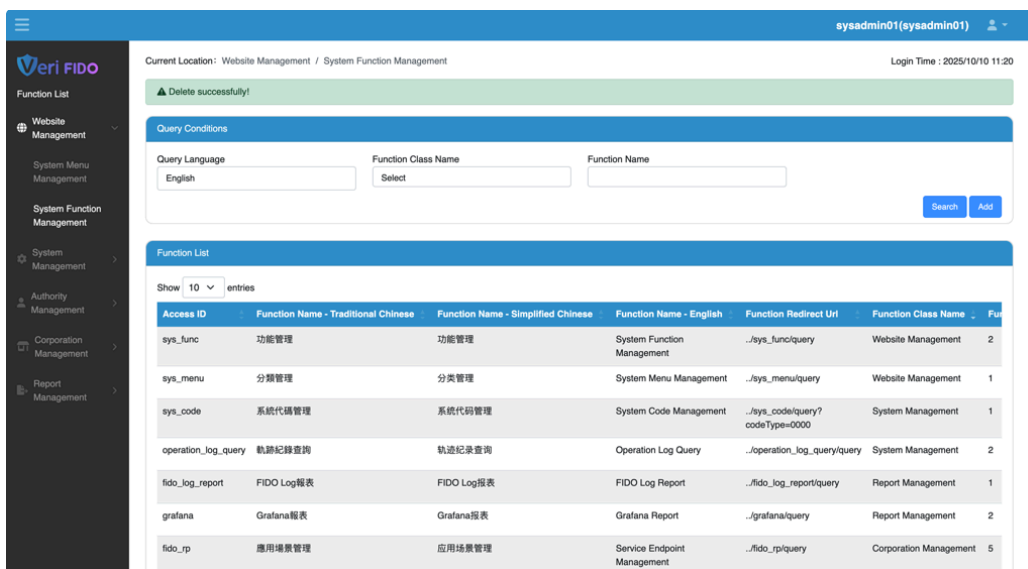


#### 2.2.2.4 Delete

1. Click "Website Management" - "System Function Management" to access this function.
2. Click "Delete" button of an item in the list to pop up a prompt box.



3. Click "Checked" button.

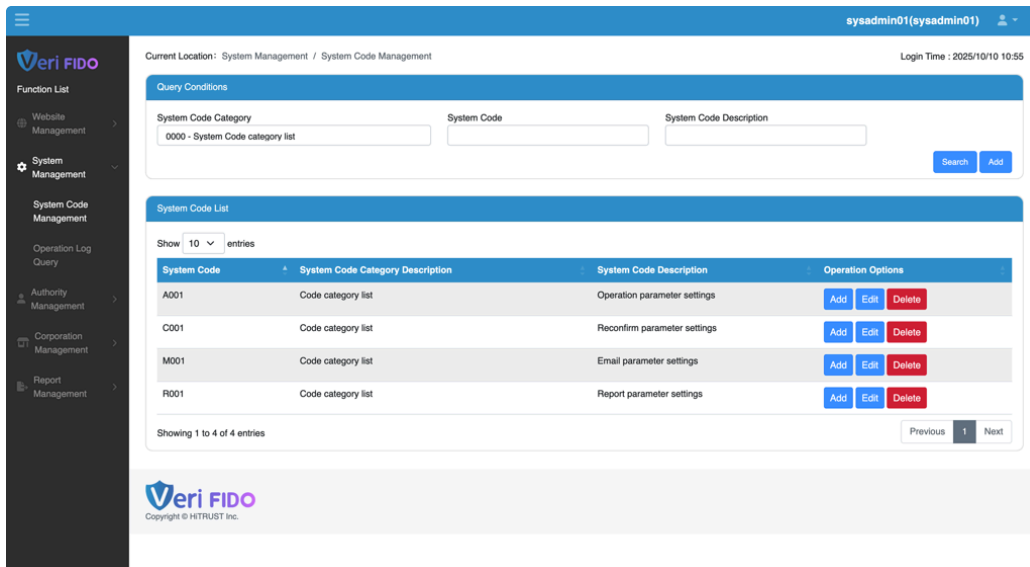


## 2.3 System Management

### 2.3.1 System Code Management

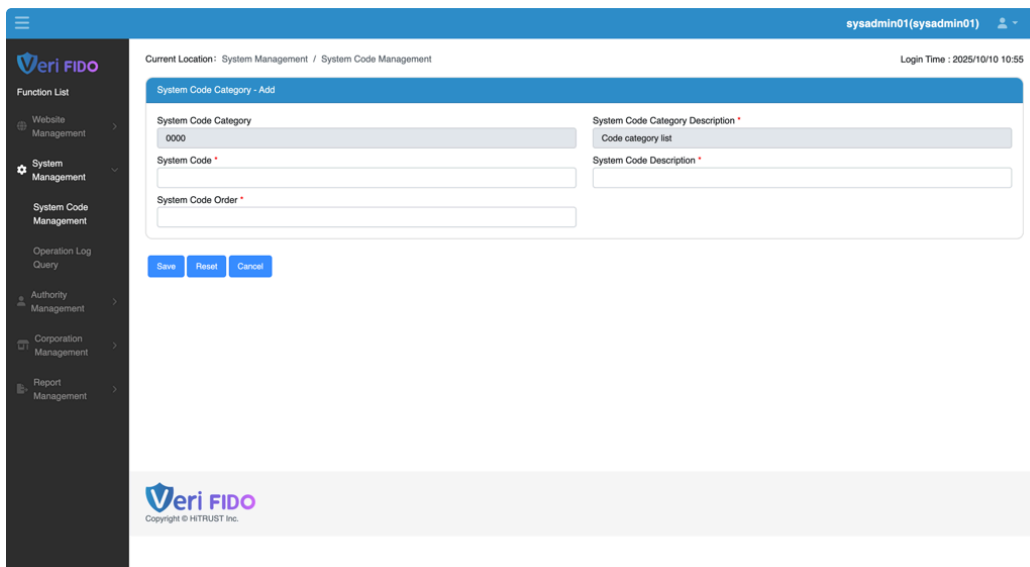
#### 2.3.1.1 Search

1. Click "System Management" - "System Code Management" to access this function.
2. Input category, code, description or nothing in the Query Conditions area.
3. Click "Search" button.

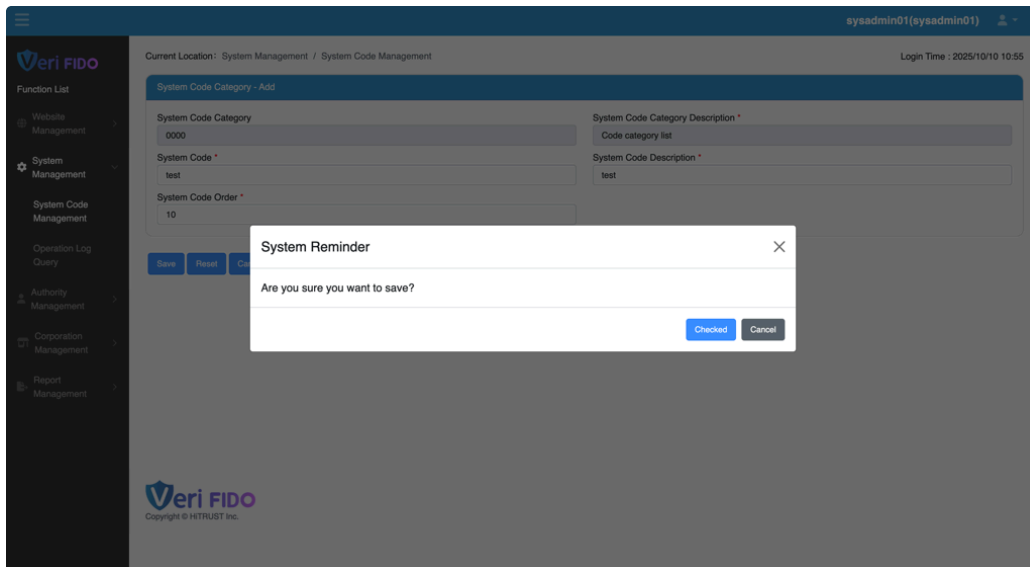


### 2.3.1.2 Add

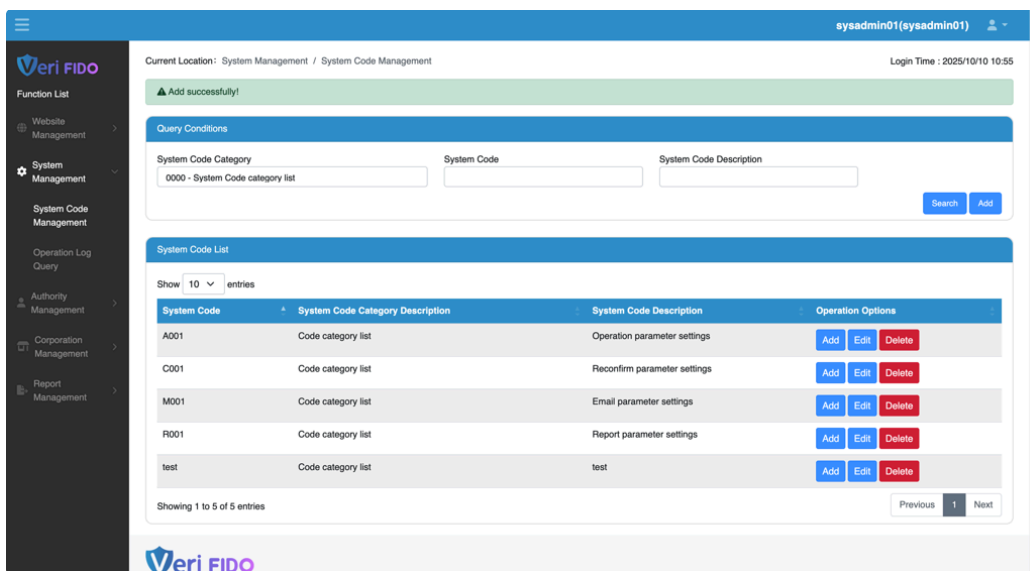
1. Click "System Management" - "System Code Management" to access the page.
2. Select "System Code category list" in the drop-down box of "System Code Category".
3. Click "Add" button to access the addition page.



4. Input data in the required fields as needed.
5. Click "Save" button to pop up a prompt box.

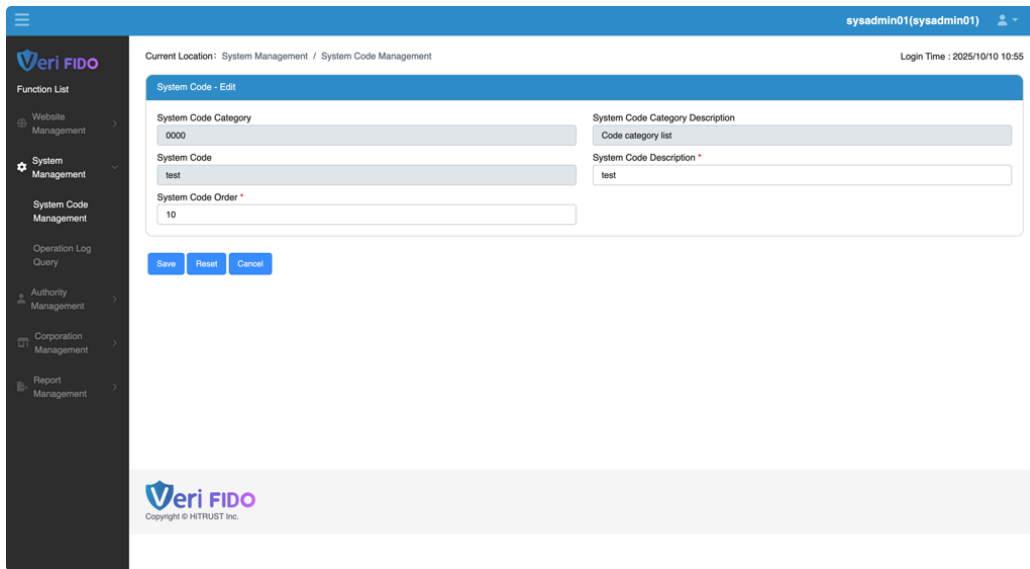


6. Click "Checked" button.



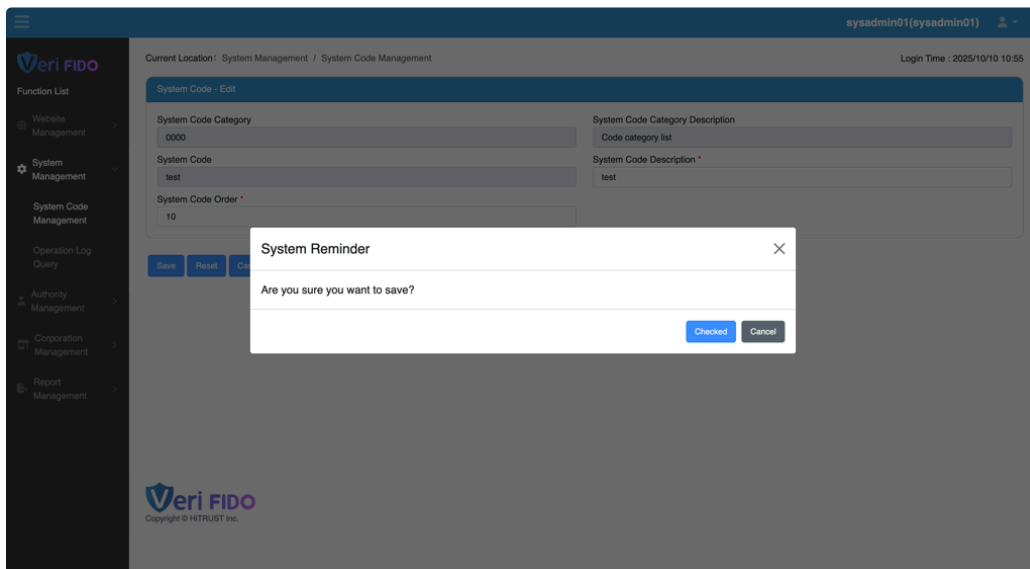
### 2.3.1.3 Edit

1. Click "System Management" - "System Code Management" to access the page.
2. Select an item in the list and click "Edit" button.

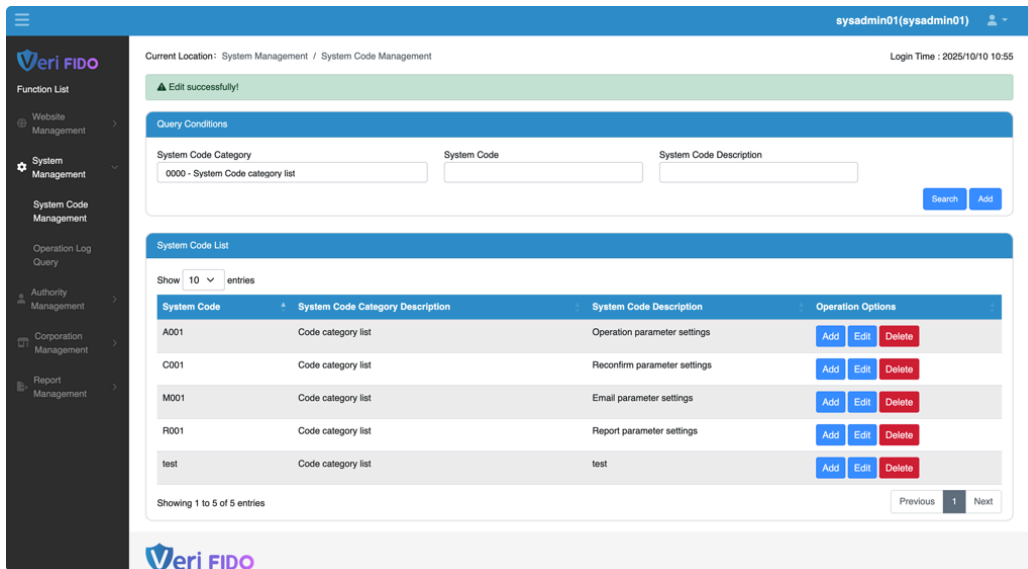


3. Modify the data as needed.

4. Click "Save" button to pop up a prompt box.

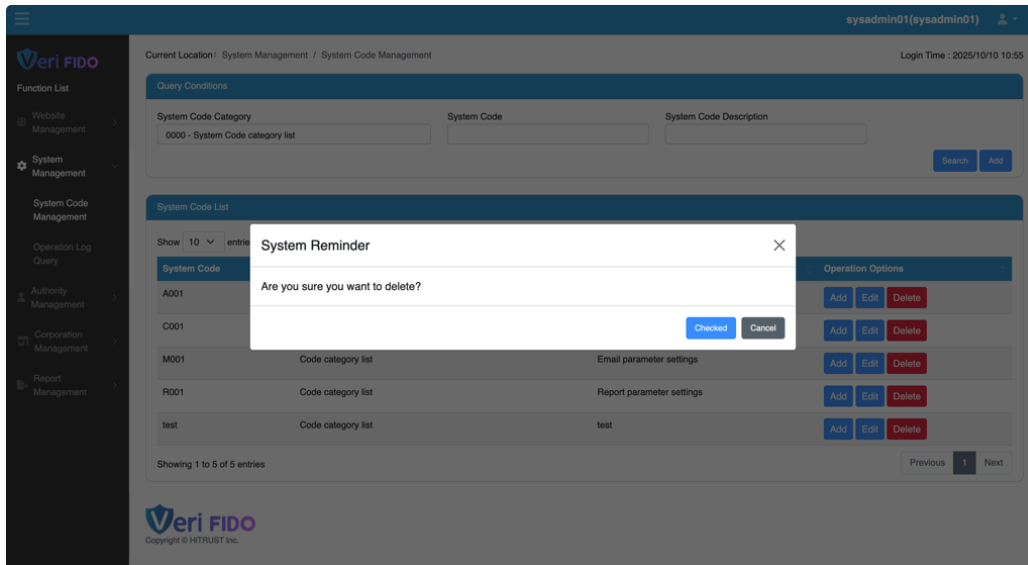


5. Click "Checked" button.

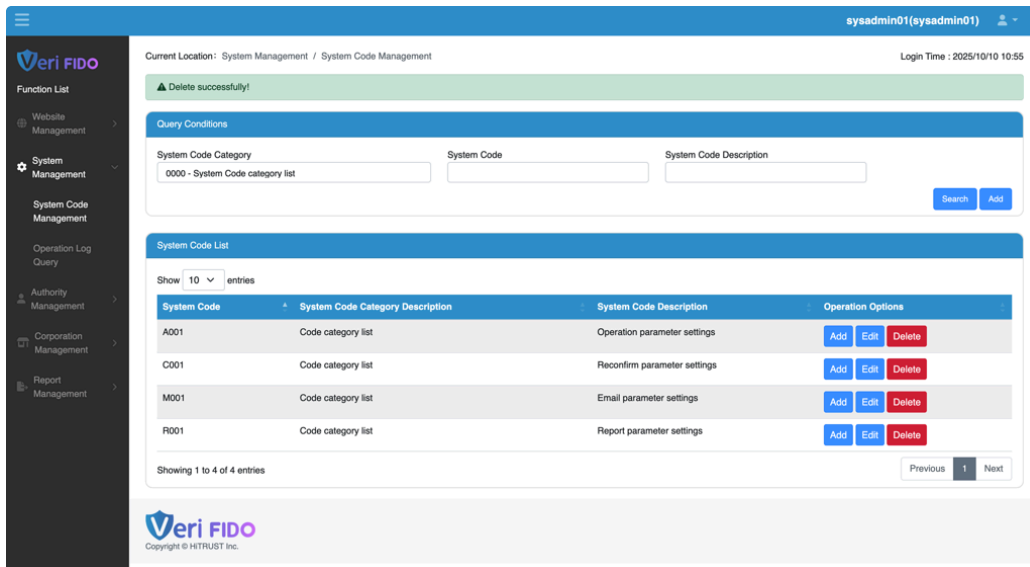


### 2.3.1.4 Delete

1. Click "System Management" - "System Code Management" to access the page.
2. Click "Delete" button of an item in the list to pop up a prompt box.

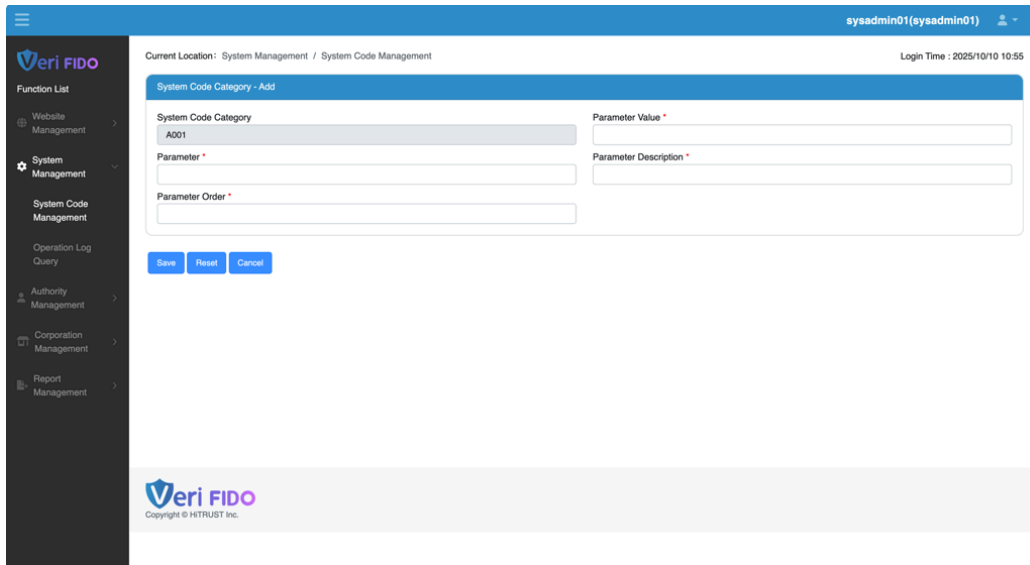


3. Click "Checked" button.

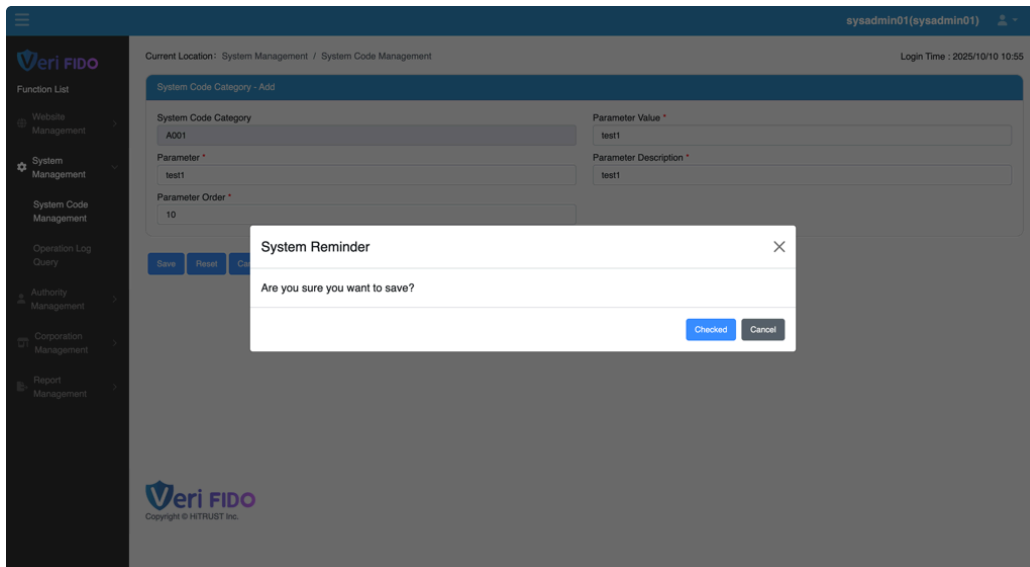


### 2.3.1.5 Add

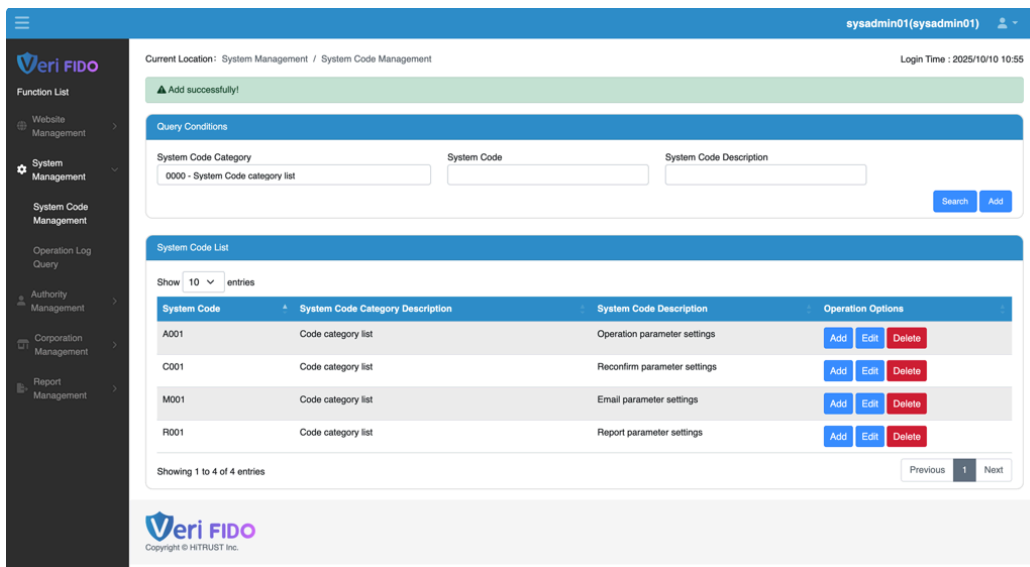
1. Click "System Management" - "System Code Management" to access the page.
2. Select "0000" in the drop-down box of "System Code Category" as a search condition and click "Search".
3. Click "Add" button of an item in the list to access the addition page.



4. Input data in the required fields as needed.
5. Click "Save" button to pop up a prompt box.



6. Click "Checked" button.



### 2.3.1.6 Edit

1. Click "System Management" - "System Code Management" to access the page.
2. Select a category in the drop-down box of "System Code Category" and click "Search" button.

The screenshot shows the Veri FIDO System Code Management interface. The top navigation bar includes the user name 'sysadmin01(sysadmin01)' and the login time '2025/10/10 10:55'. The current location is 'System Management / System Code Management'. A 'Query Conditions' section contains input fields for 'System Code Category' (with 'AD01 - Operation parameter settings' selected), 'Parameter', and 'Parameter Description', along with 'Search' and 'Add' buttons. Below this is the 'System Code List' section, which displays a table with 4 entries. The table has columns for 'Parameter', 'Parameter Value', 'Parameter Description', and 'Operation Options'. The entries are:

Parameter	Parameter Value	Parameter Description	Operation Options
A	Action	Add	Edit Delete
D	Action	Delete	Edit Delete
test1	test1	test1	Edit Delete
U	Action	Edit	Edit Delete

At the bottom of the list, it says 'Showing 1 to 4 of 4 entries' and includes 'Previous', '1', and 'Next' navigation buttons. The Veri FIDO logo and copyright information are visible at the bottom of the page.

3. Select an item in the list and click "Edit" button.

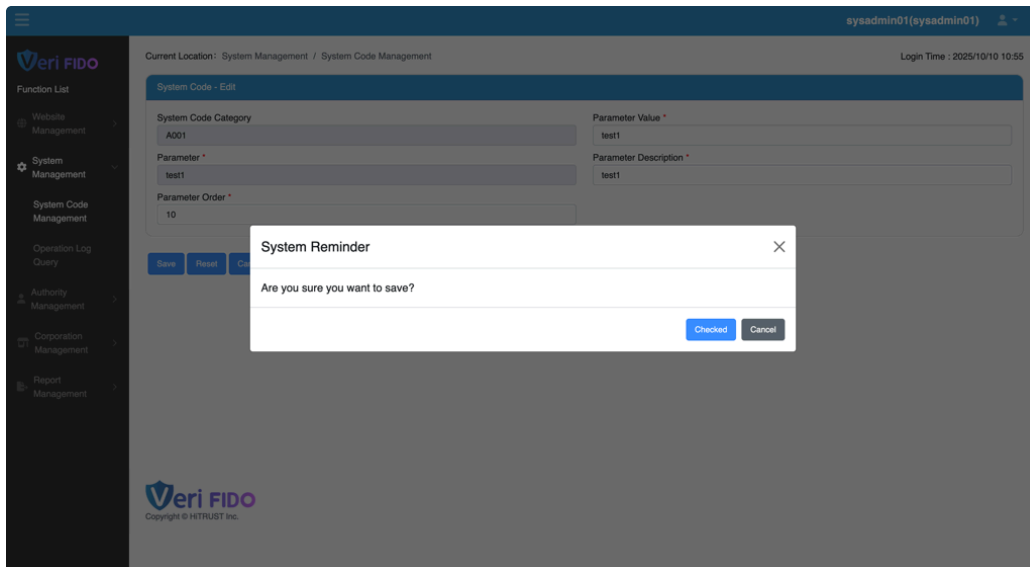
The screenshot shows the Veri FIDO 'System Code - Edit' interface. The top navigation bar is the same as in the previous screenshot. The current location is 'System Management / System Code Management'. The 'System Code - Edit' section contains the following fields:

- 'System Code Category' (AD01)
- 'Parameter' (test1)
- 'Parameter Order' (10)
- 'Parameter Value' (test1)
- 'Parameter Description' (test1)

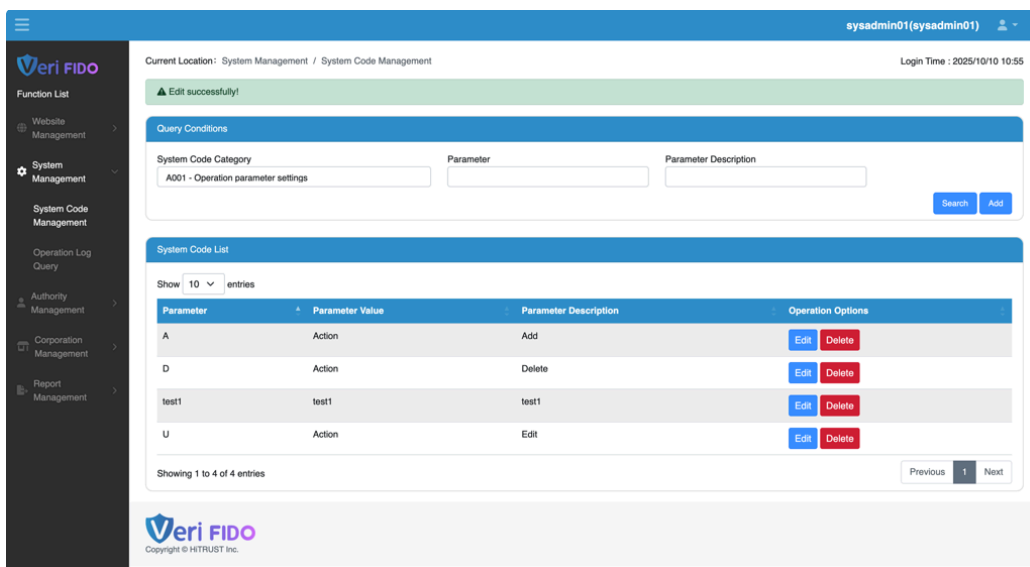
At the bottom of the form, there are 'Save', 'Reset', and 'Cancel' buttons. The Veri FIDO logo and copyright information are visible at the bottom of the page.

4. Modify the data as needed.

5. Click "Save" button to pop up a prompt box.

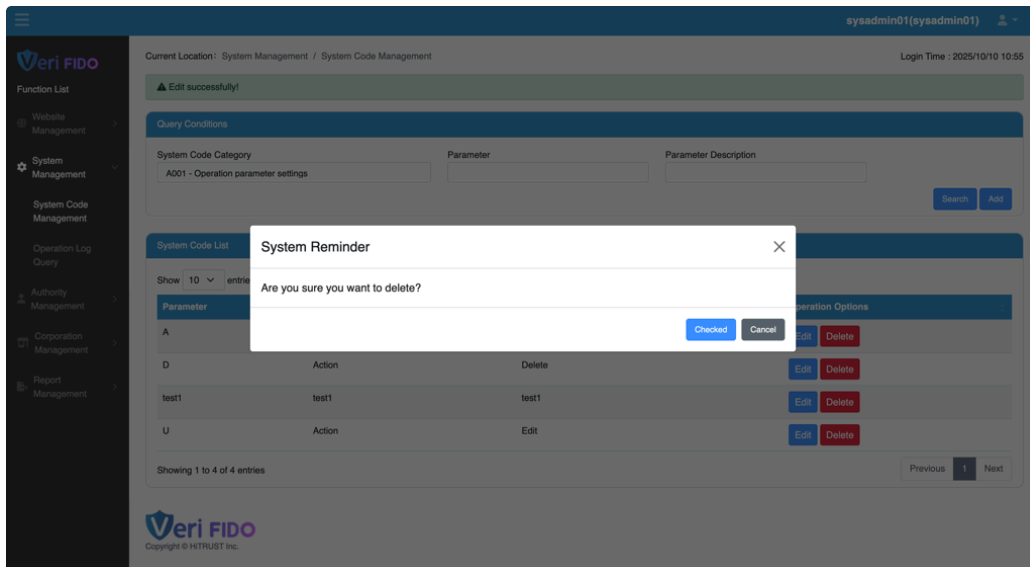


6. Click "Checked" button.

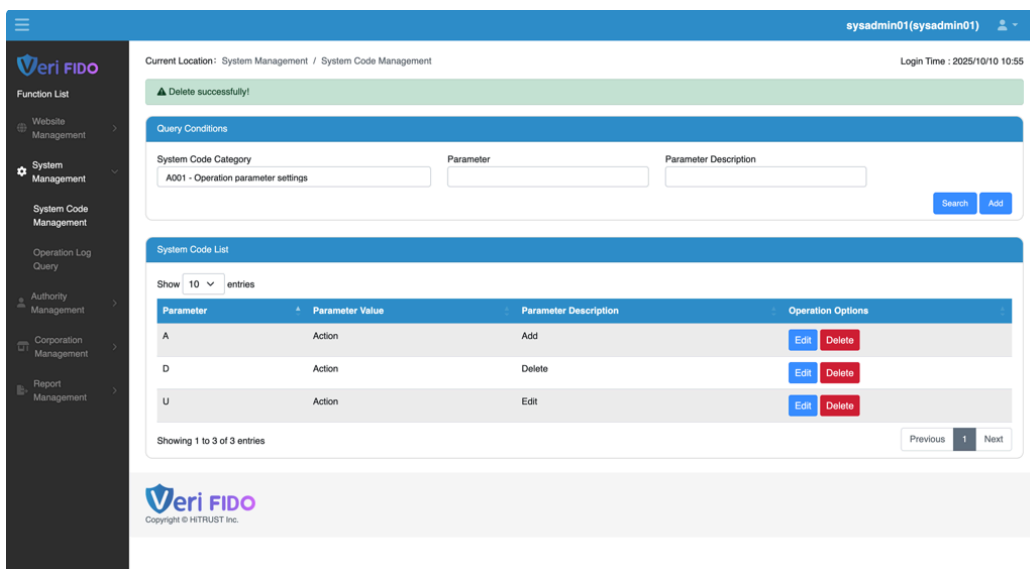


### 2.3.1.7 Delete

1. Click "System Management" - "System Code Management" to access the page.
2. Select a category in the drop-down box of "System Code Category" and click "Search" button.
3. Click "Delete" button of an item in the list to pop up a prompt box.



4. Click "Checked" button.



## 2.3.2 Operation Log Query

### 2.3.2.1 Search

1. Click "System Management" - "Operation Log Query" to access this function.
2. Input any data in the Query Conditions part.
3. Click "Search" button.

Current Location: System Management / Operation Log Query

Login Time: 2025/10/10 10:55

Query Conditions

Operation date start date: 2025-10-10

From operation time: 000000

Operation date end date: 2025-10-10

Operation time ends: 235959

Operator: [Select]

Function Name: [Select]

Actions: [Select]

Operation Result: [Select]

Search

Operation Log record list

Operation Date and Time	Operator	Function Name	Source	Actions	Operation Result	Operation Options
2025-10-10 11:04:17	sysadmin01(sysadmin01)	System Code Management	0.0.0.0.0.0.1	Delete	Success	<a href="#">Change Details</a>
2025-10-10 11:03:56	sysadmin01(sysadmin01)	System Code Management	0.0.0.0.0.0.1	Update	Success	<a href="#">Change Details</a>
2025-10-10 11:03:29	sysadmin01(sysadmin01)	System Code Management	0.0.0.0.0.0.1	Query	Success	<a href="#">Change Details</a>
2025-10-10 11:03:15	sysadmin01(sysadmin01)	System Code Management	0.0.0.0.0.0.1	Add	Success	<a href="#">Change Details</a>
2025-10-10 11:02:27	sysadmin01(sysadmin01)	System Code Management	0.0.0.0.0.0.1	Delete	Success	<a href="#">Change Details</a>
2025-10-10 11:02:17	sysadmin01(sysadmin01)	System Code Management	0.0.0.0.0.0.1	Query	Success	<a href="#">Change Details</a>
2025-10-10 11:02:03	sysadmin01(sysadmin01)	System Code Management	0.0.0.0.0.0.1	Update	Success	<a href="#">Change Details</a>
2025-10-10 11:01:34	sysadmin01(sysadmin01)	System Code Management	0.0.0.0.0.0.1	Add	Success	<a href="#">Change Details</a>

4. Click "Change Details" button of an item in the list to enter the detailed page of operation record such as information before change and after change.

Current Location: System Management / Operation Log Query

Login Time: 2025/10/10 10:55

Operation Log

Operation Date and Time: 2025-10-10 11:04:17

Operator: sysadmin01(sysadmin01)

Source: 0.0.0.0.0.0.1

Function Name: System Code Management

Access File/Object Names: T\_SYS\_CODE

Actions: Delete

Operation Result: Success

Data Before Changes

System Code Category: A001

Parameter Description: test1

Parameter: test1

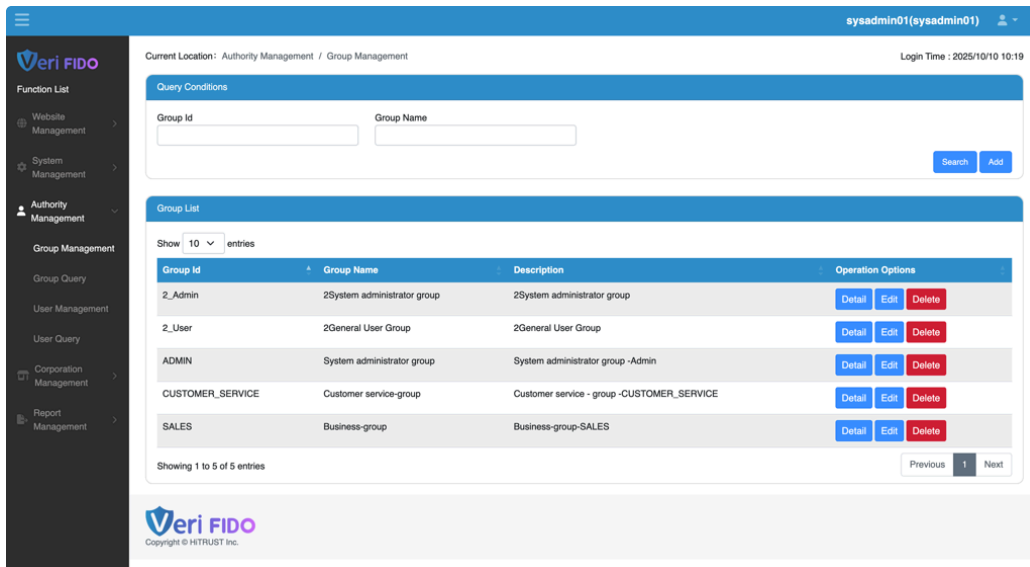
Parameter Value:

## 2.4 Authority Management:

### 2.4.1 Group Management

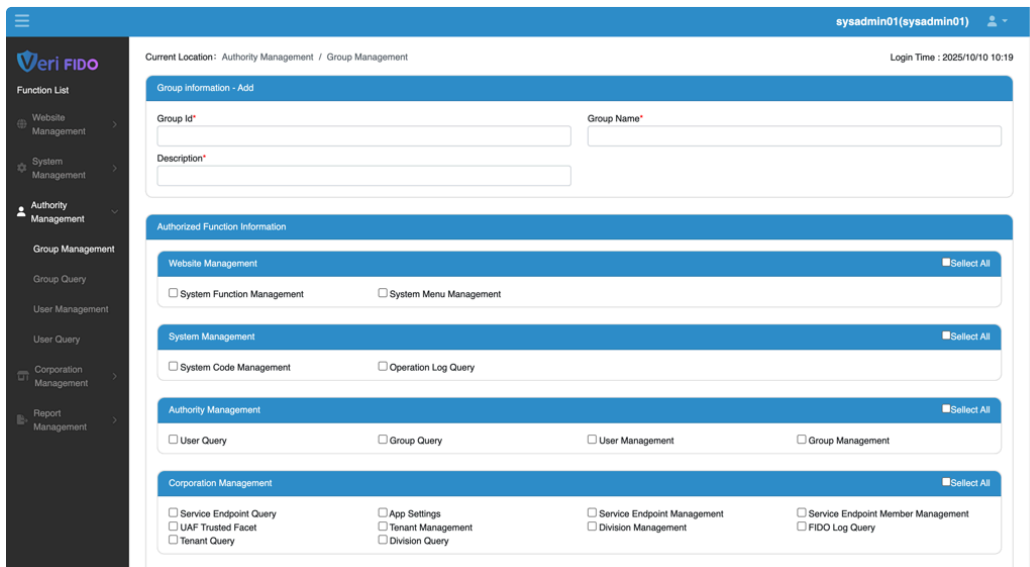
#### 2.4.1.1 Search

1. Click "Authority Management" - "Group Management" to access this function.
2. Input group name or ID or nothing in the Query Conditions part.
3. Click "Search" button.

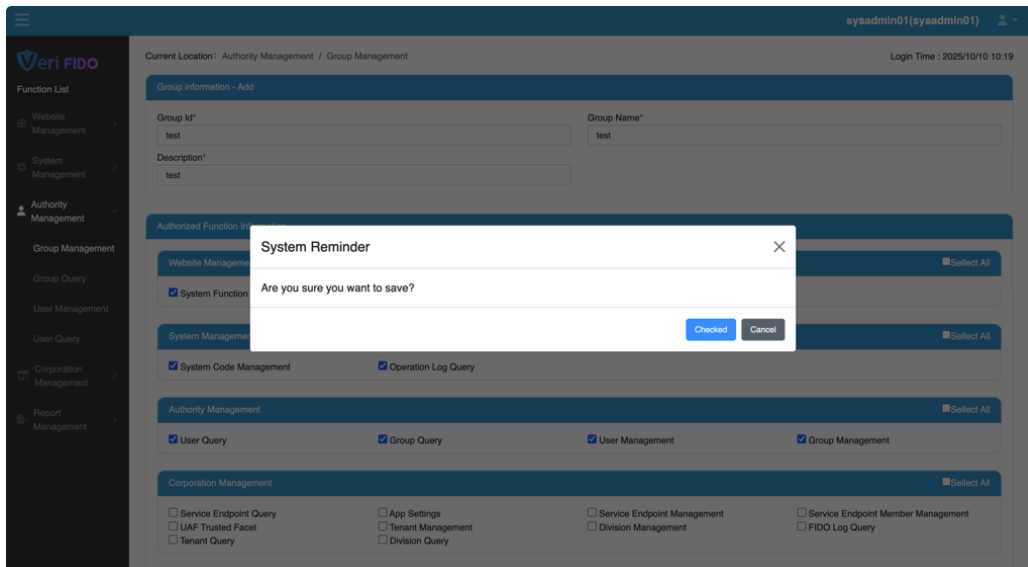


### 2.4.1.2 Add

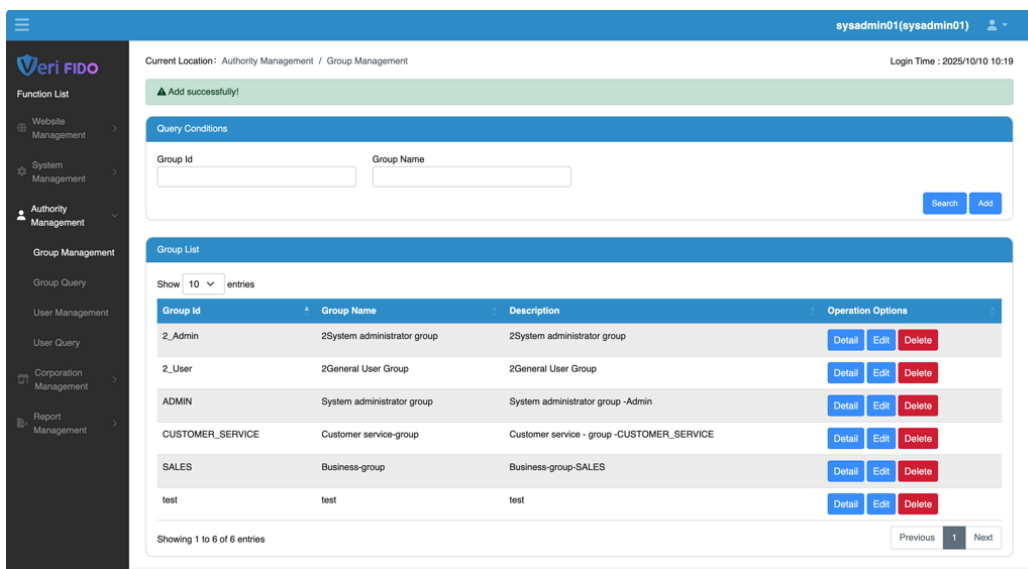
1. Click "Authority Management" - "Group Management" to go to the function page.
2. Click "Add" button to access the addition page.



3. Input the group information as needed.
4. Check the permissions that you want to enable for this group.
5. Click "Save" button to pop up a prompt box.

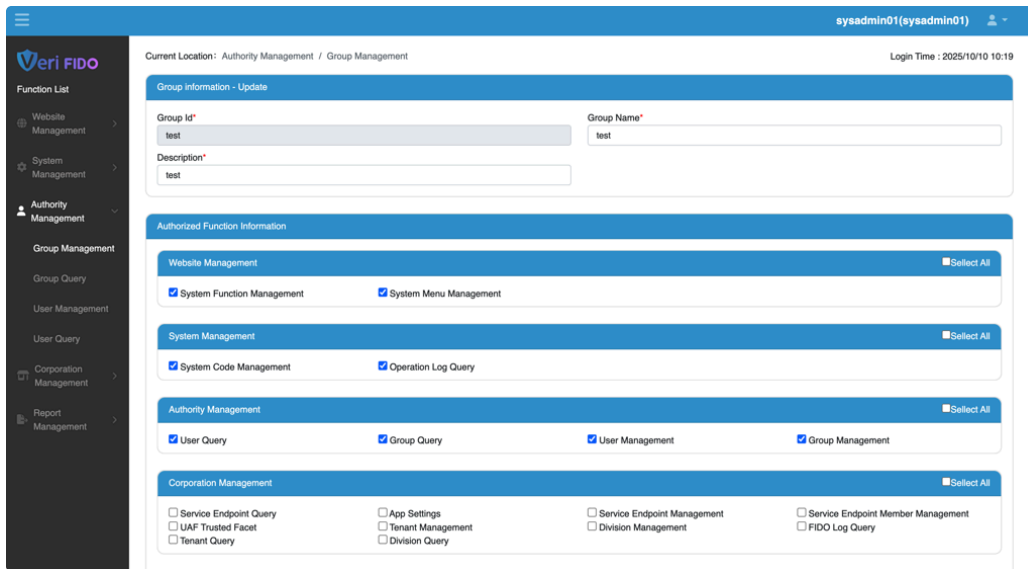


6. Click "Checked" button.

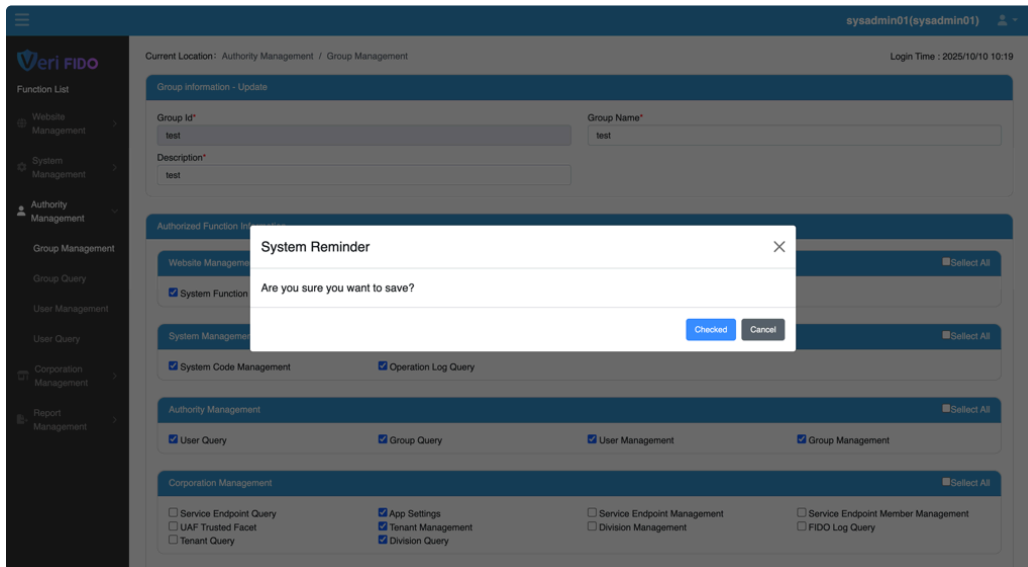


#### 2.4.1.3 Edit

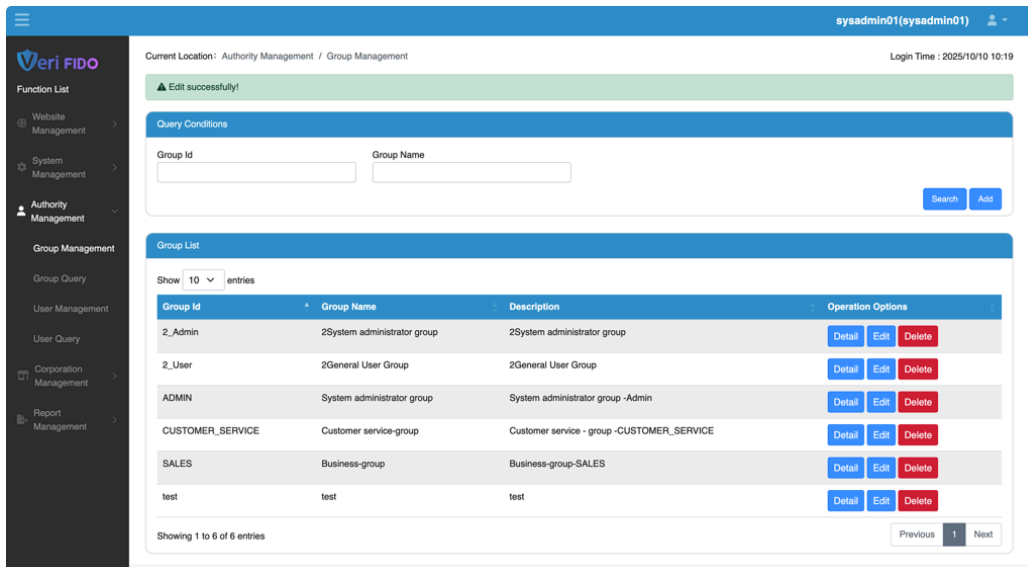
1. Click "Authority Management" - "Group Management" to go to the function page.
2. Select an item in the list and click "Edit" button.



3. Change some information as needed.
4. Click "Save" button to pop up a prompt box.

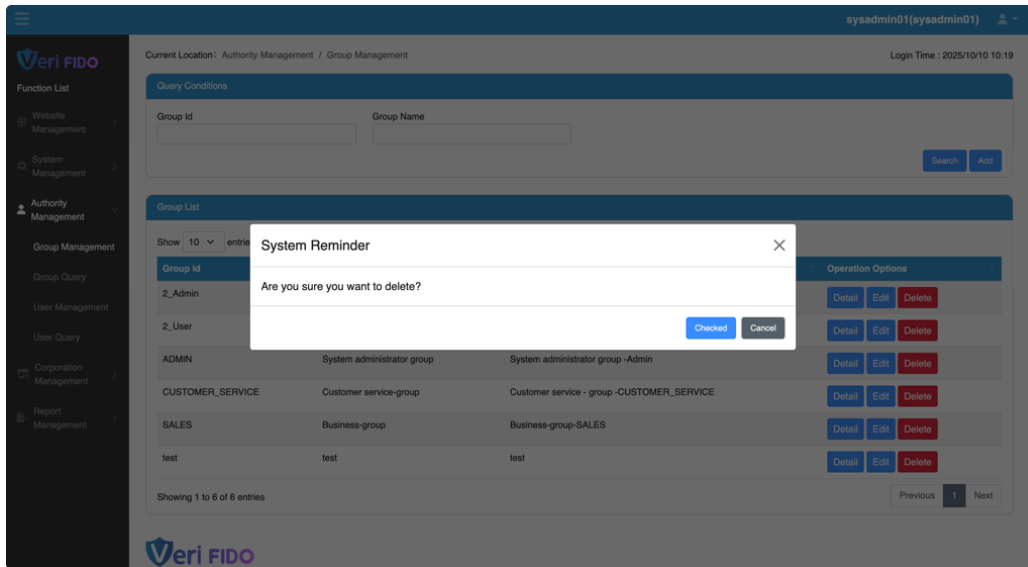


5. Click "Checked" button.

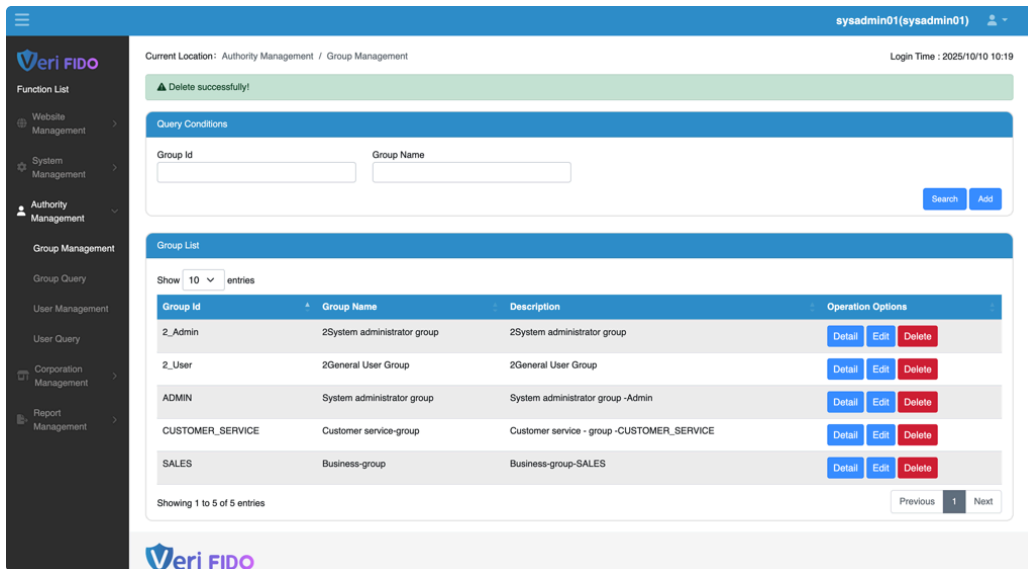


#### 2.4.1.4 Delete

1. Click "Authority Management" - "Group Management" to go to the function page.
2. Click "Delete" button of an item in the list to pop up a prompt box.

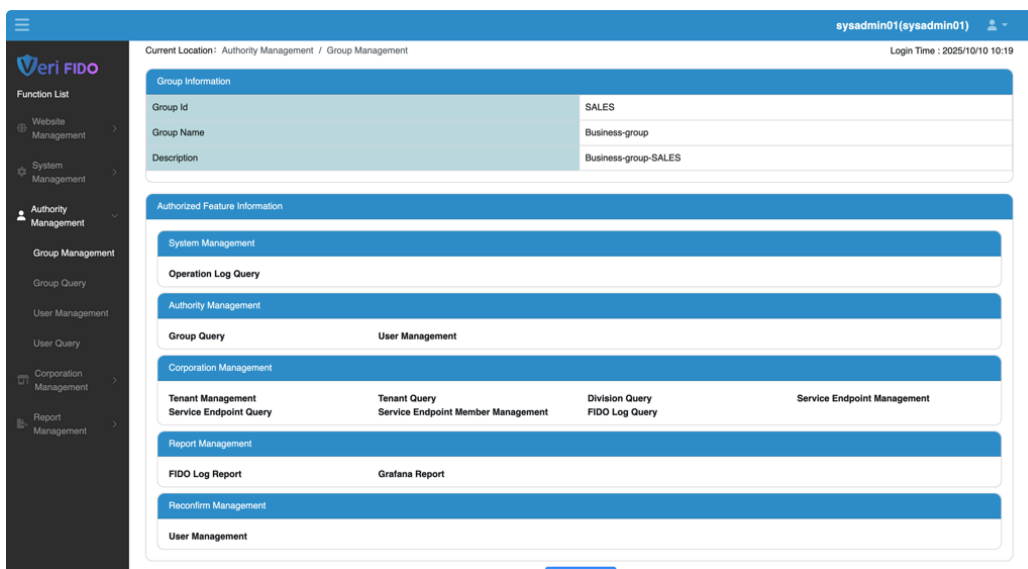


3. Click "Checked" button.



### 2.4.1.5 Detail

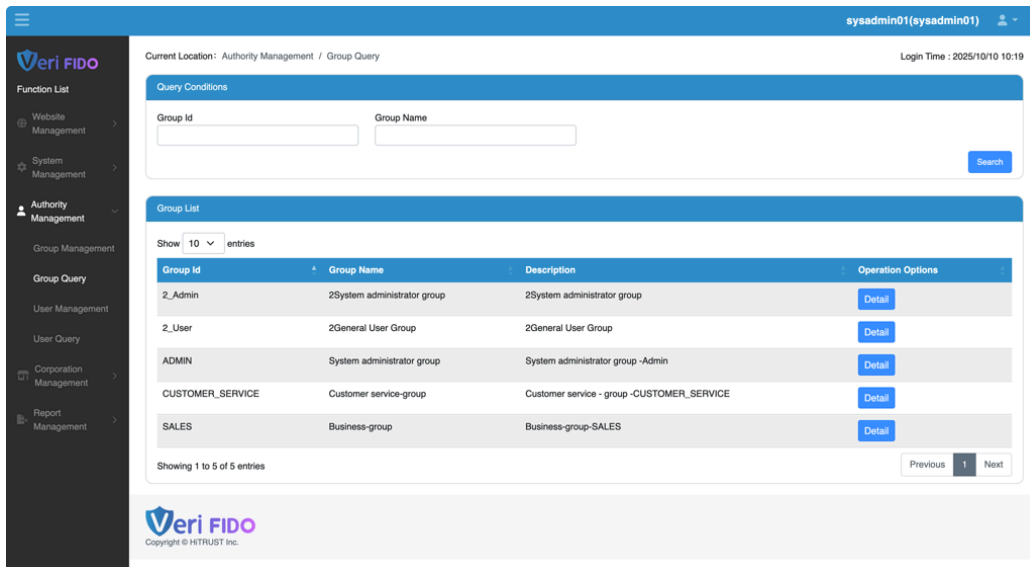
1. Click "Authority Management" - "Group Management" to access this function.
2. Click "Search" button.
3. Click "Detail" of an item in the list to enter the detailed page.



## 2.4.2 Group Query

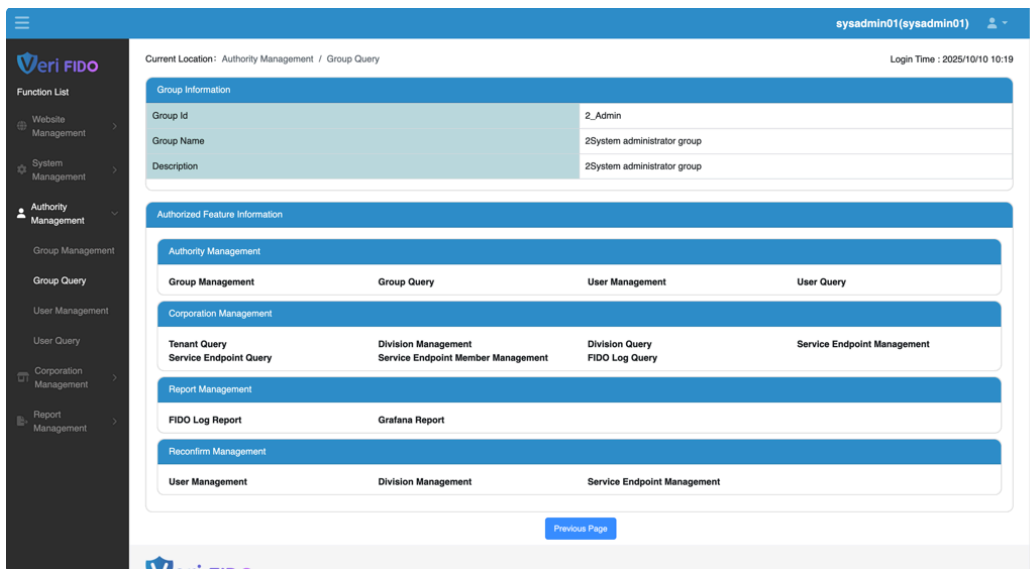
### 2.4.2.1 Search

1. Click "Authority Management" - "Group Query" to access this function.
2. Input a group code, a name or nothing in Query Conditions box.
3. Click "Search" button.



#### 2.4.2.2 Detail

1. Click "Authority Management" - "Group Query" to access this function.
2. Input a group code, a name or nothing in Query Conditions box.
3. Click "Search" button.
4. Click the "Detail" button of an item in the list to enter the detailed page.

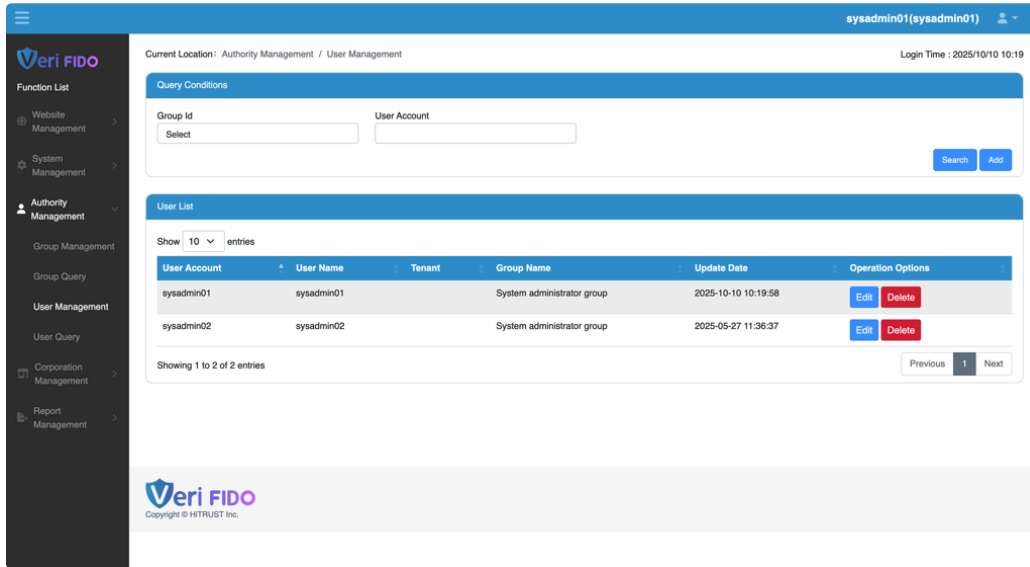


#### 2.4.3 User Management

##### 2.4.3.1 Search

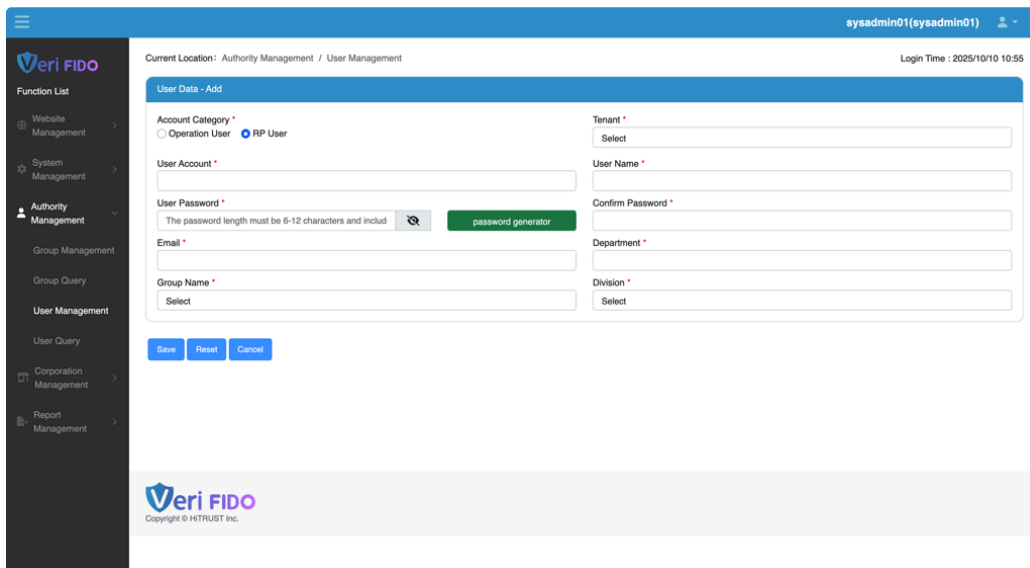
1. Click "Authority Management" - "User Management" to access this function.
2. Input a group ID, a user account or nothing in Query Conditions.

3. Click "Search" button.

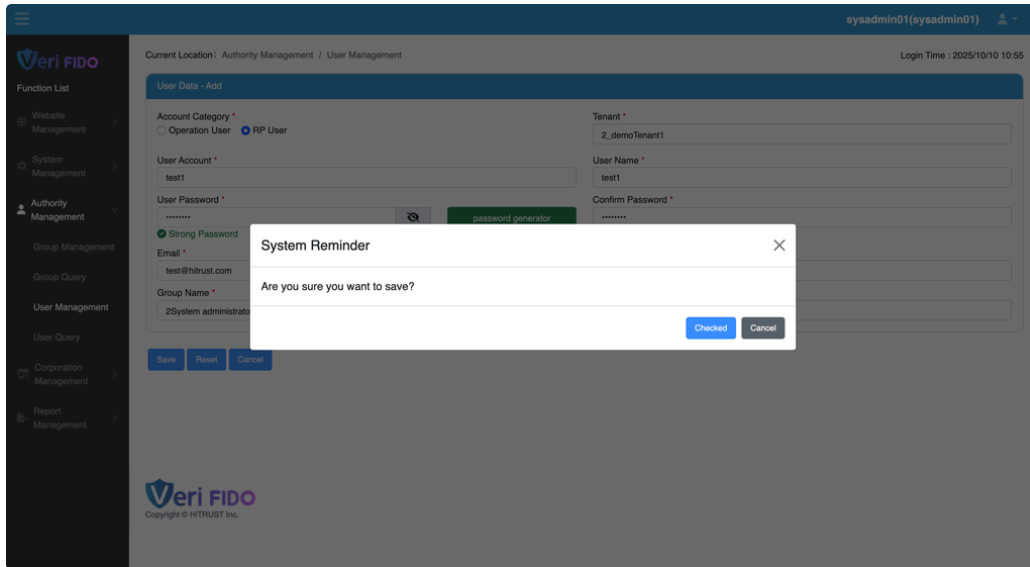


#### 2.4.3.2 Add

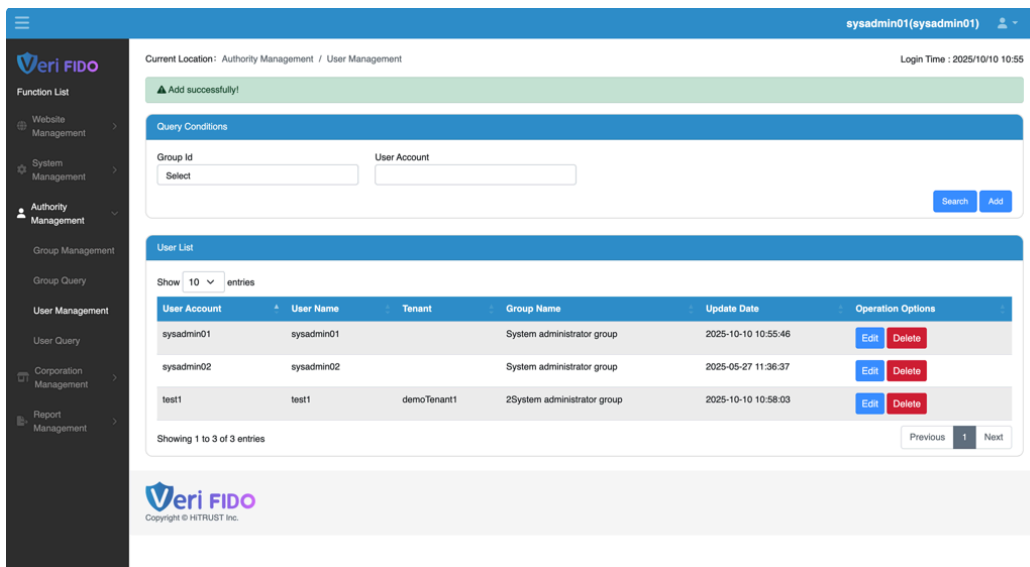
1. Click "Authority Management" - "User Management" to access this function.
2. Click "Add" button to access the addition page.



3. Input some data of the new user as needed.
4. Click "Save" button to pop up a prompt box.

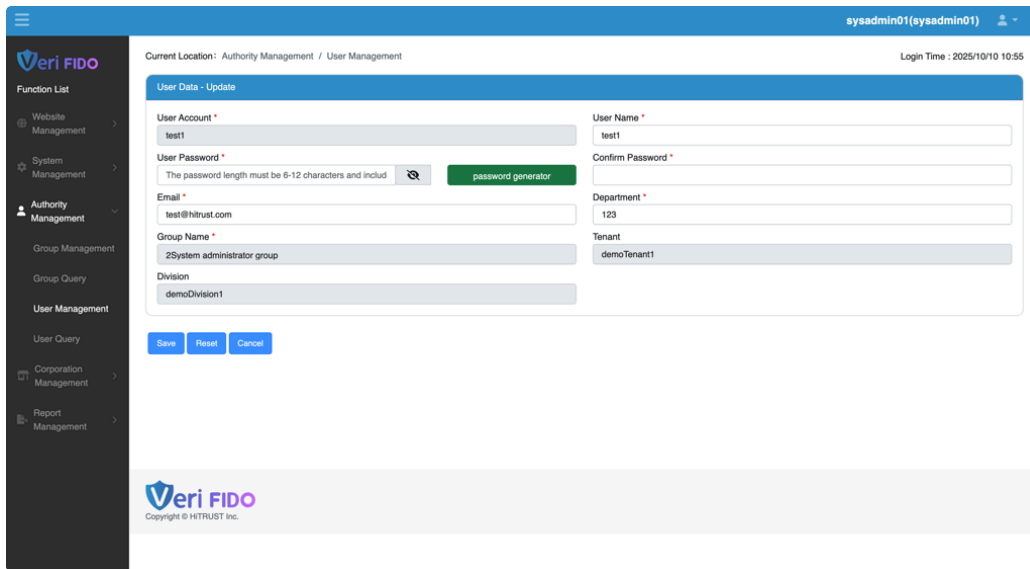


5. Click "Checked" button.

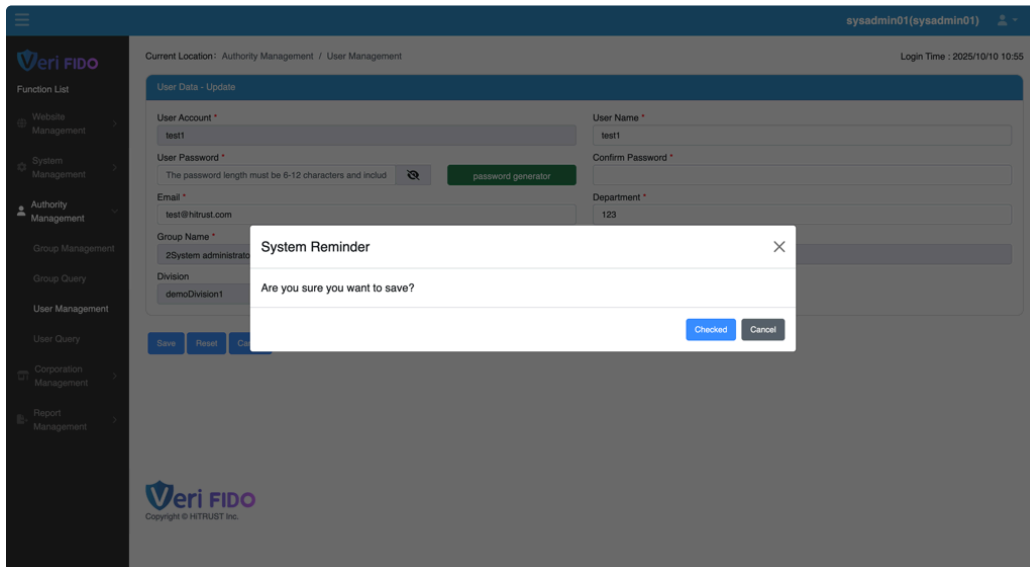


#### 2.4.3.3 Edit

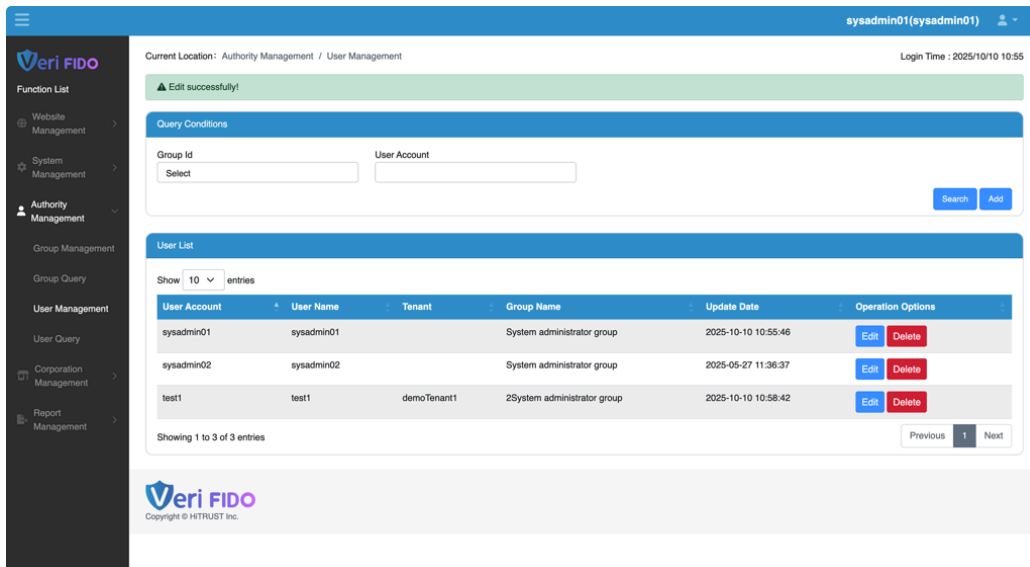
1. Click "Authority Management" - "User Management" to access this function.
2. Select an item in the list and click "Edit" button.



3. Change some information of the user.
4. Click "Save" button to pop up a prompt box.

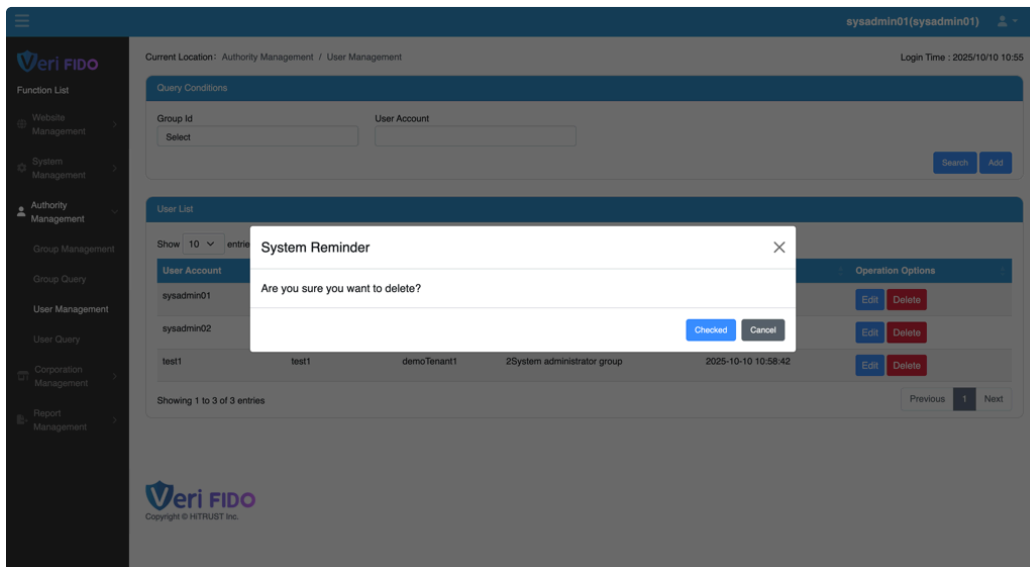


5. Click "Checked" button.

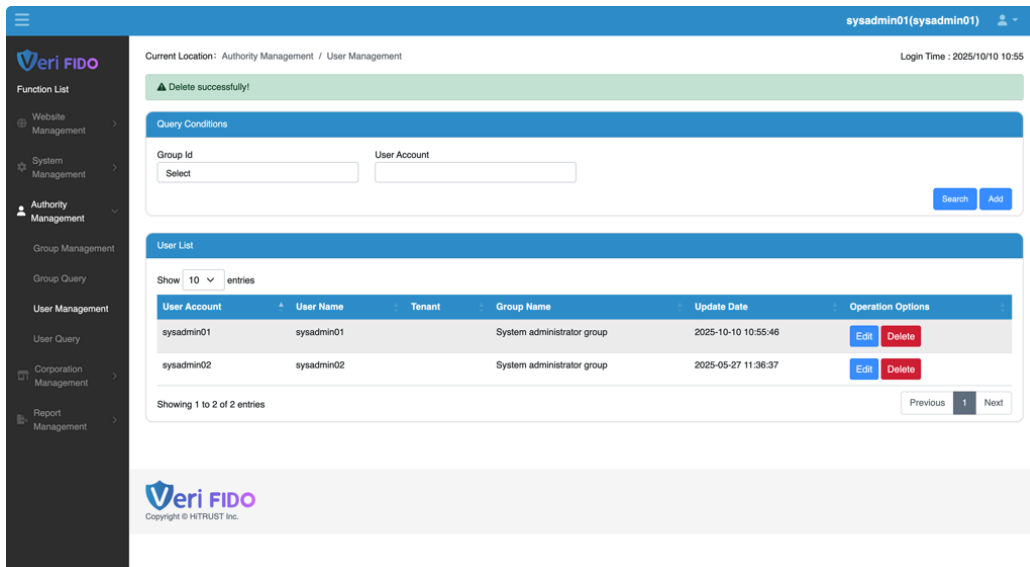


#### 2.4.3.4 Delete

1. Click "Authority Management" - "User Management" to access this function.
2. Click "Delete" button of an item in the list to pop up a prompt box.



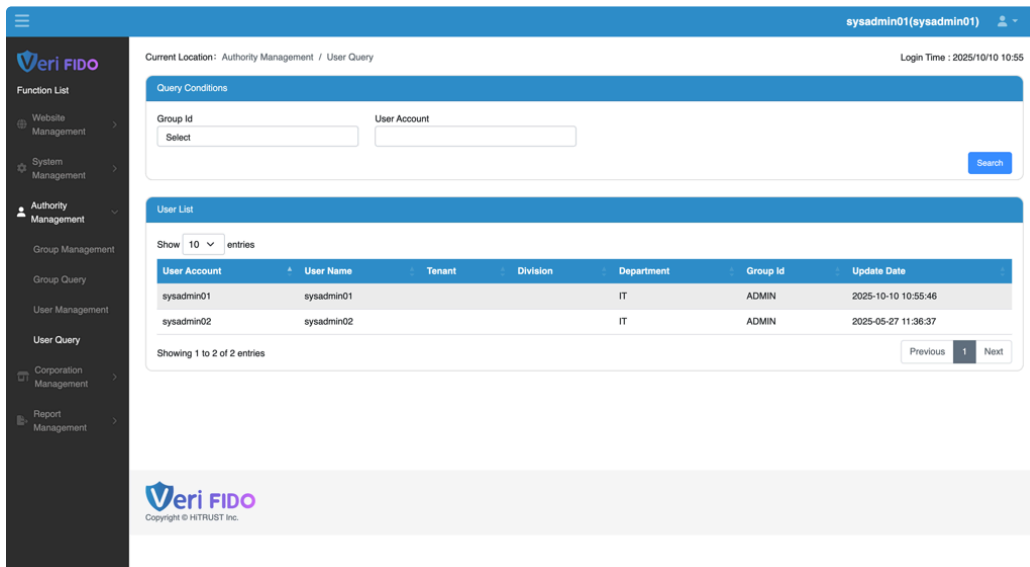
3. Click "Checked" button.



## 2.4.4 User Query

### 2.4.4.1 Search

1. Click "Authority Management" - "User Query" to access this function.
2. Input a group ID, a user account or nothing in Query Conditions.
3. Click "Search" button.



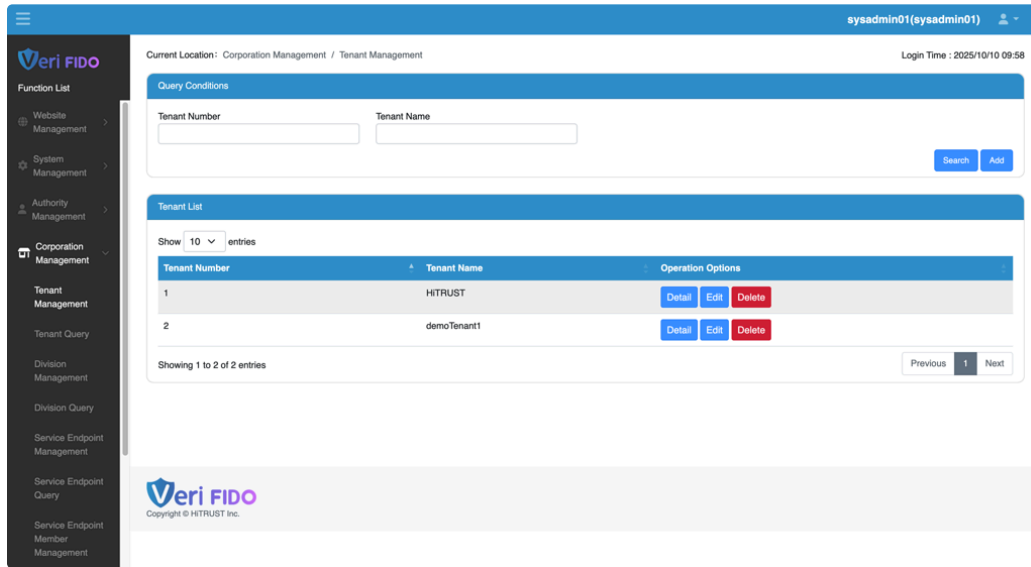
## 2.5 Corporation Management

### 2.5.1 Tenant Management

#### 2.5.1.1 Search

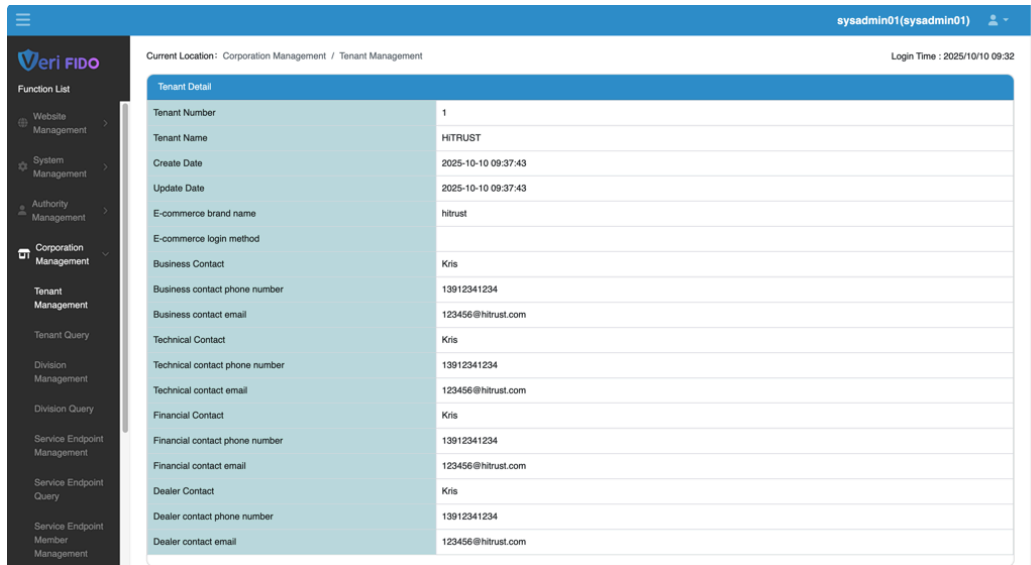
1. Click "Corporation Management" - "Tenant Management" to access this function.

2. Input tenant number, tenant name or nothing in Query Conditions box and click "Search" button.



### 2.5.1.2 Detail

1. Click "Corporation Management" - "Tenant Management" to access the function.
2. Click the "Detail" button of an item in the list to enter the detailed page.



### 2.5.1.3 Add

1. Click "Corporation Management" - "Tenant Management" to access this function.
2. Click "Add" button to access the addition page.
3. Input the information of the new tenant.

Current Location: Corporation Management / Tenant Management

sysadmin01(sysadmin01)

Login Time : 2025/10/10 09:32

Veri FIDO

Function List

- Website Management
- System Management
- Authority Management
- Corporation Management
- Tenant Management
- Tenant Query
- Division Management
- Division Query
- Service Endpoint Management
- Service Endpoint Query
- Service Endpoint Member Management

Tenant Data - Add

Tenant Number \*  
Please enter Tenant ID

Tenant Name \*

E-commerce brand name \*

E-commerce login method  
 Big network login  Small network login  APP login (  Self-built  APP manufacturer )

Business Contact \*

Business contact phone number \*

Business contact email \*

Technical Contact \*

Technical contact phone number \*

Technical contact email \*

Financial Contact \*

Financial contact phone number \*

Financial contact email \*

Dealer Contact \*

Dealer contact phone number \*

Dealer contact email \*

Save Reset Cancel

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4. Click "Save" button to pop up a prompt box.

Current Location: Corporation Management / Tenant Management

sysadmin01(sysadmin01)

Login Time : 2025/10/10 10:19

Veri FIDO

Function List

- Website Management
- System Management
- Authority Management
- Corporation Management
- Tenant Management
- Tenant Query
- Division Management
- Division Query
- Service Endpoint Management
- Service Endpoint Query
- Service Endpoint Member Management

Tenant Data - Add

Tenant Number \*  
2

Tenant Name \*  
demoTenant1

E-commerce brand name \*  
demo

E-commerce login method  
 Big network login  Small network login  APP login (  Self-built  APP manufacturer )

Business Contact \*  
Kris

Business contact phone number \*  
13819341254

Business contact email \*  
1254@htrust.com

Technical Contact \*  
Kris

Technical contact phone number \*  
1254@htrust.com

Technical contact email \*  
1254@htrust.com

Financial Contact \*  
Kris

Financial contact phone number \*  
1254@htrust.com

Financial contact email \*  
1254@htrust.com

Dealer Contact \*  
Kris

Dealer contact phone number \*  
1254@htrust.com

Dealer contact email \*  
1254@htrust.com

System Reminder

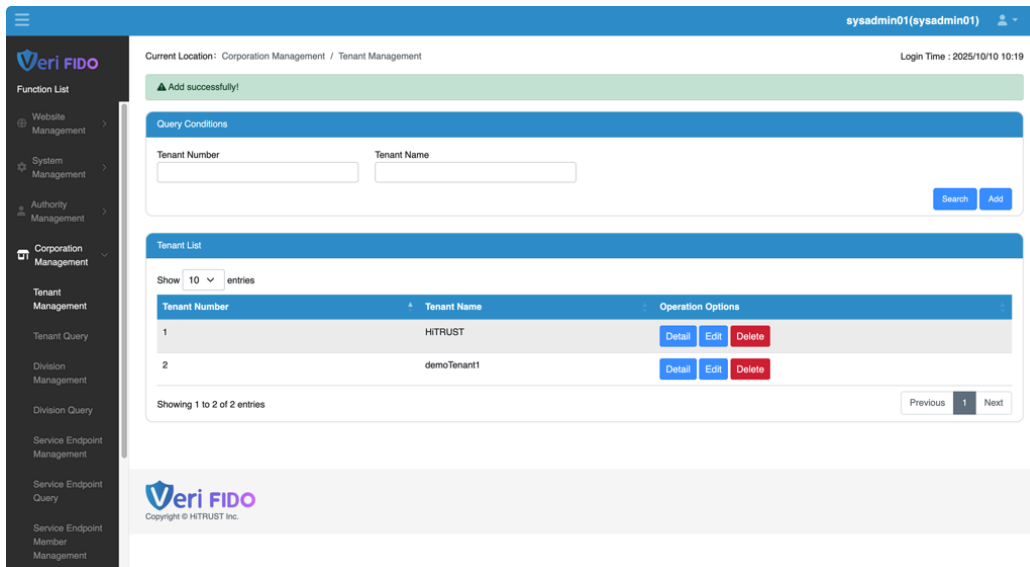
Are you sure you want to save?

Checked Cancel

Save Reset Cancel

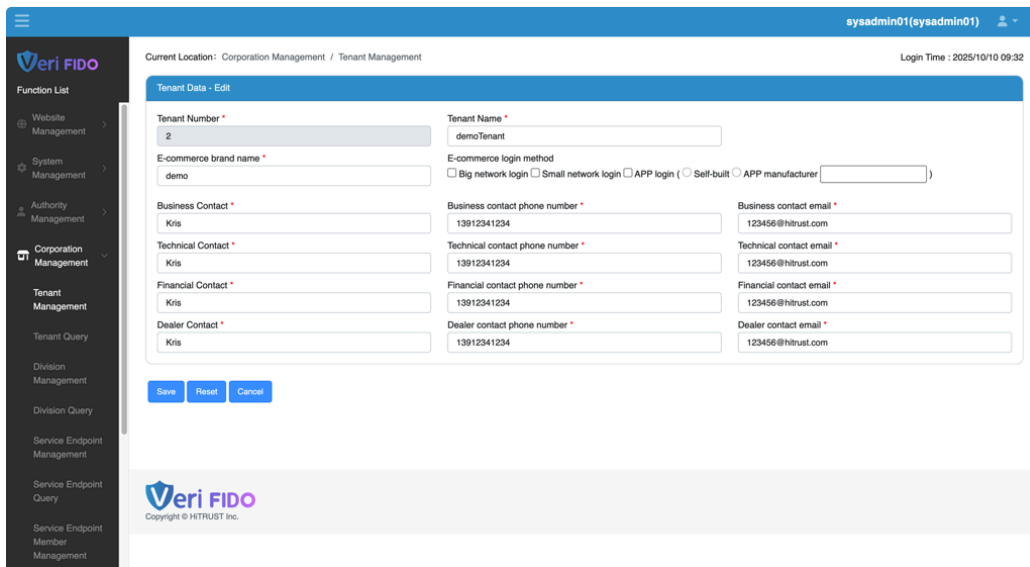
Veri FIDO  
Copyright © HTRUST Inc.

5. Click "Checked" button.

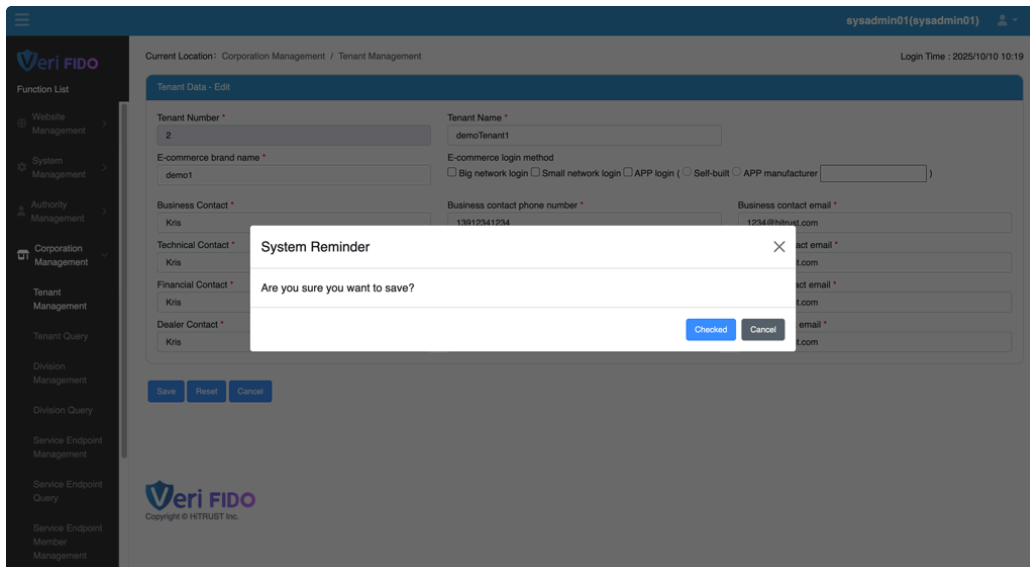


#### 2.5.1.4 Edit

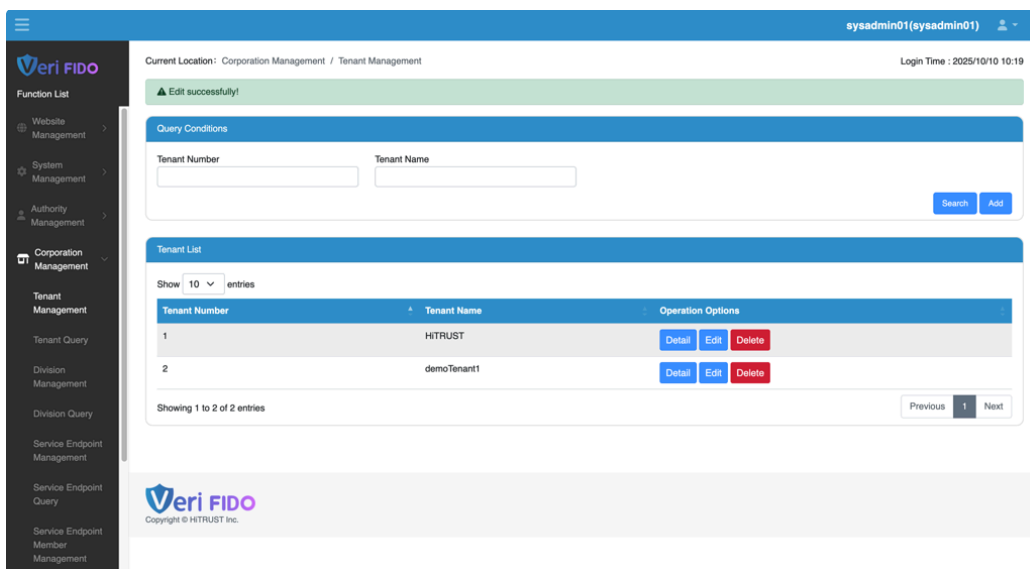
1. Click "Corporation Management" - "Tenant Management" to access this function.
2. Select an item in the list and click "Edit" button.



3. Tenant number is not editable.
4. Click "Save" button to pop up a prompt box.

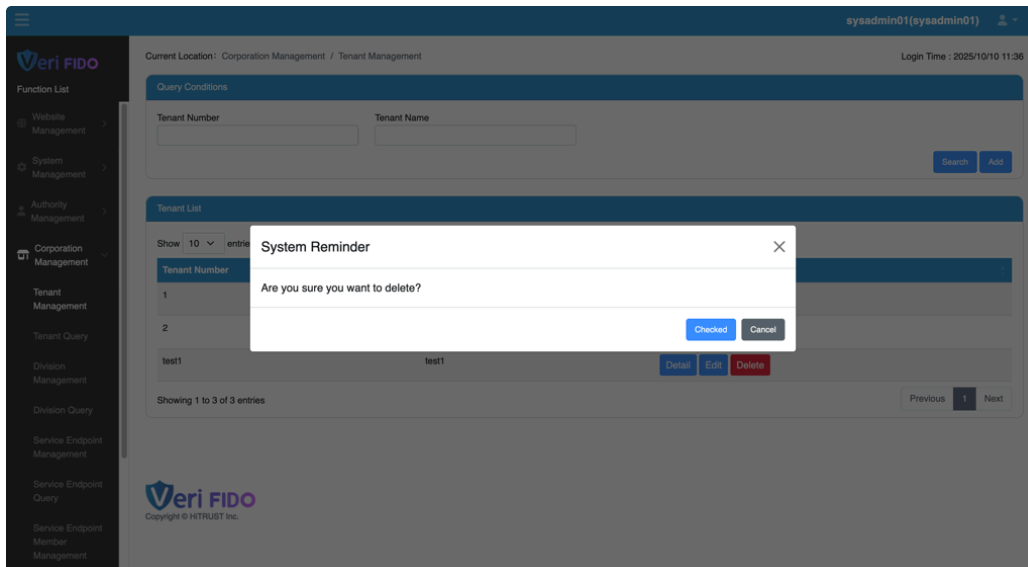


5. Click "Checked" button.

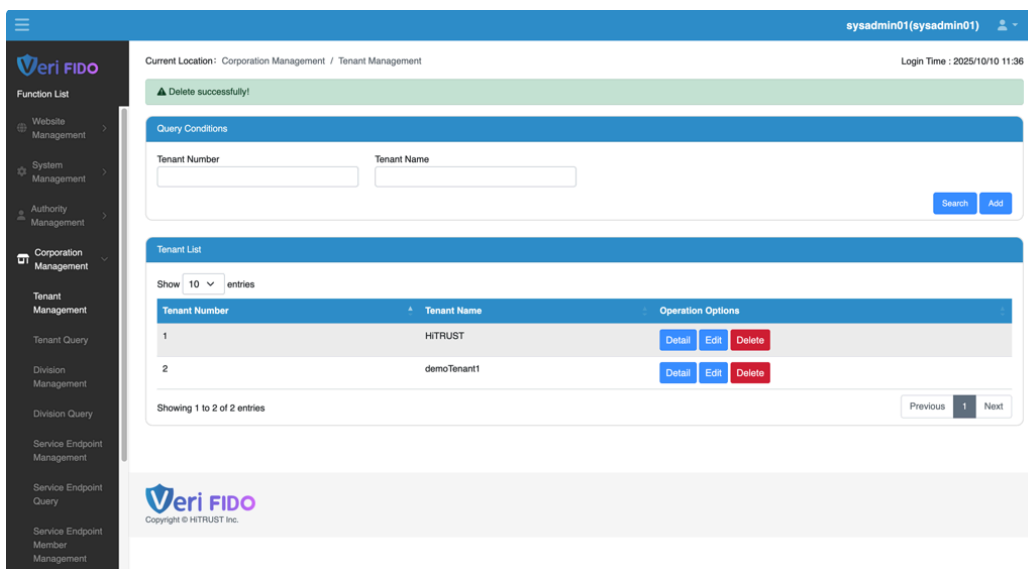


### 2.5.1.5 Delete

1. Click "Corporation Management" - "Tenant Management" to access this function.
2. Click "Delete" button of an item in the list to pop up a prompt box.



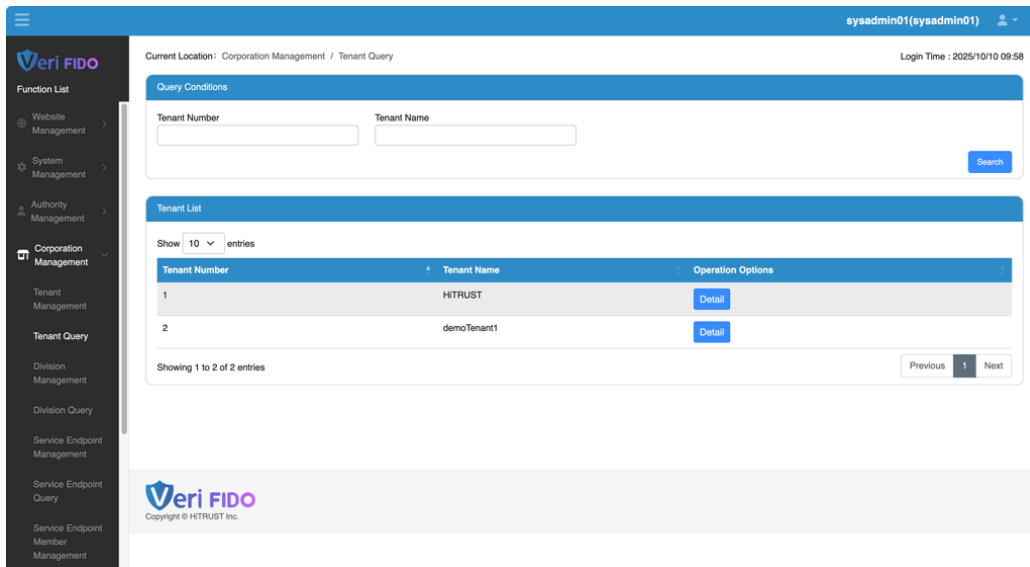
3. Click "Checked" button.



## 2.5.2 Tenant Query

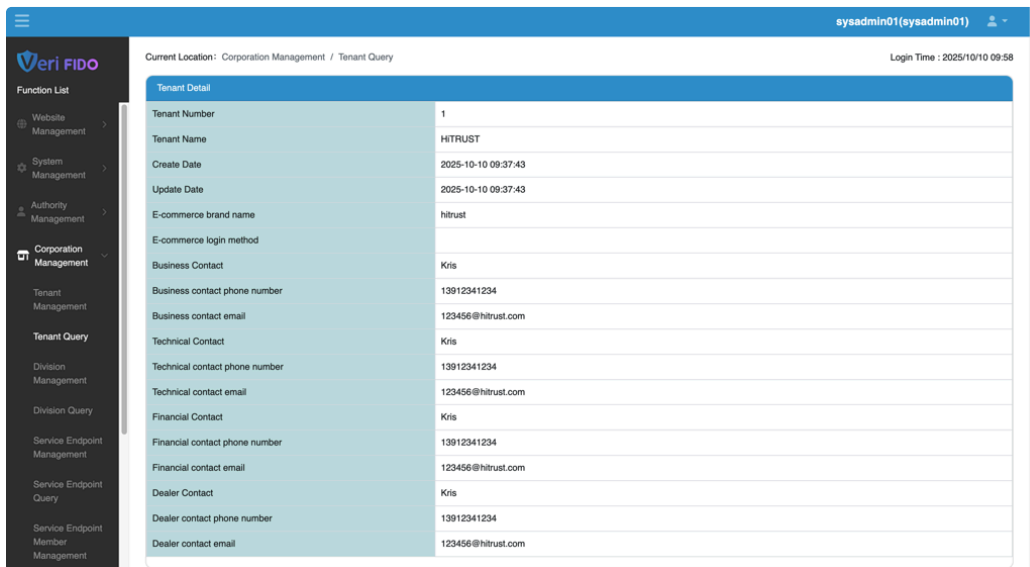
### 2.5.2.1 Search

1. Click "Corporation Management" - "Tenant Management" to access this function.
2. Input tenant number, tenant name or nothing in Query Conditions box and click "Search" button.



### 2.5.2.2 Detail

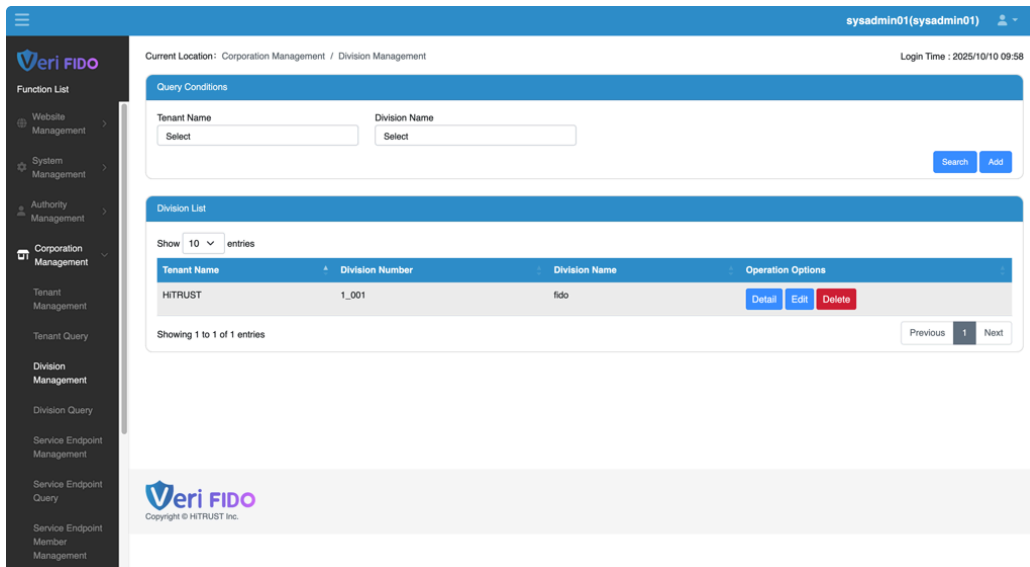
1. Click "Corporation Management" - "Tenant Management" to access the function.
2. Click the "Detail" button of an item in the list to enter the detailed page.



## 2.5.3 Division Management

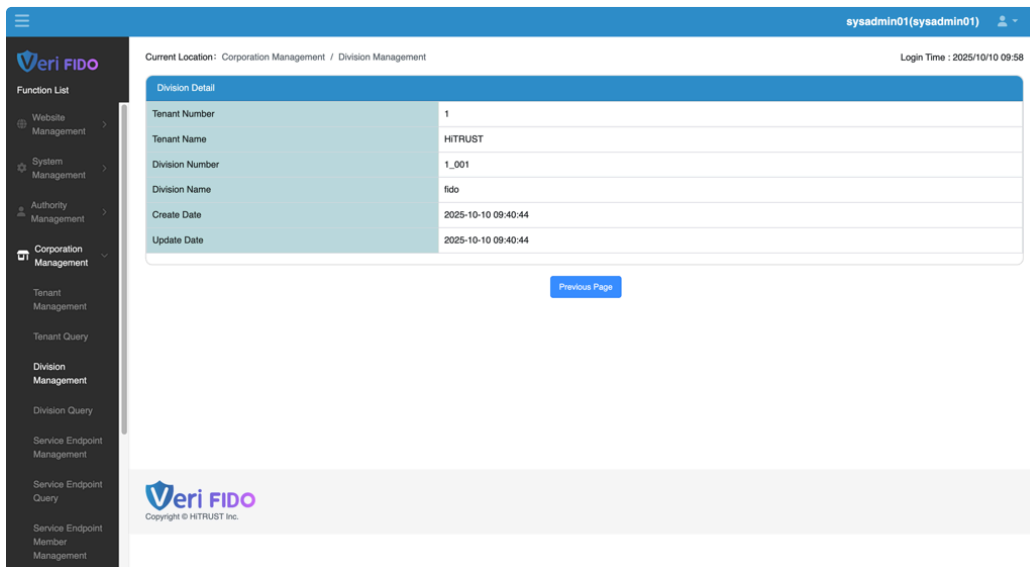
### 2.5.3.1 Search

1. Click "Corporation Management" - "Division Management" to access this function.
2. Input a tenant name, a division name or nothing in Query Conditions box and click "Search" button.



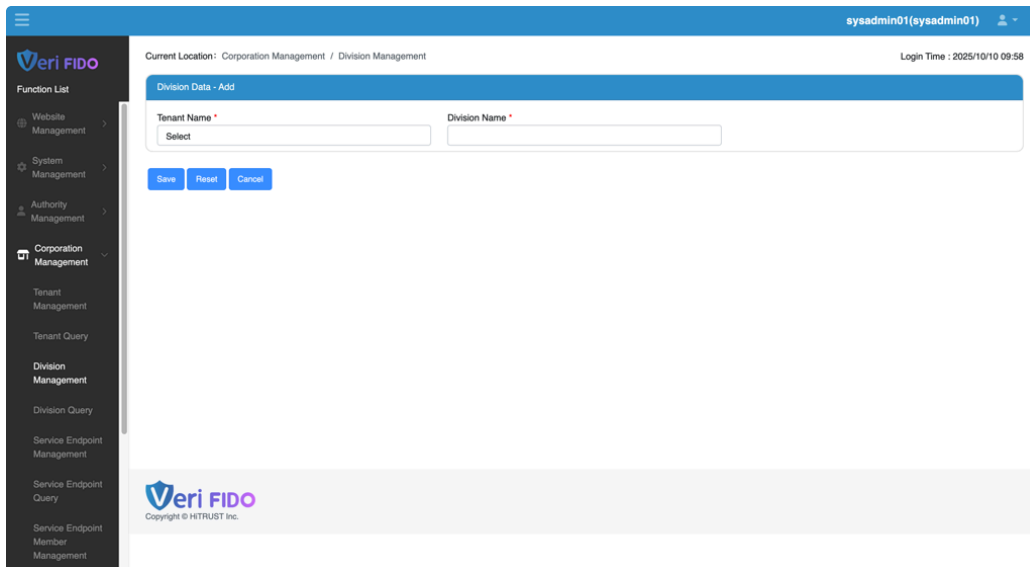
### 2.5.3.2 Detail

1. Click "Corporation Management" - "Division Management" to access this function.
2. Click the "Detail" button of an item in the list to enter the detailed page.

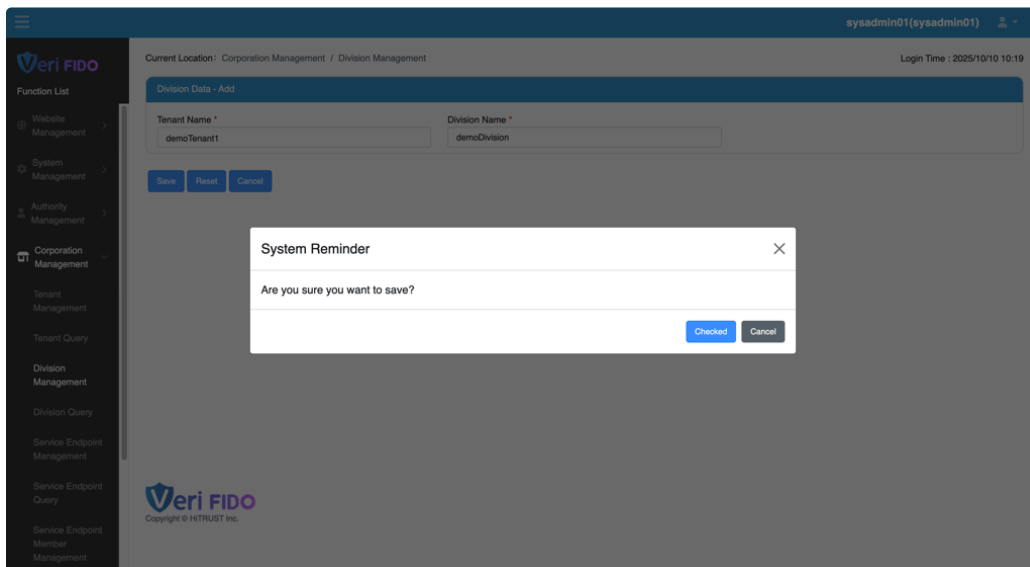


### 2.5.3.3 Add

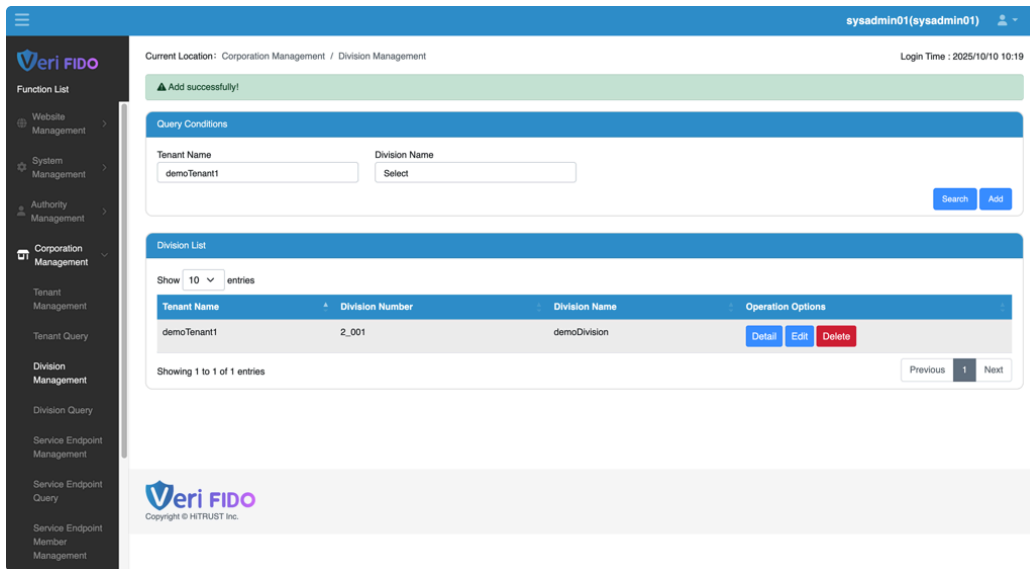
1. Click "Corporation Management" - "Division Management" to access this function.
2. Click "Add" button to access the addition page.



3. Input a tenant name and a division name, and division number is generated automatically.
4. Click "Save" button to pop up a prompt box.

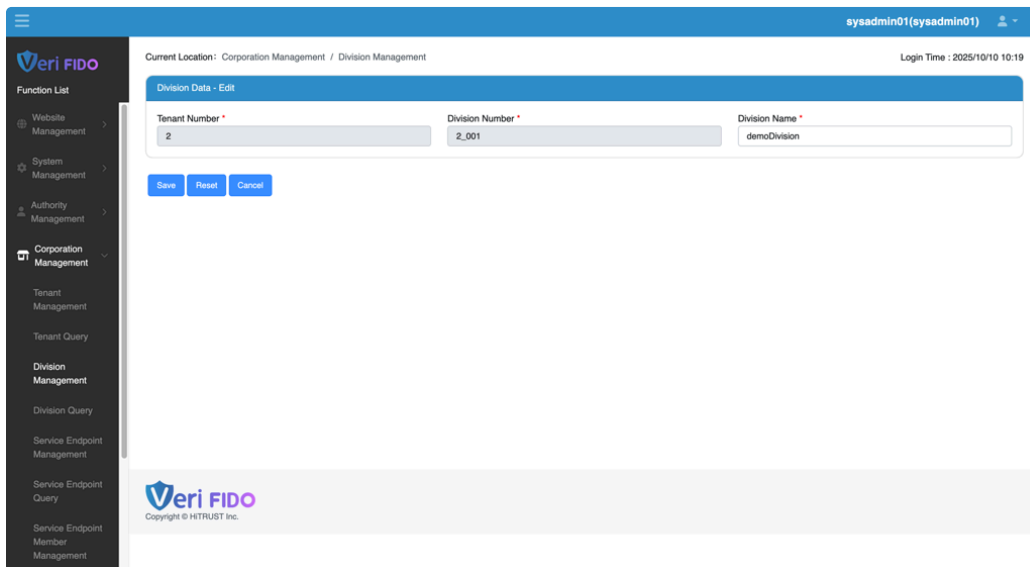


5. Click "Checked" button.

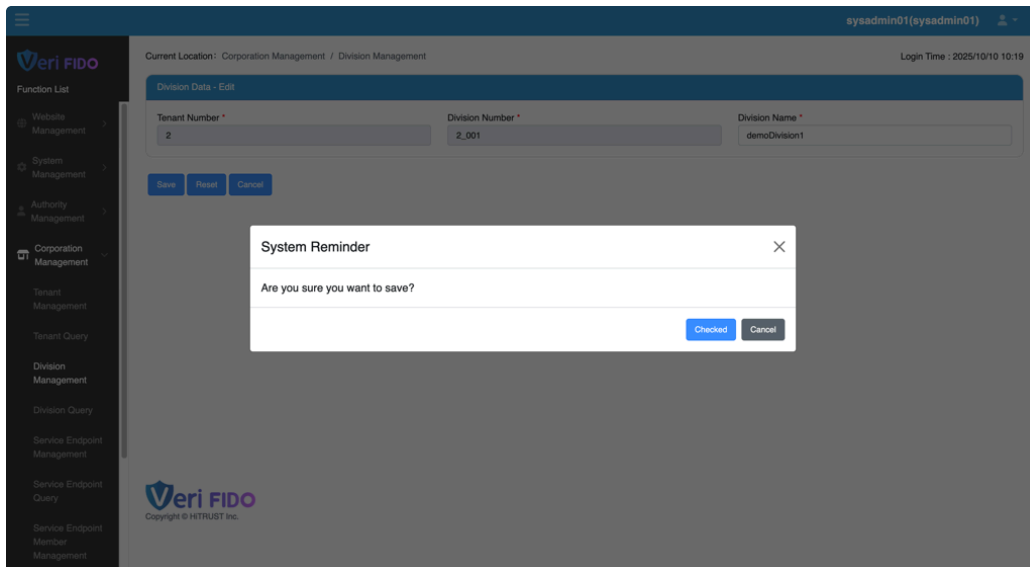


### 2.5.3.4 Edit

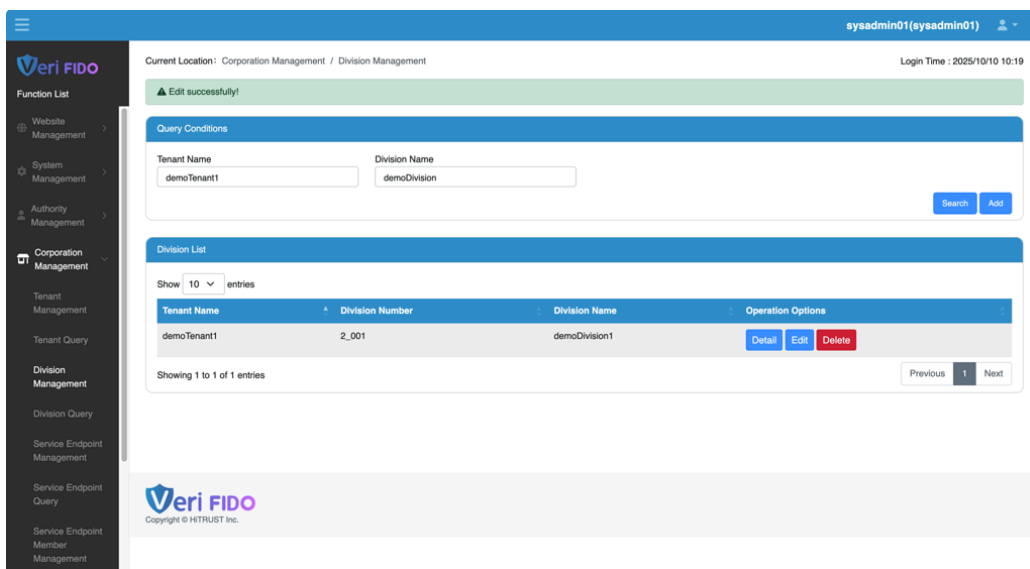
1. Click "Corporation Management" - "Division Management" to access this function.
2. Select an item in the list and click "Edit" button.



3. Tenant number and division number are not editable.
4. Click "Save" button to pop up a prompt box.

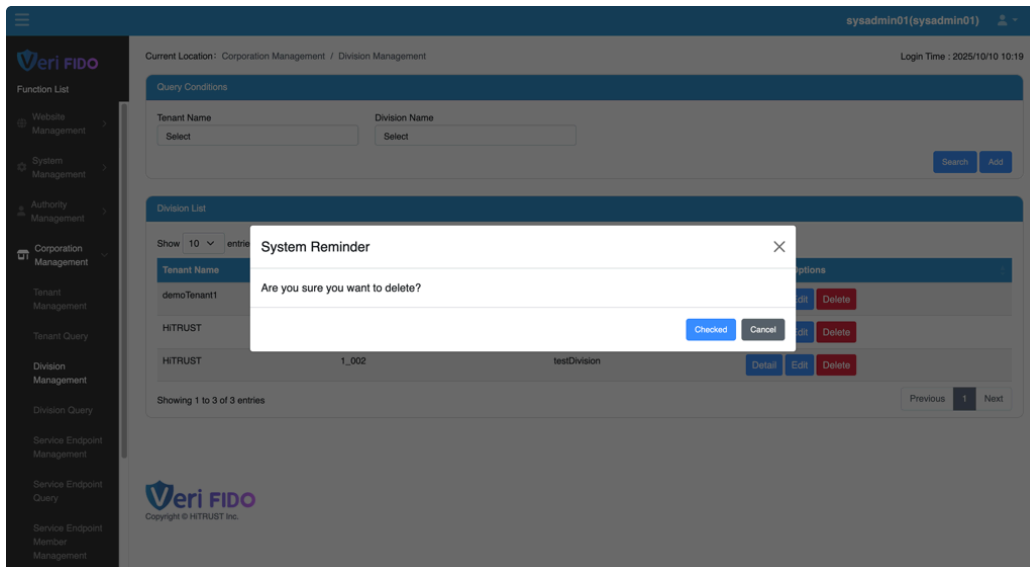


5. Click "Checked" button.

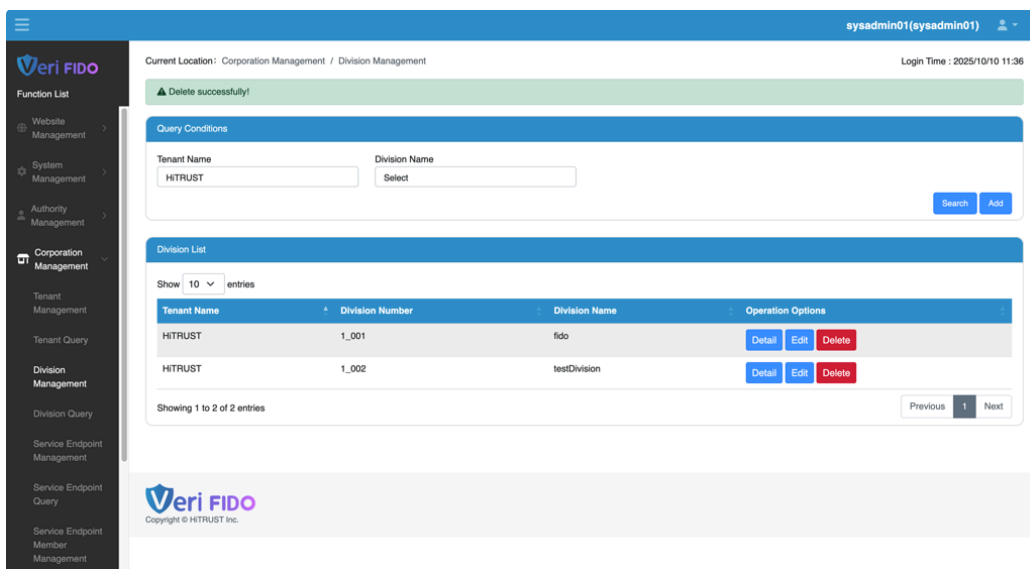


### 2.5.3.5 Delete

1. Click "Corporation Management" - "Division Management" to access this function.
2. Click "Delete" button of an item in the list to pop up a prompt box.



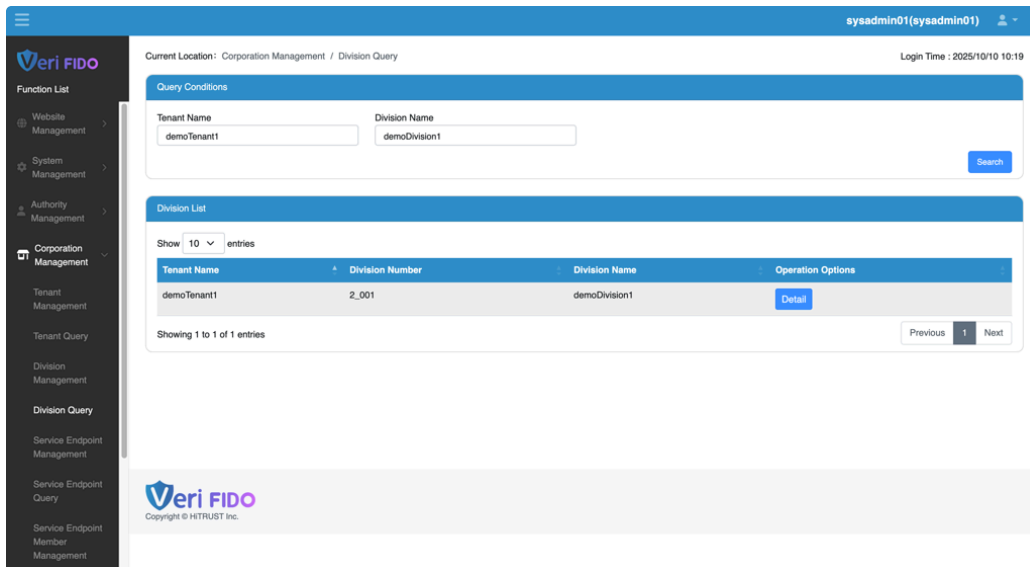
3. Click "Checked" button.



## 2.5.4 Division Query

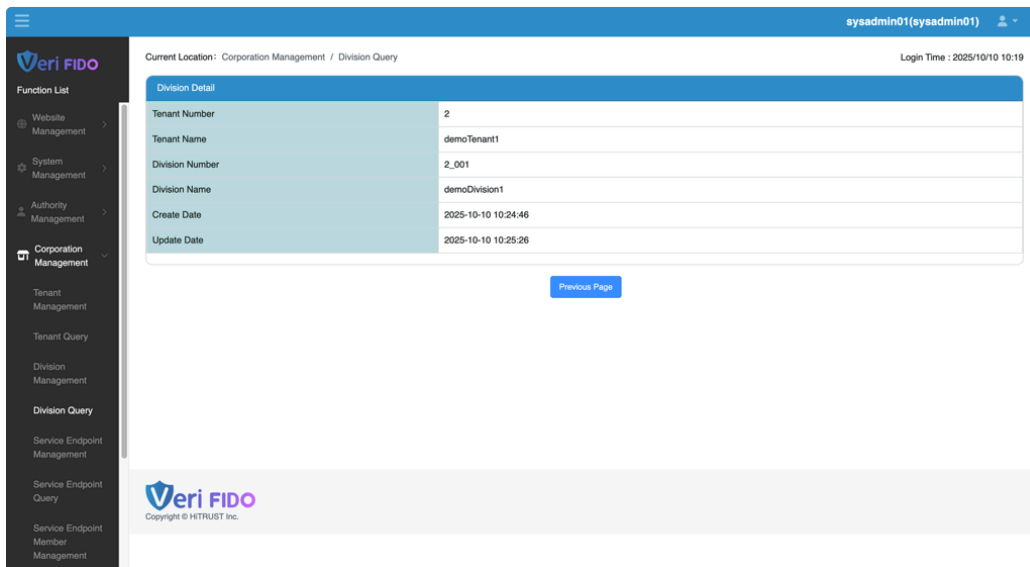
### 2.5.4.1 Search

1. Click "Corporation Management" - "Division Management" to access this function.
2. Input a tenant name, a division name or nothing in Query Conditions box and click "Search" button.



#### 2.5.4.2 Detail

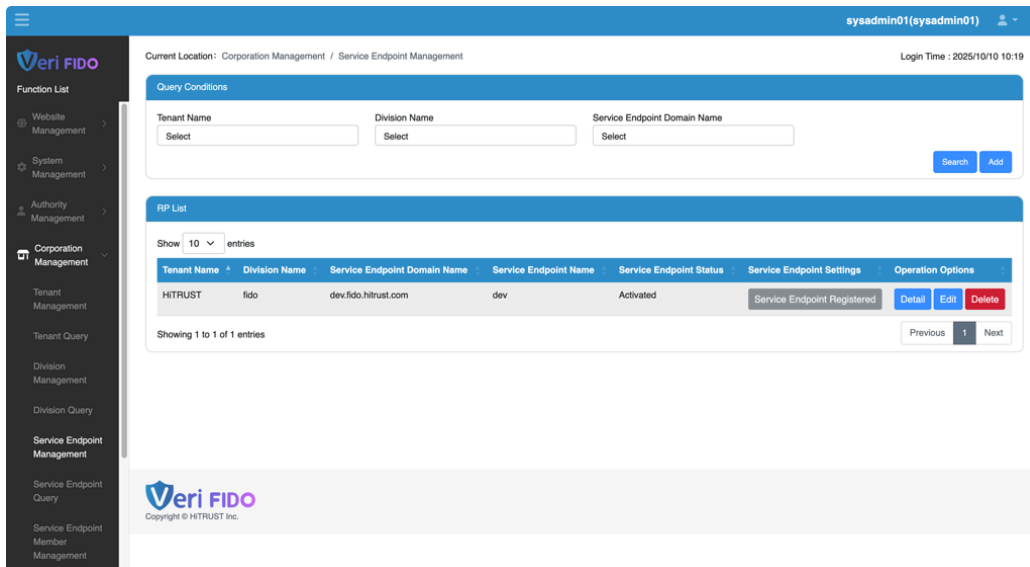
1. Click "Corporation Management" - "Division Management" to access this function.
2. Click the "Detail" button of an item in the list to enter the detailed page.



### 2.5.5 Service Endpoint Management

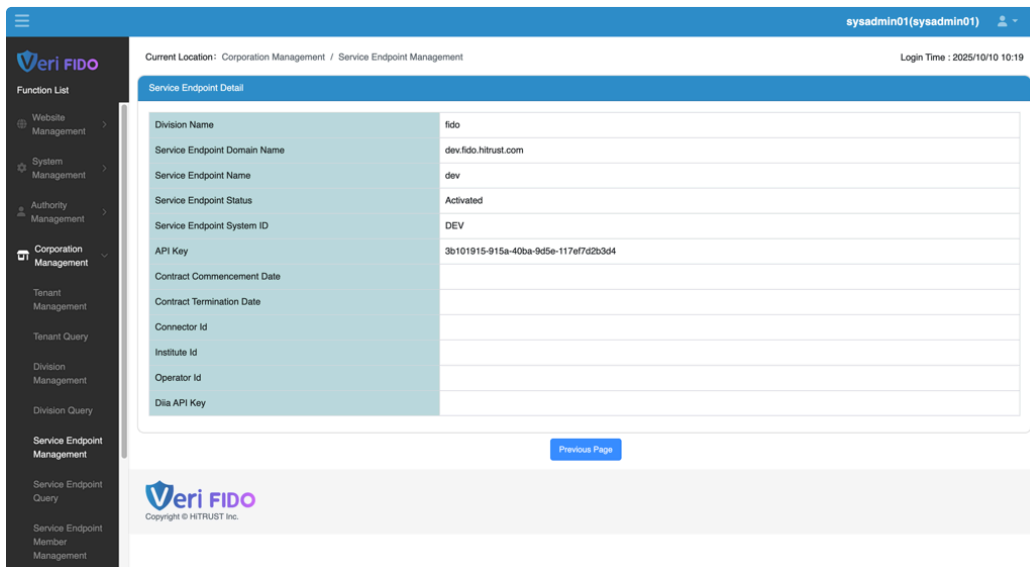
#### 2.5.5.1 Search

1. Click "Corporation Management" - "Service Endpoint Management" to access this function.
2. Input a tenant name, a division name, a service endpoint domain name or nothing in Query Conditions and click "Search" button.



### 2.5.5.2 Detail

1. Click "Corporation Management" - "Service Endpoint Management" to access this function.
2. Click the "Detail" button of an item in the list to enter the detailed page.



### 2.5.5.3 Add

1. Click "Corporation Management" - "Service Endpoint Management" to access this function.
2. Click "Add" button to access the addition page.

The screenshot shows the 'Service Endpoint Data - Add' form in the Veri FIDO admin interface. The form contains the following fields:

- Tenant Name: Select
- Division Name: Select
- Service Endpoint Domain Name: [Empty]
- Service Endpoint Name: [Empty]
- Service Endpoint Status:  Disable,  Activated
- Service Endpoint System ID: [Empty]
- Contract Commencement Date: [Empty]
- Contract Termination Date: [Empty]

Buttons: Save, Reset, Cancel

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3. Input some information of the new service endpoint and the default status is activated.

4. Click "Save" button to pop up a prompt box.

The screenshot shows the 'Service Endpoint Data - Add' form with demo data entered. A 'System Reminder' dialog box is overlaid on the form.

Form Fields:

- Tenant Name: demoTenant1
- Division Name: demoDivision1
- Service Endpoint Domain Name: demo.fido.hitrust.com
- Service Endpoint Name: demo
- Service Endpoint Status:  Activated
- Service Endpoint System ID: DEMO

Buttons: Save, Reset, Cancel

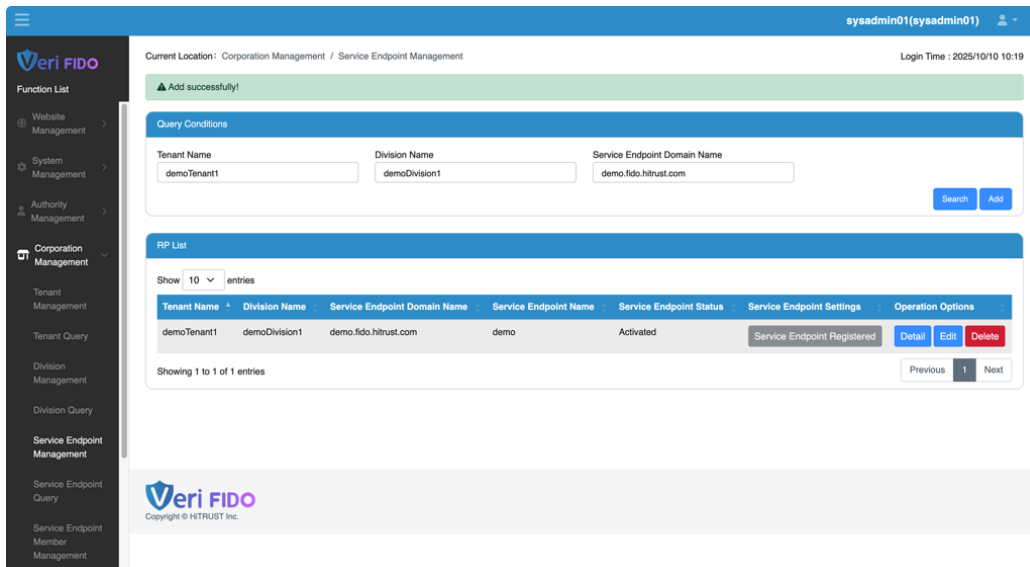
System Reminder Dialog:

Are you sure you want to save?

Buttons: Checked, Cancel

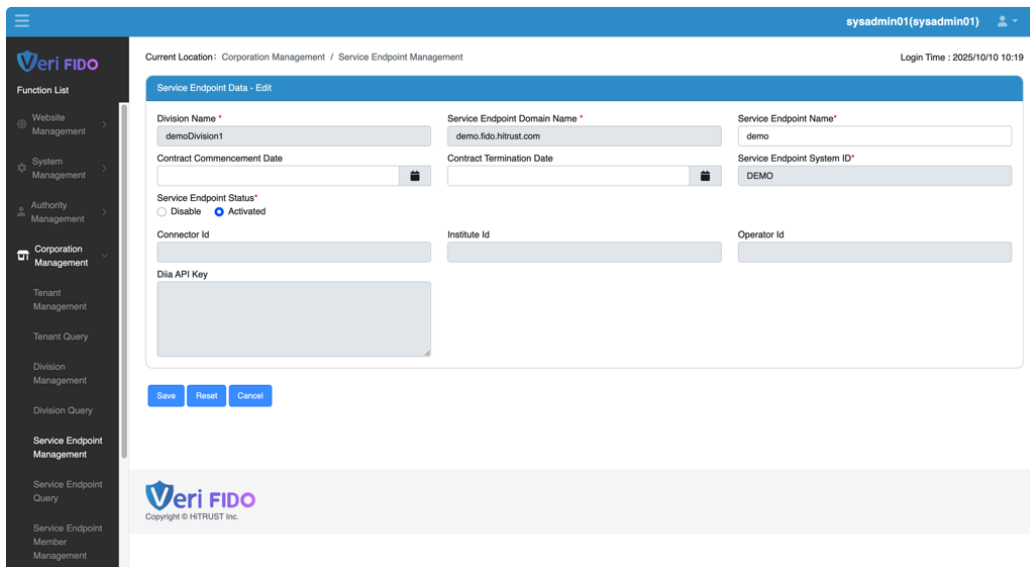
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5. Click "Checked" button.

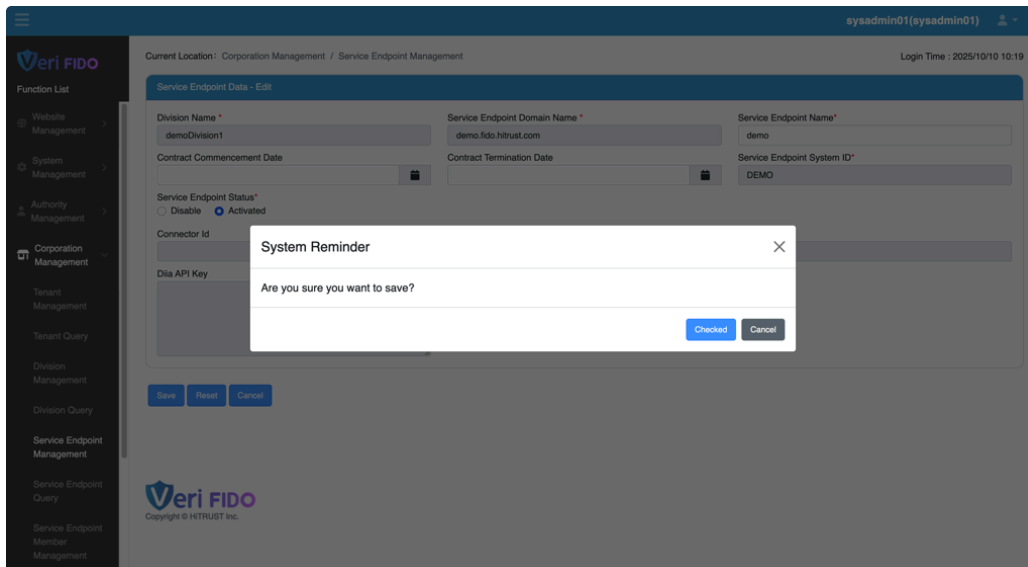


#### 2.5.5.4 Edit

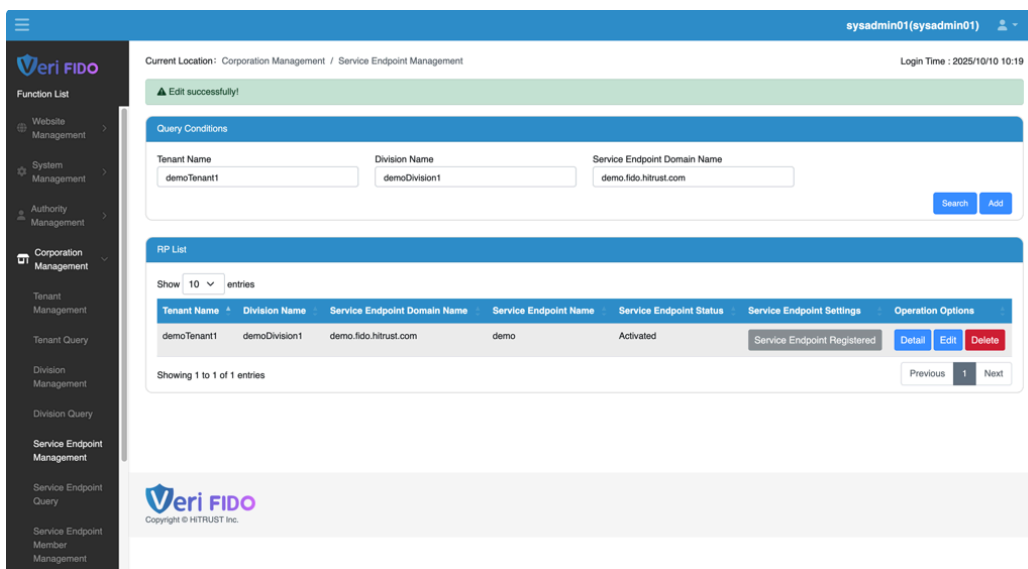
1. Click "Corporation Management" - "Service Endpoint Management" to access this function.
2. Select an item in the list and click "Edit" button.



3. Modify the data as needed.
4. Click "Save" button to pop up a prompt box.

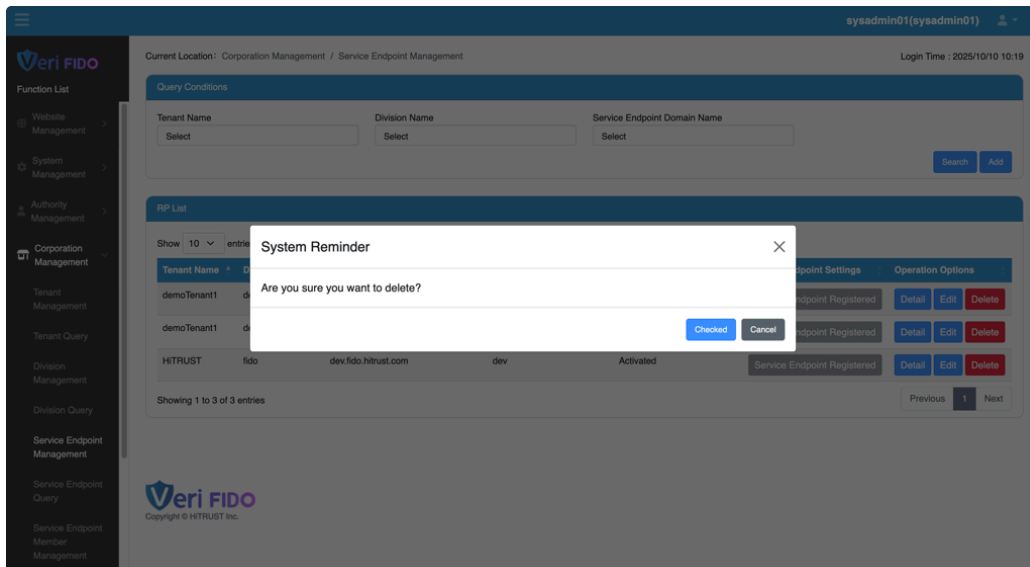


5. Click "Checked" button.

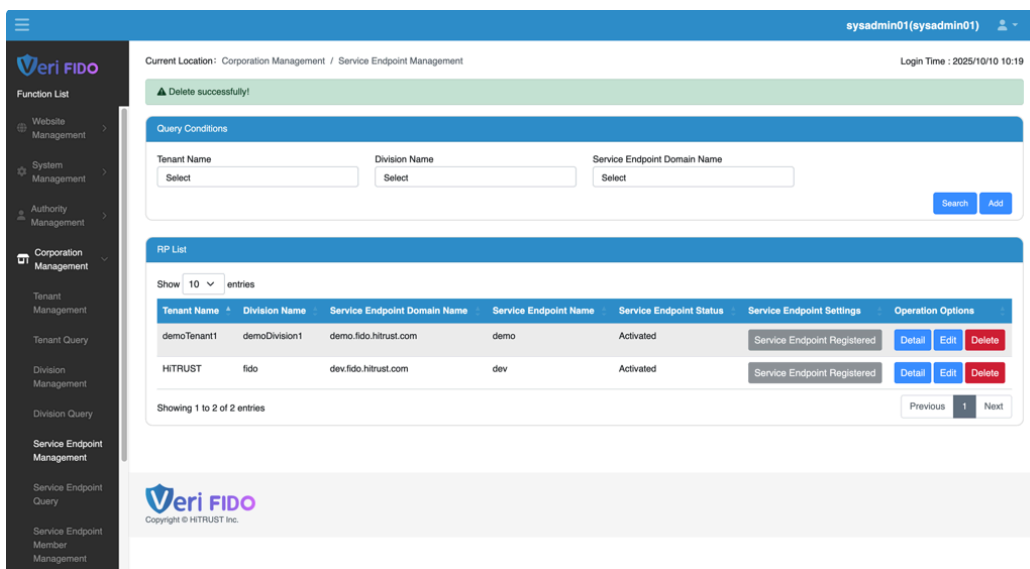


#### 2.5.5.5 Delete

1. Click "Corporation Management" - "Service Endpoint Management" to access this function.
2. Click "Delete" button of an item in the list to pop up a prompt box.

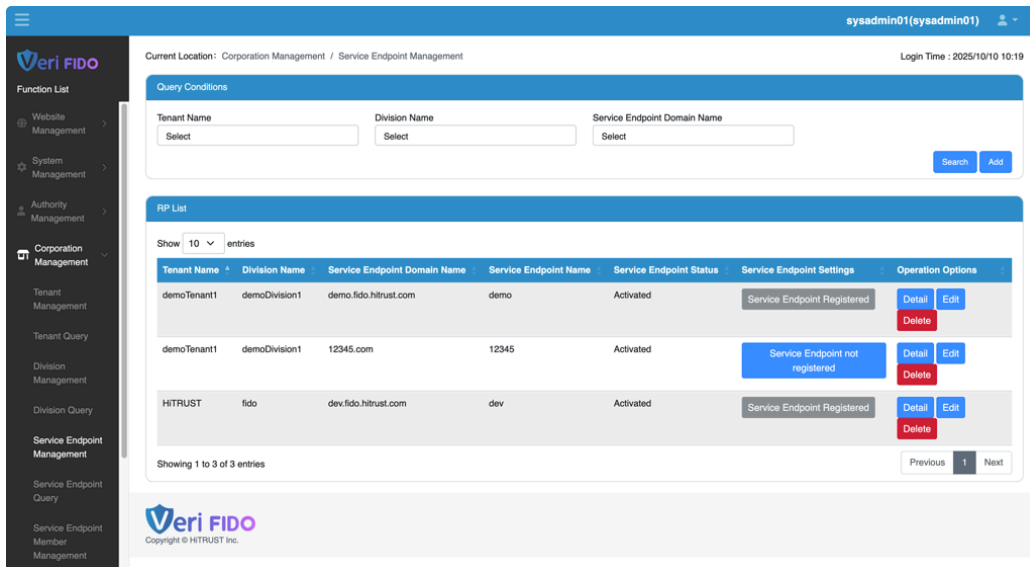


3. Click "Checked" button.

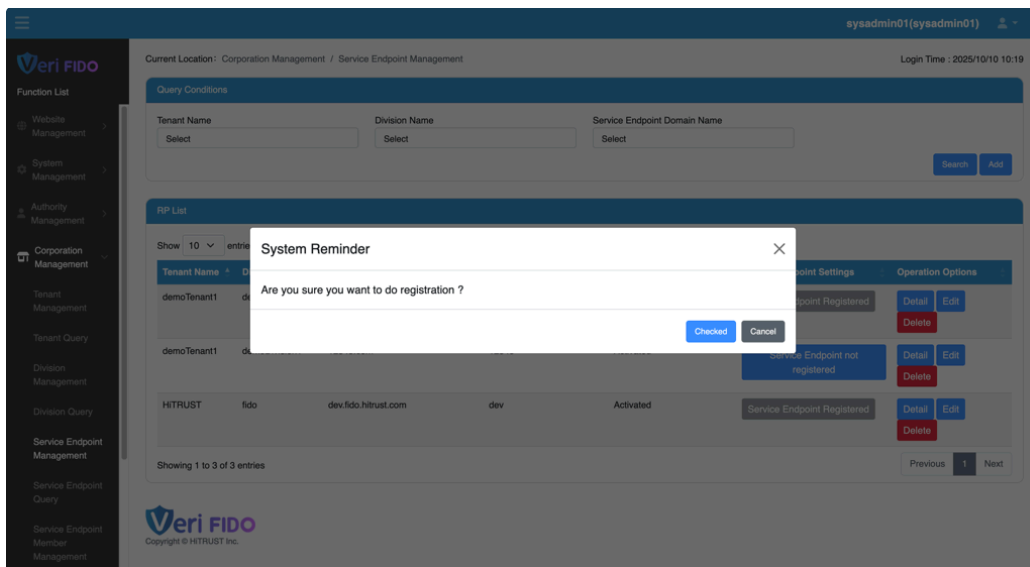


### 2.5.5.6 Register Service Endpoint

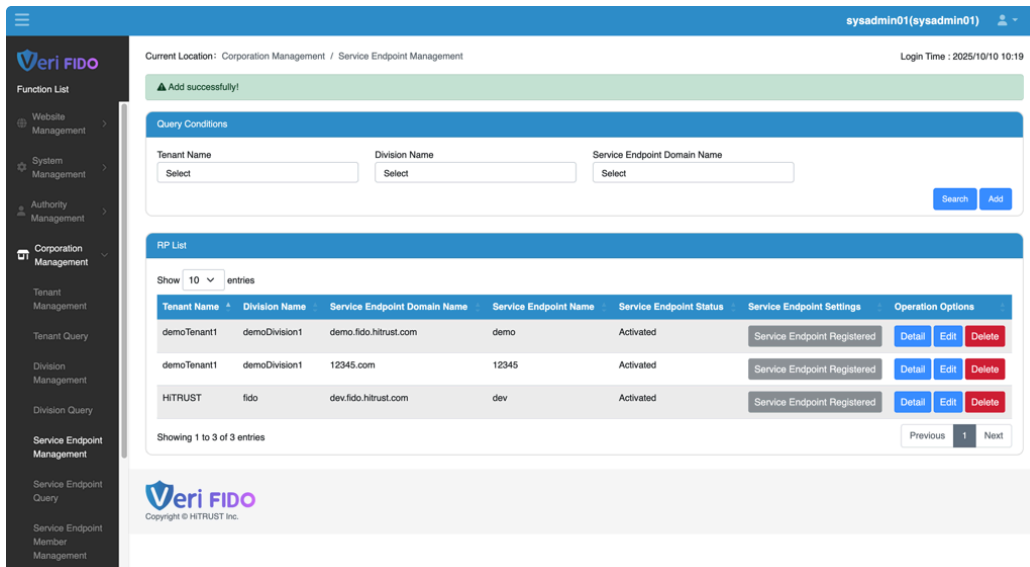
1. Click "Corporation Management" - "Service Endpoint Management" to access this function.
2. Input a tenant name, a division name, a service endpoint domain name or nothing in Query Conditions and click "Search" button.
3. For service endpoints not registered on the HiFIDO Server, the button in the Service Endpoint Settings will display a light blue color, with the description text reading "Service Endpoint not registered". Clicking the button will pop up a confirmation window.



4. Click "Checked" button.



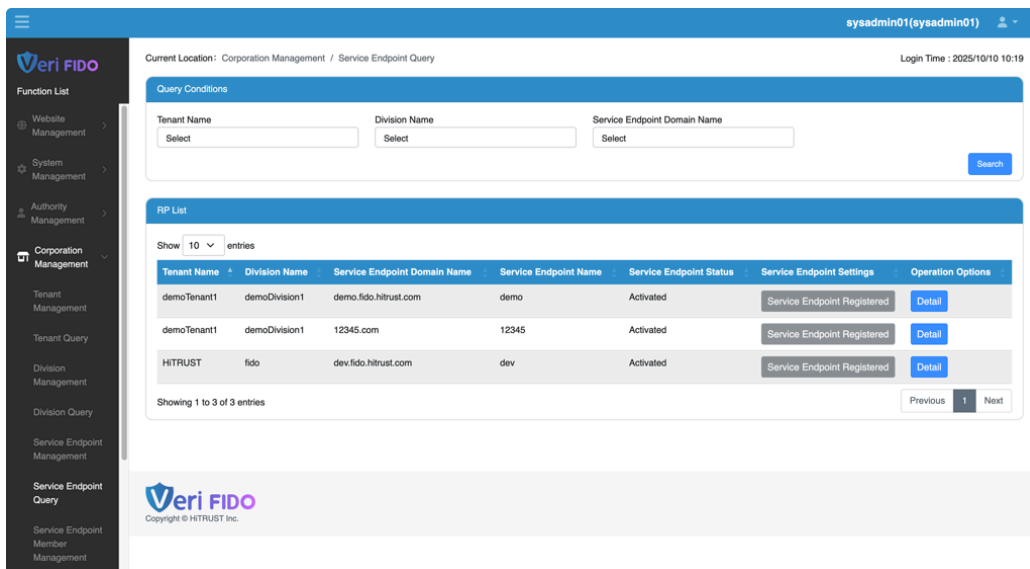
5. Return to the query page. The button in the Service Endpoint Settings turns gray, and the description text changes to "Service Endpoint Registered".



## 2.5.4 Service Endpoint Query

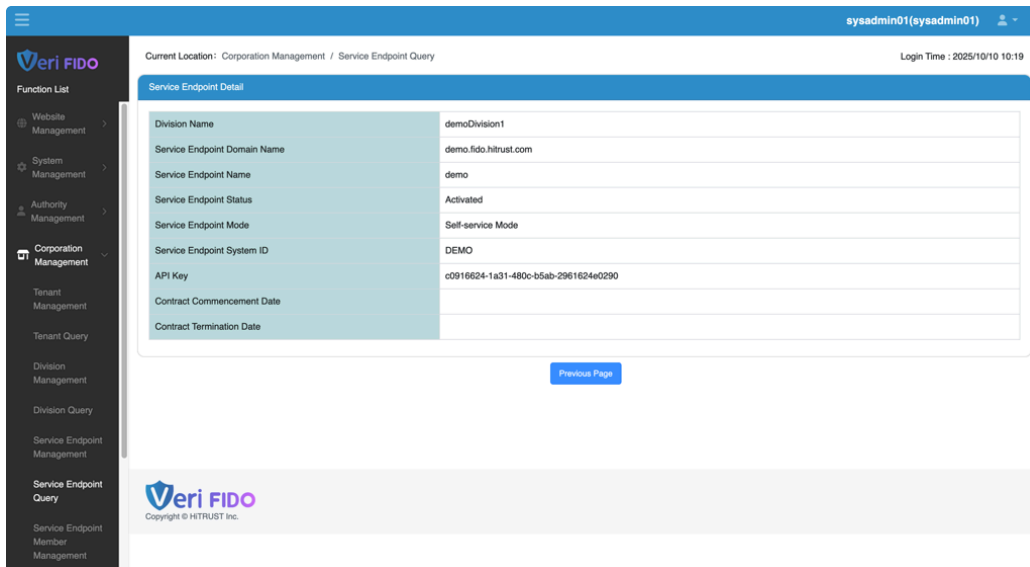
### 2.5.4.1 Search

1. Click "Corporation Management" - "Service Endpoint Query" to access this function.
2. Input a tenant name, a division name, a service endpoint domain name or nothing in Query Conditions and click "Search" button.



### 2.5.4.2 Detail

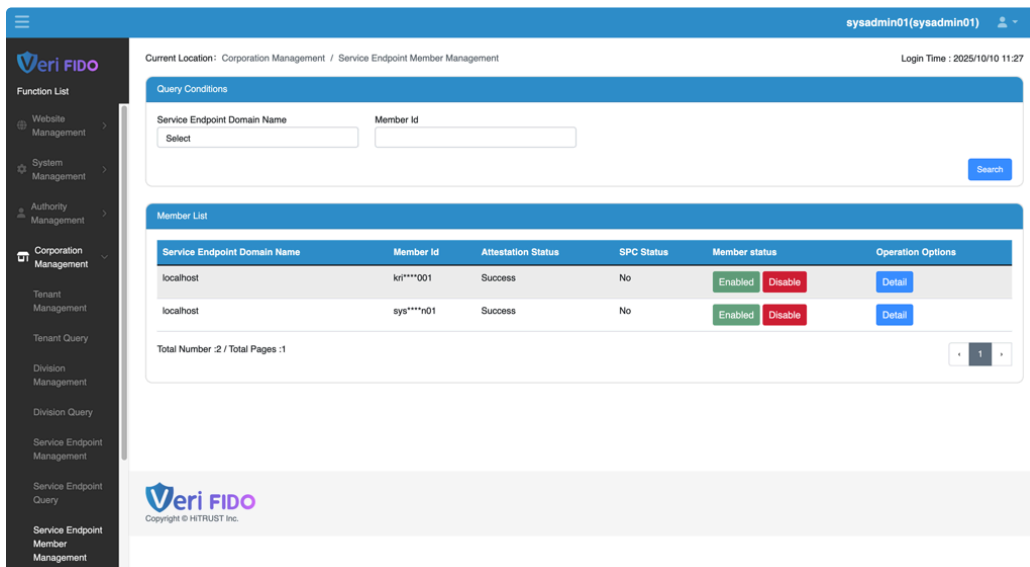
1. Click "Corporation Management" - "Service Endpoint Query" to access this function.
2. Click the "Detail" button of an item in the list to enter the detailed page.



## 2.5.5 Service Endpoint Member Management

### 2.5.5.1 Search

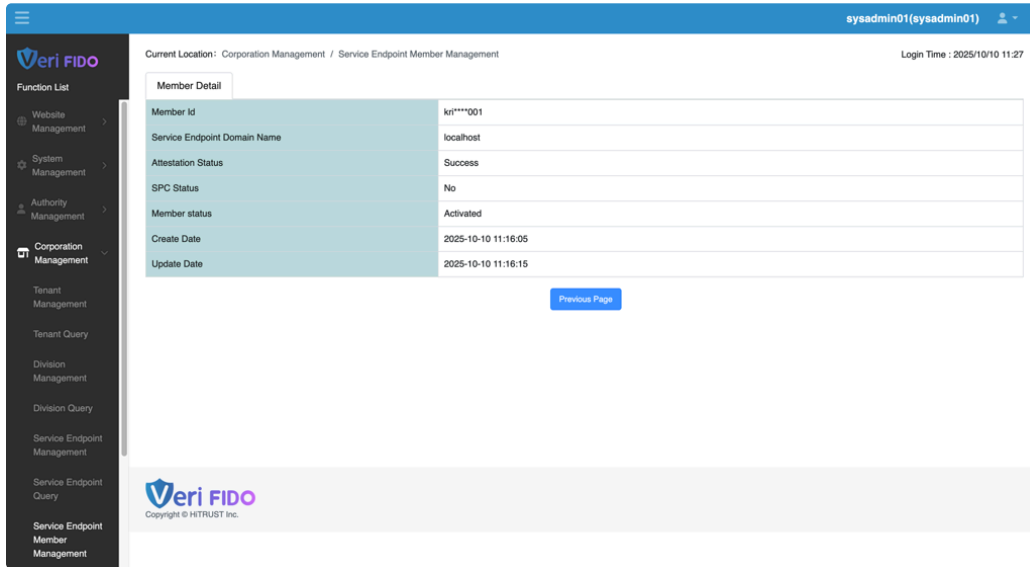
1. Click "Corporation Management" - "Service Endpoint Member Management" to access this function.
2. Input a service endpoint domain name, and a member ID.
3. Click "Search" button.



### 2.5.5.2 Detail

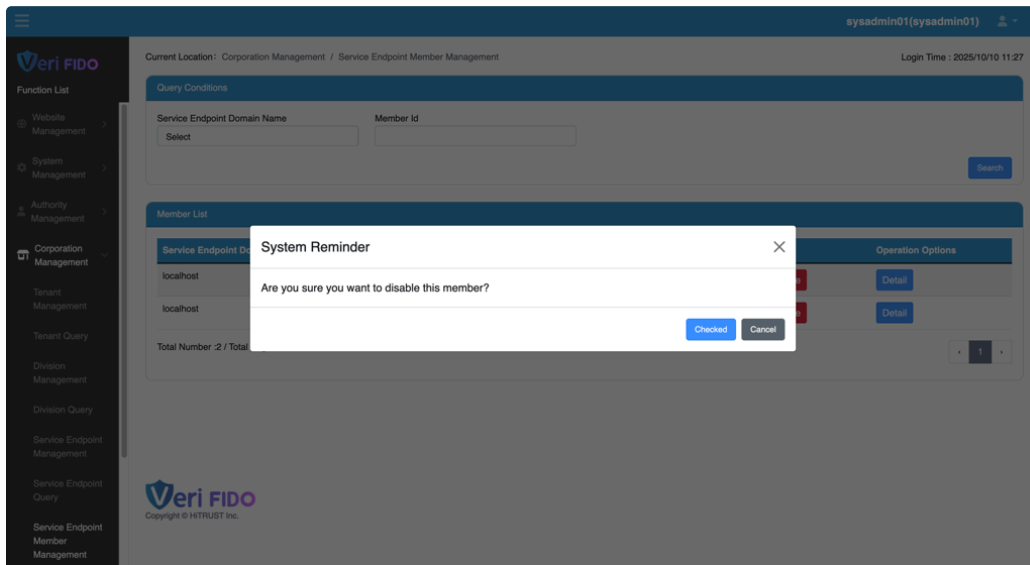
1. Click "Corporation Management" - "Service Endpoint Member Management" to access this function.

2. Click the "Detail" button of an item in the list to enter the detailed page.

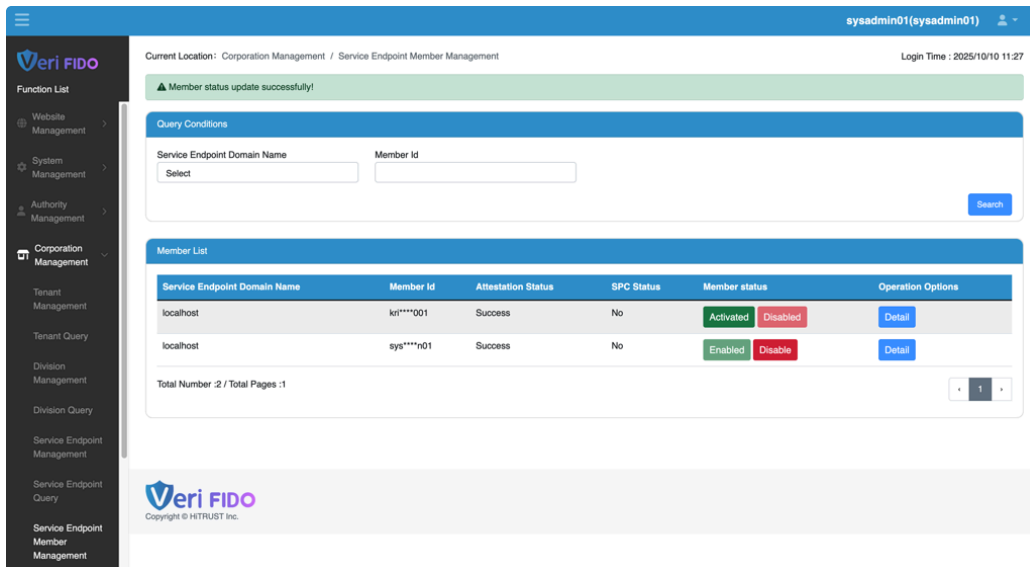


### 2.5.5.3 Edit

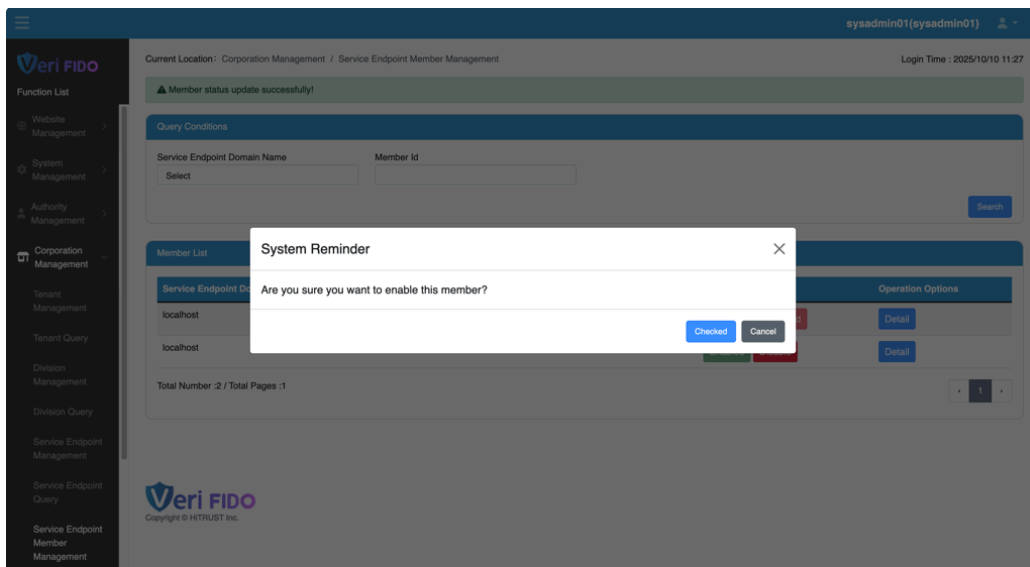
1. Click "Corporation Management" - "Service Endpoint Member Management" to access this function.
2. There are two buttons for activating and disabling members in the member status column. If the member status is enabled, the green button will display "Enabled", and if the member status is disabled, the red button will display "Disabled".
3. Click the "Disable" button of an enabled member in the list and a prompt box pops up.



4. Click "Checked" button.



5. Click the "Activated" button of a disabled member in the list and a prompt box pops up.



6. Click "Checked" button.

Current Location: Corporation Management / Service Endpoint Member Management

Login Time : 2025/10/10 11:27

▲ Member status update successfully!

**Query Conditions**

Service Endpoint Domain Name:  Member Id:

**Member List**

Service Endpoint Domain Name	Member Id	Attestation Status	SPC Status	Member status	Operation Options
localhost	kn****001	Success	No	Enabled <input type="button" value="Disable"/>	<input type="button" value="Detail"/>
localhost	sys****n01	Success	No	Enabled <input type="button" value="Disable"/>	<input type="button" value="Detail"/>

Total Number : 2 / Total Pages : 1

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## 2.5.6 UAF Trusted Facet

### 2.5.6.1 Trusted Facet List

1. Click "Corporation Management" - "UAF Trusted Facet" to access this function.

Current Location: Corporation Management / UAF Trusted Facet

Login Time : 2025/10/10 10:19

**Trusted Facet List**

Show  entries

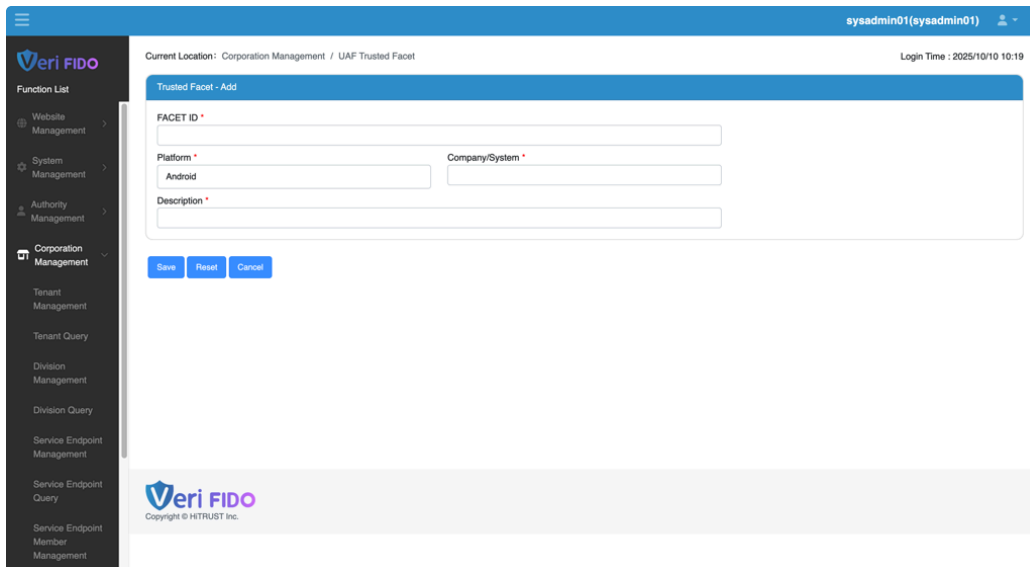
FACET ID	Platform	Company/System	Status	Operation Options
No data available in table				

Showing 0 to 0 of 0 entries

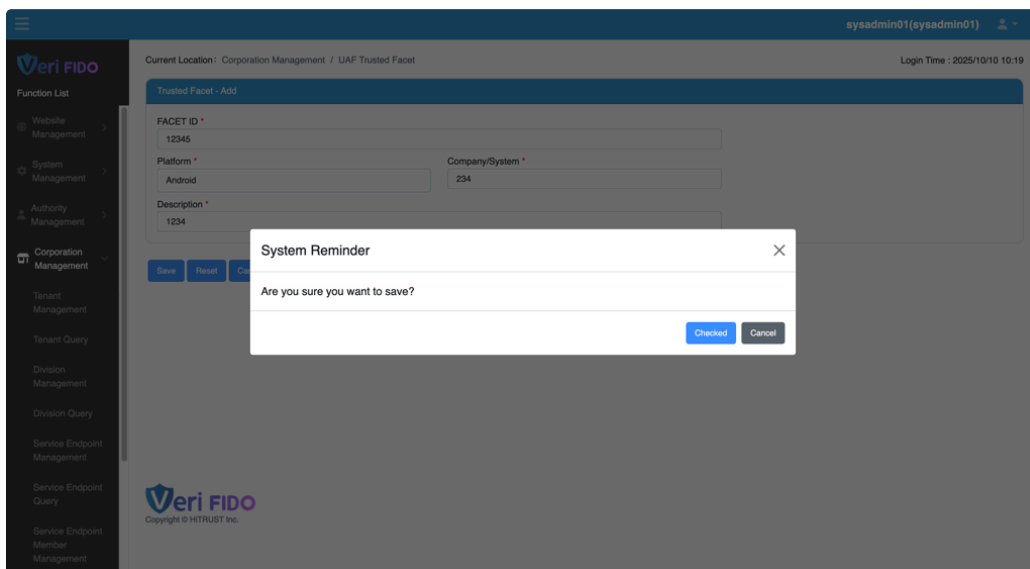
Veri FIDO  
Copyright © HTRUST Inc.

### 2.5.6.2 Add

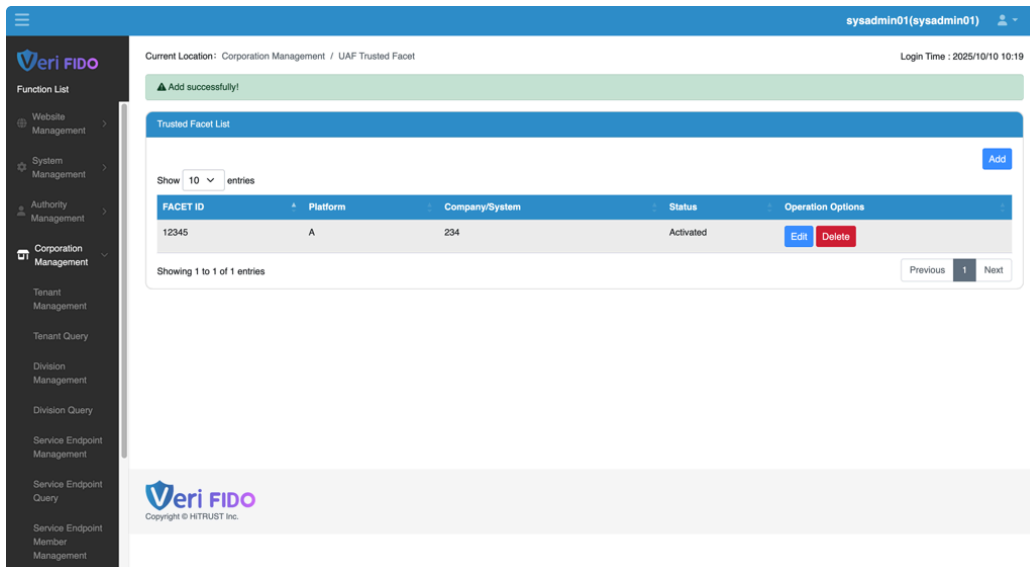
1. Click "Corporation Management" - "UAF Trusted Facet" to access this function.
2. Click "Add" button to access the addition page.



3. Input the required data, including facet ID, platform, company/system, and description. Among these, the facet ID must be unique.
4. Click the "Save" button, and the system will display a prompt box.

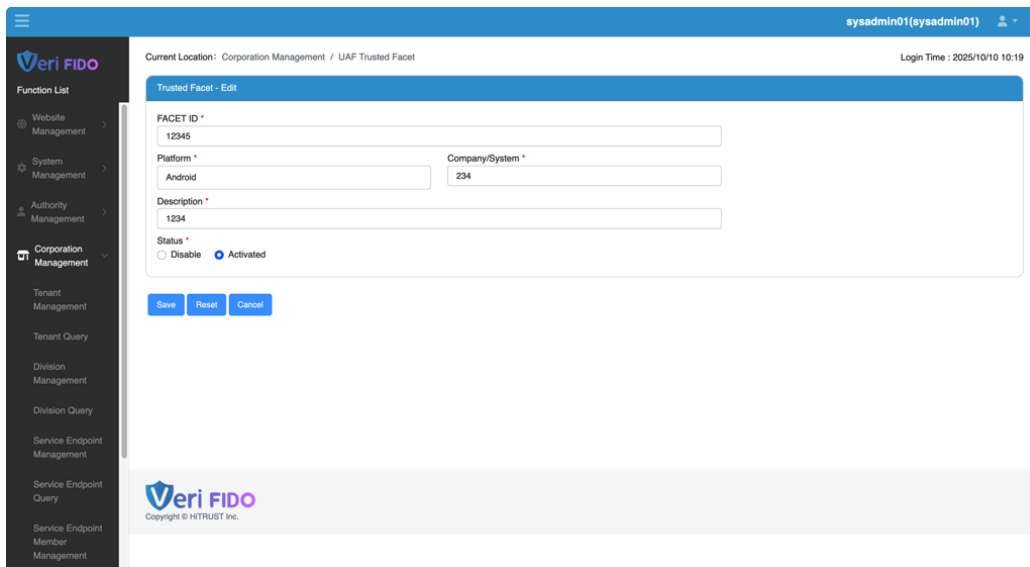


5. Click "Checked" button.

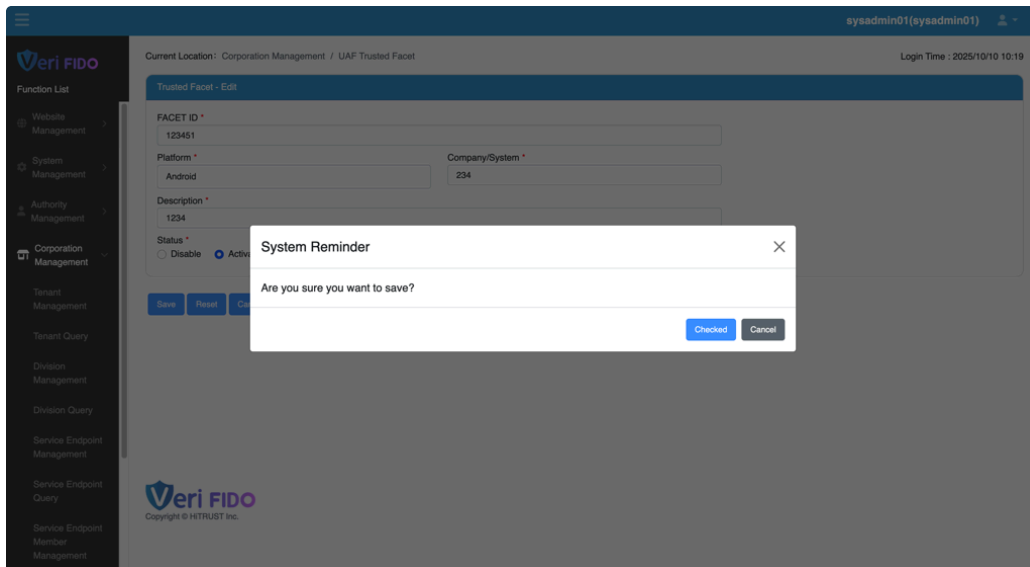


### 2.5.6.3 Edit

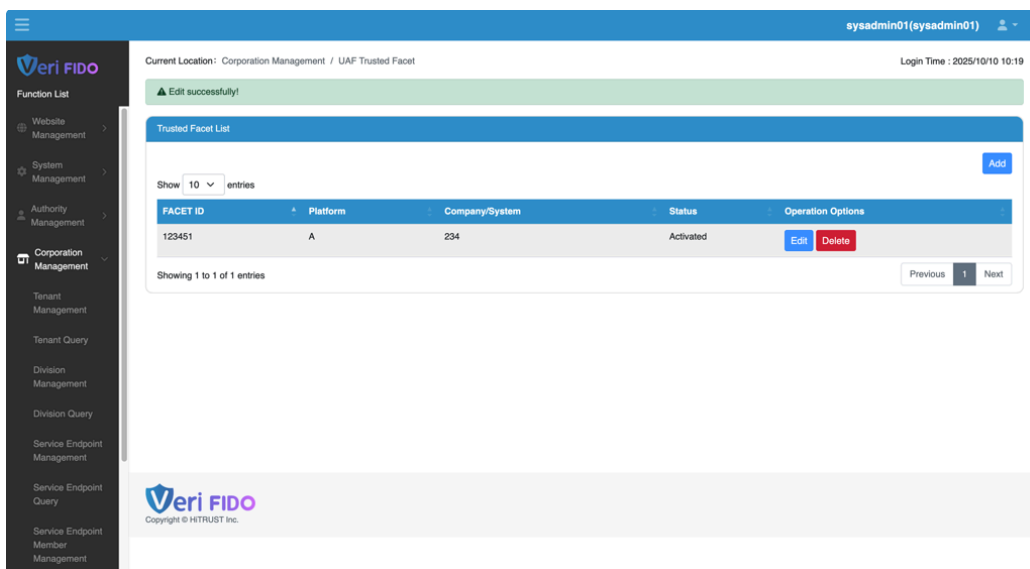
1. Click "Corporation Management" - "UAF Trusted Facet" to access this function.
2. Select an item in the list and click "Edit" button.



3. Modify the data as needed.
4. Click the "Save" button, and the system will display a prompt box.

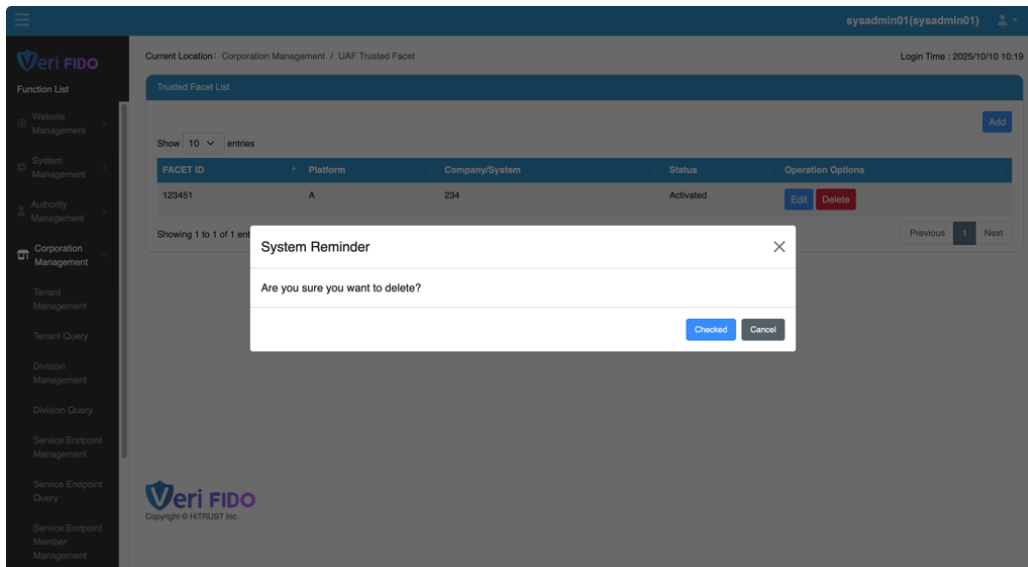


5. Click "Checked" button.

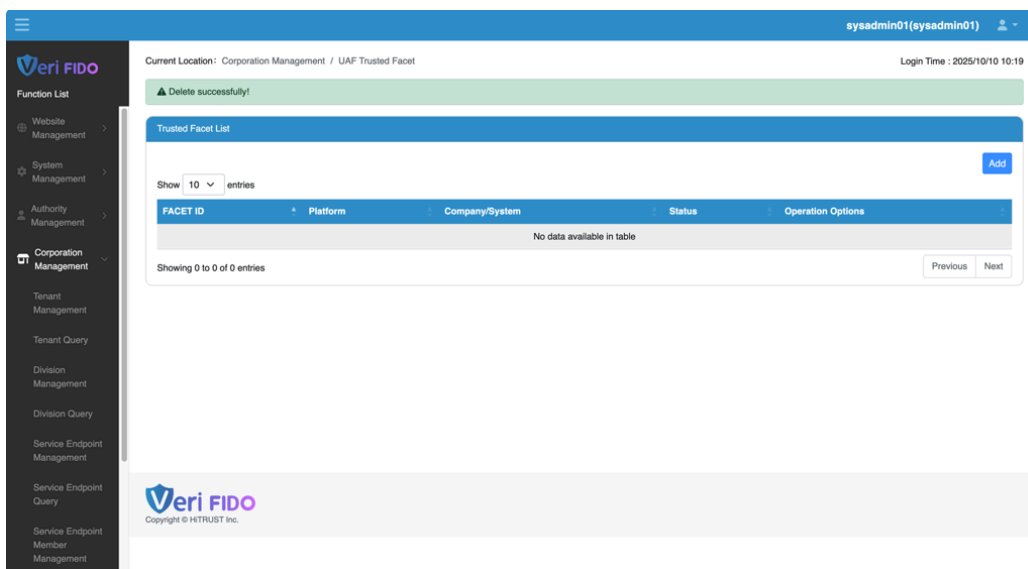


#### 2.5.6.4 Delete

1. Click "Corporation Management" - "UAF Trusted Facet" to access this function.
2. Click the "Delete" button of an item in the list, and the system will display a prompt box.



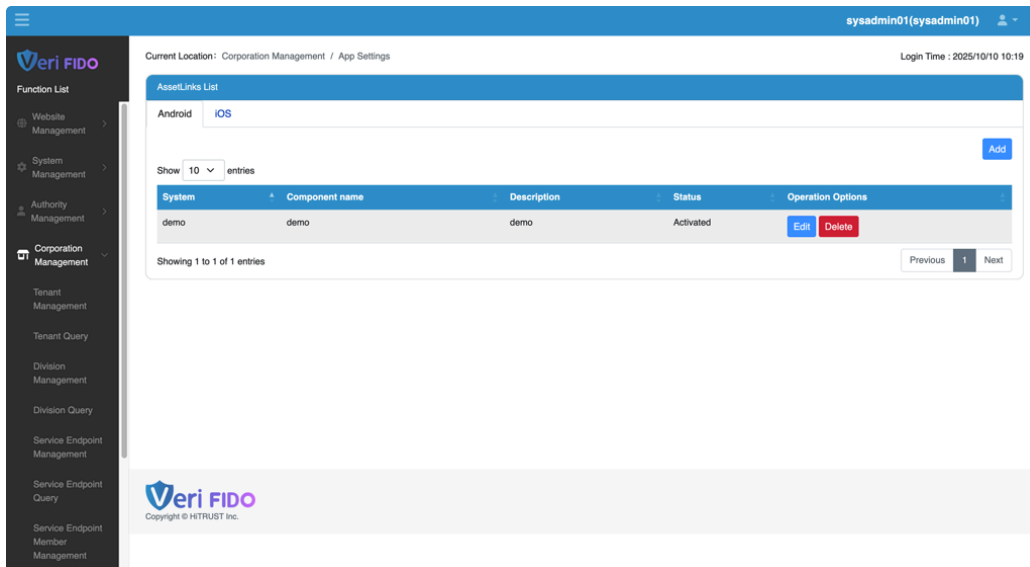
3. Click "Checked" button.



## 2.5.7 App Settings

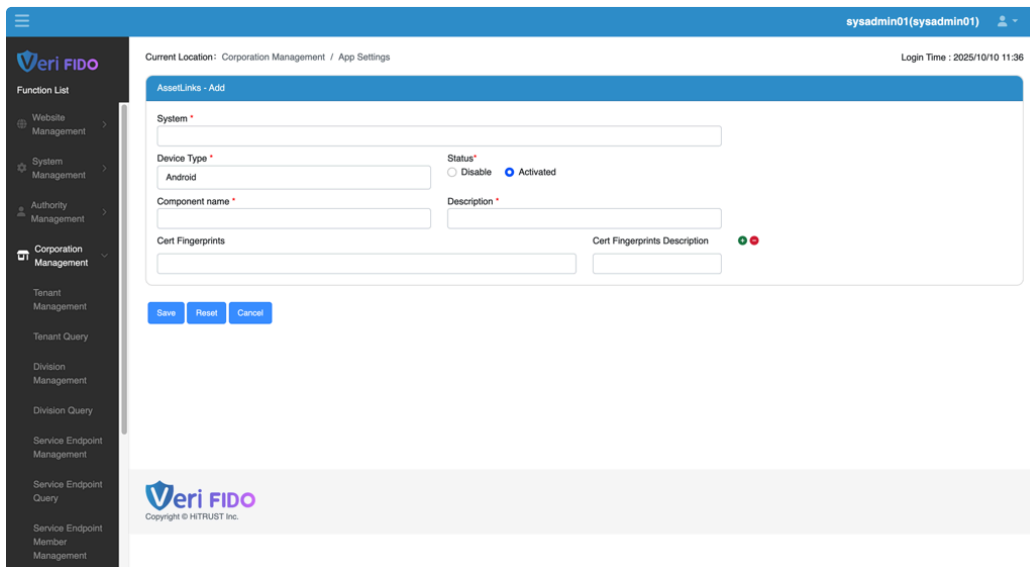
### 2.5.7.1 Search

1. Click "Corporation Management" - "App Settings" to access this function.
2. Click "Android" to display Android app information.
3. Click "iOS" to display iOS app information.

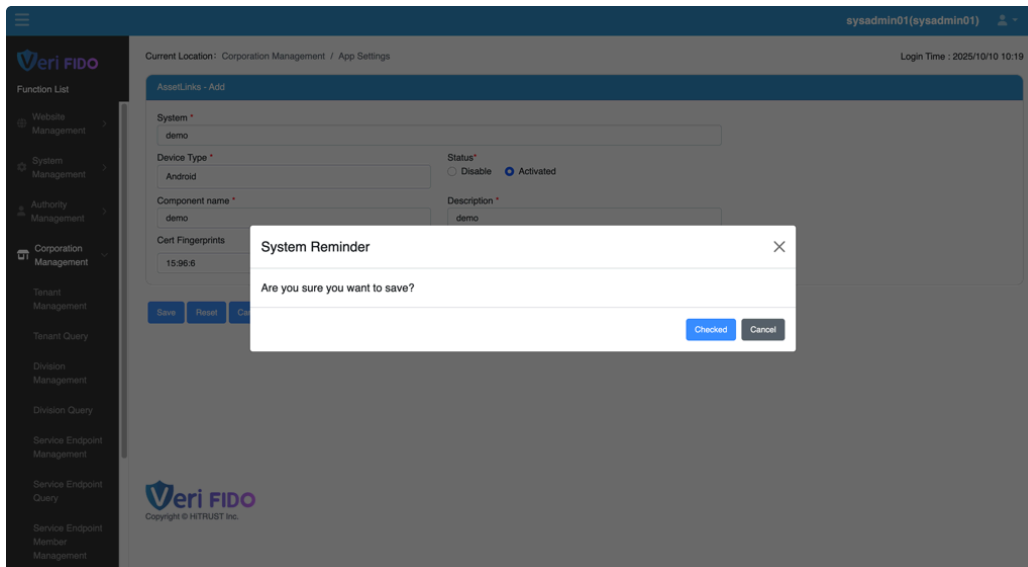


### 2.5.7.2 Add

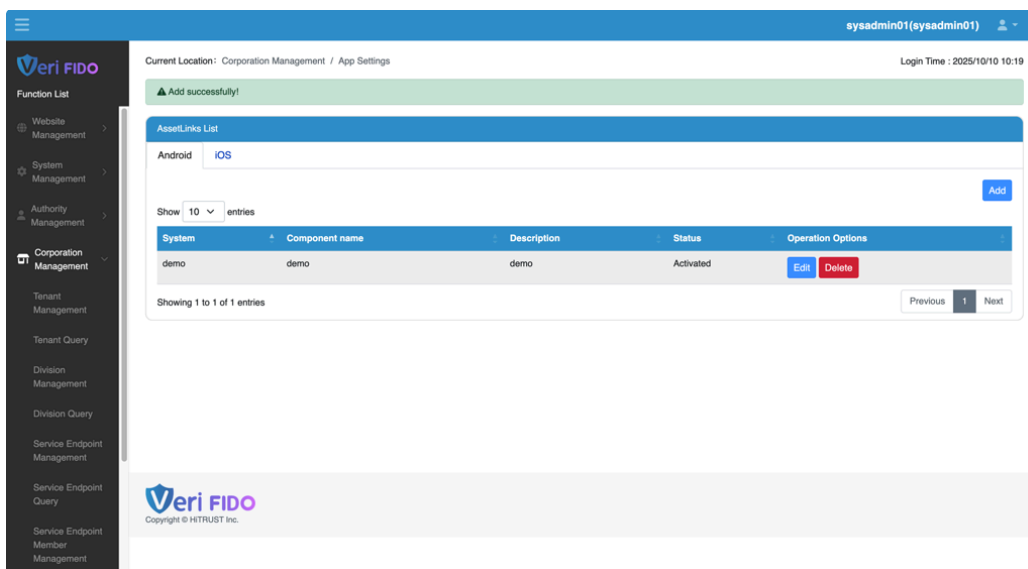
1. Click "Corporation Management" - "App Settings" to access this function.
2. Click "Add" button to access the addition page.



3. Fill in the required fields and the component name must not duplicate any existing names. Additional sets of Cert fingerprint settings can be added as needed.
  - If the device type is "iOS", the Cert fingerprint and Cert fingerprint description do not need to be filled in.
  - If the device type is "Android", the Cert fingerprint and Cert fingerprint description must be filled in.
4. Click the "Save" button, and the system will display a prompt box.

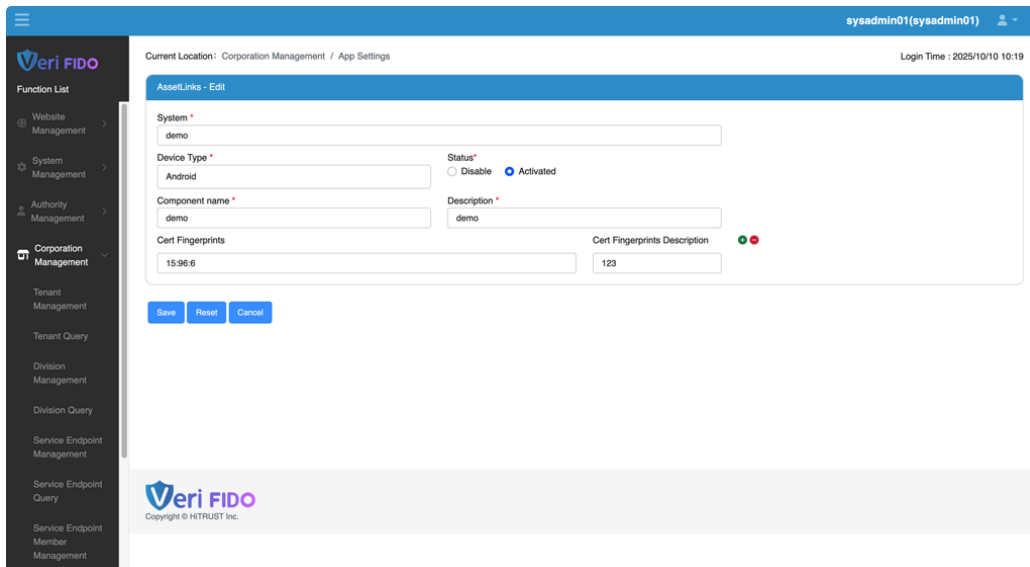


5. Click "Checked" button.

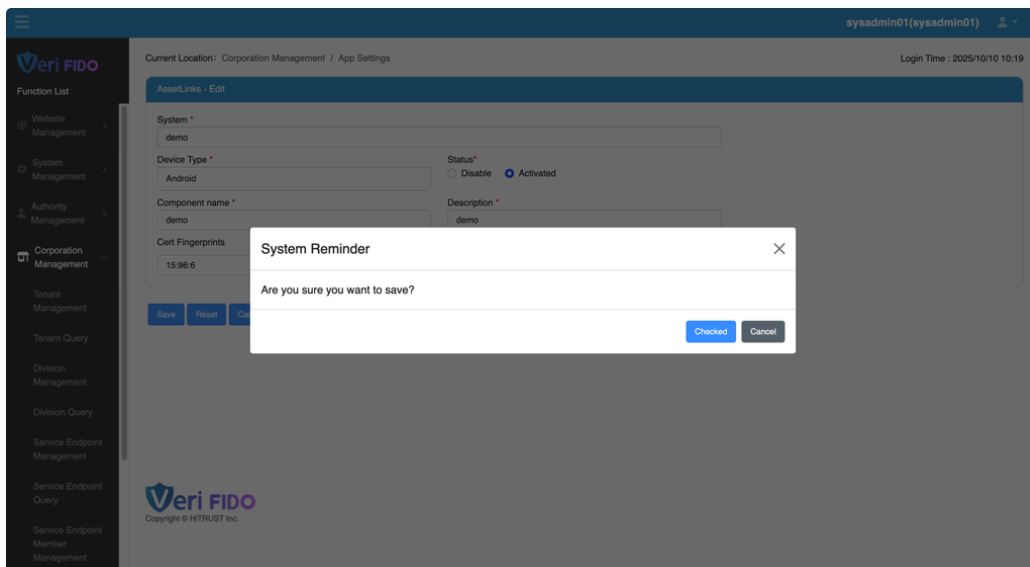


### 2.5.7.3 Edit

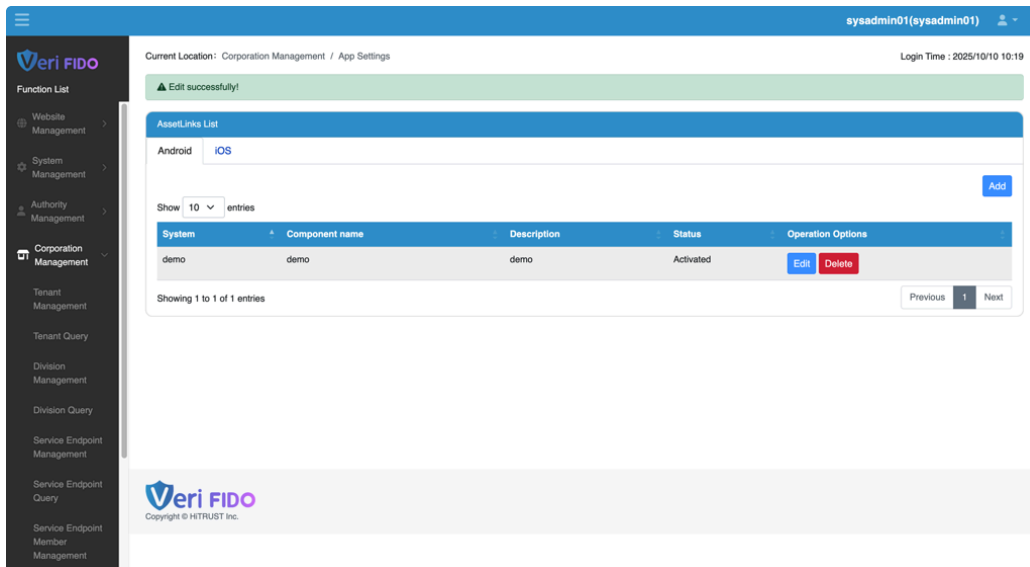
1. Click "Corporation Management" - "App Settings" to access this function.
2. Select an item in the list and click "Edit" button.



3. Change some fields as needed and additional sets of Cert fingerprint settings can be added.
  - If the device type is "iOS", the Cert fingerprint and Cert fingerprint description do not need to be filled in.
  - If the device type is "Android", the Cert fingerprint and Cert fingerprint description must be filled in.
4. Click the "Save" button, and the system will display a prompt box.

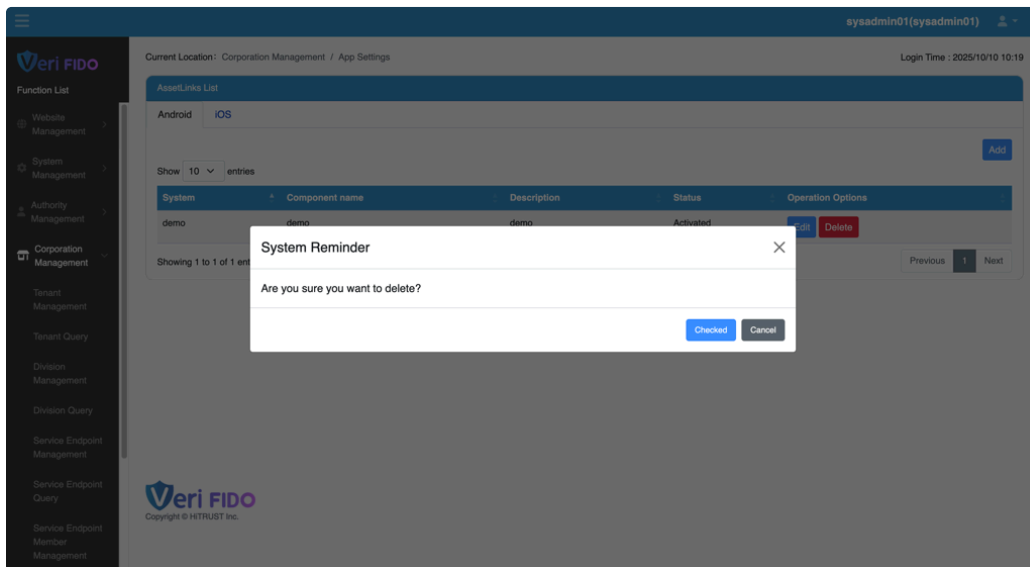


5. Click "Checked" button.

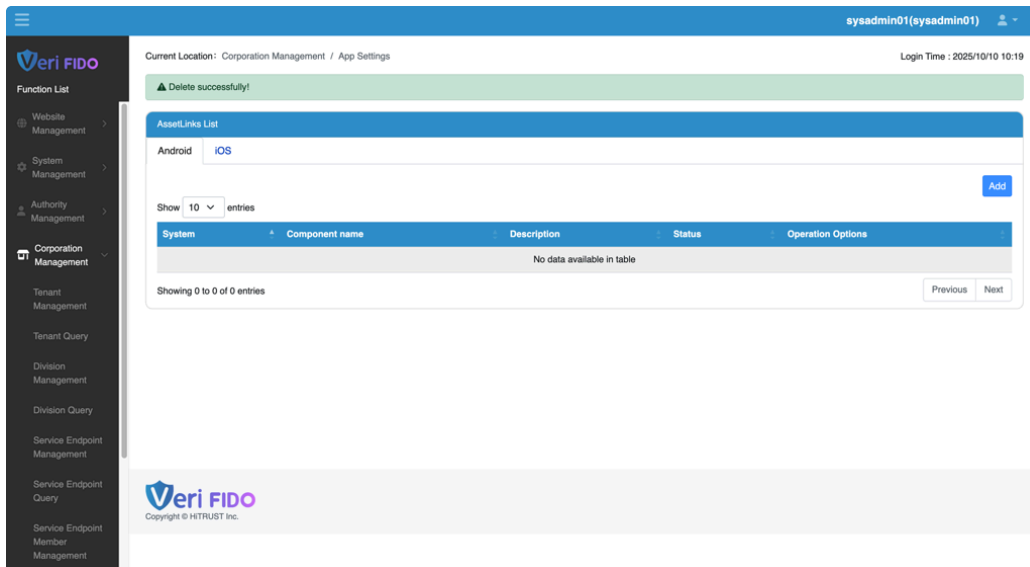


#### 2.5.7.4 Delete

1. Click "Corporation Management" - "App Settings" to access this function.
2. Click the "Delete" button of an item in the list, and the system will display a prompt box.



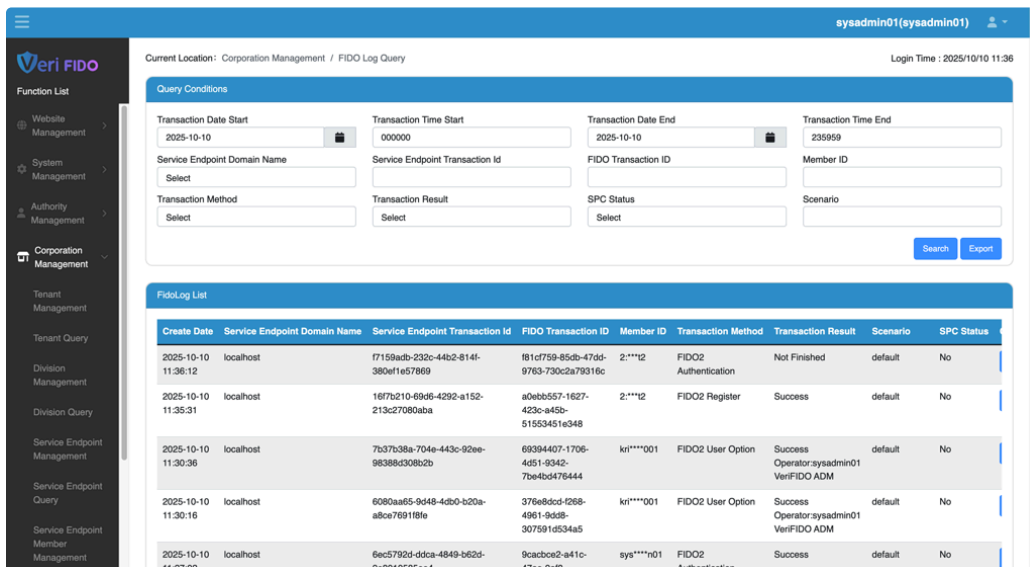
3. Click "Checked" button.



## 2.5.8 FIDO Log Query

### 2.5.8.1 Search

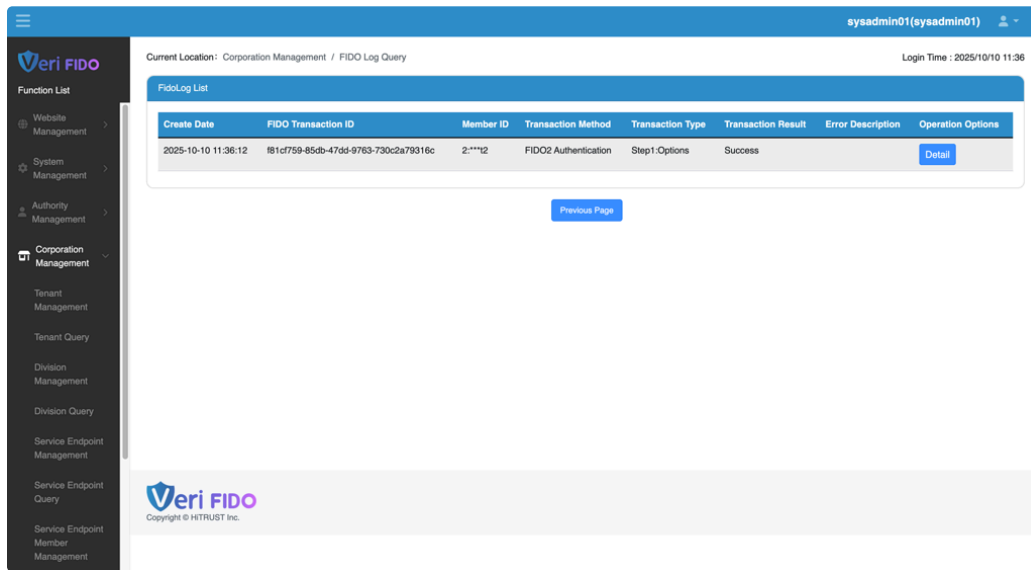
1. Click "Corporation Management" - "FIDO Log Query" to access this function.
2. Query conditions can be entered based on the options on the page, with the default query time set to the current day.
3. Click "Search" button.



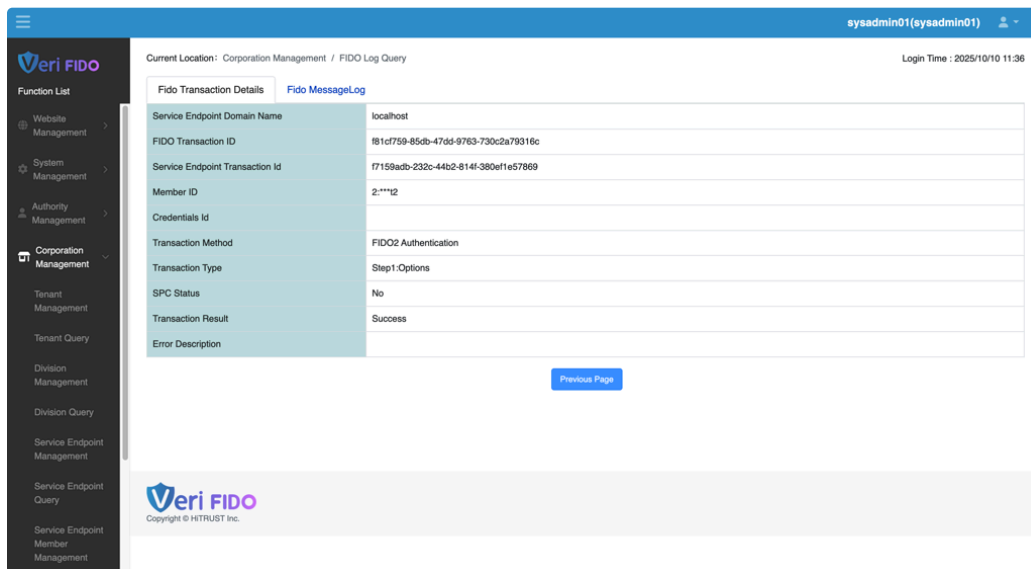
### 2.5.8.2 Detail

1. Click "Corporation Management" - "FIDO Log Query" to access this function.
2. Select an item in the list and click the "Fido Detail" button.

3. Select an item in “Fido Log List” and click the “Detail” button.

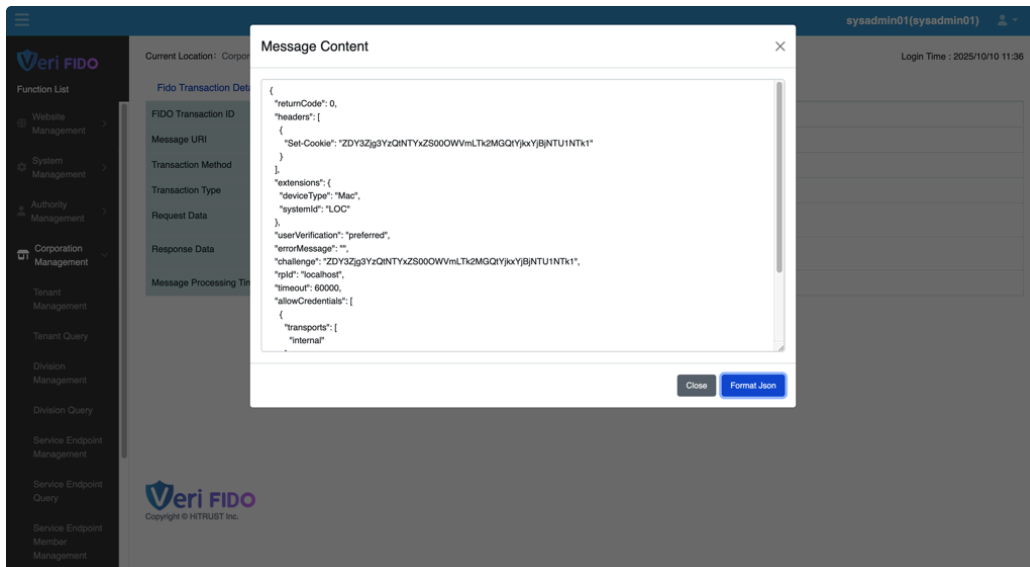


4. “Fido Transaction Details” is displayed.



5. Click “FIDO Message Log” to check FIDO Message Log information.





### 2.5.8.3 Export

1. Click "Corporation Management" - "FIDO Log Query" to access this function.
2. Input some query conditions or nothing and click "Search" button.
3. Click the "Export" button to complete the download of the FIDO Log report as an Excel file.

## 2.6 Report Management

### 2.6.1 FIDO Log Report

#### 2.6.1.1 Search

The screenshot shows the Veri FIDO admin interface for 'Report Management / FIDO Log Report'. The 'Query Conditions' section includes the following fields:

- Transaction Date Start: 2025-10-10
- Transaction Time Start: 000000
- Transaction Date End: 2025-10-10
- Transaction Time End: 235959
- Tenant: Select
- Division: Select
- Service Endpoint Domain Name: Select
- Member Id: [Empty]
- Scenario: [Empty]

Buttons for 'Search' and 'Export' are visible. Below the search form is the 'FIDO Log Report' table with the following data:

Group Name	Division	Service Endpoint	Scenario	Function Name	Success	Fail	Not Finished
HITRUST	fido	dev.fido.hitrust.com	default	FIDO2 Register	0	0	0
HITRUST	fido	dev.fido.hitrust.com	default	FIDO2 Authentication	0	0	0
HITRUST	fido	dev.fido.hitrust.com	default	FIDO UAF Register	0	0	0
HITRUST	fido	dev.fido.hitrust.com	default	FIDO UAF DeRegister	0	0	0
HITRUST	fido	dev.fido.hitrust.com	default	FIDO UAF Auth	0	0	0
HITRUST	fido	dev.fido.hitrust.com	default	FIDO DeRegister	0	0	0
HITRUST	fido	localhost	default	FIDO2 Register	0	0	0
HITRUST	fido	localhost	default	FIDO2 Authentication	2	0	2

The screenshot shows the Veri FIDO web application interface. The top header displays the user 'sysadmin01(sysadmin01)' and the login time '2025/10/10 11:36'. The current location is 'Report Management / FIDO Log Report'. The main content area is divided into two sections: 'Query Conditions' and 'FIDO Log Report'.

**Query Conditions:**

- Transaction Date Start: 2025-10-10
- Transaction Time Start: 000000
- Transaction Date End: 2025-10-10
- Transaction Time End: 235959
- Tenant: Select
- Division: Select
- Service Endpoint Domain Name: Select
- Member Id: [Empty]
- Scenario: [Empty]

**FIDO Log Report:**

Number of FIDO: [Empty] | Number of members: [Empty]

Group Name	Division	Service Endpoint	New	Disable
HITRUST	fido	dev.fido.hitrust.com	0	0
HITRUST	fido	localhost	3	0
demoTenant1	demoDivision1	demo.fido.hitrust.com	0	0

The footer contains the Veri FIDO logo and the text 'Copyright © HITRUST Inc.'.

1. Click "Report Management" - "FIDO Log Report" to access this function.
2. Query conditions can be entered based on the options on the page, with the default query time set to the current day.
3. Click "Search" button.

#### 2.6.1.2 Export

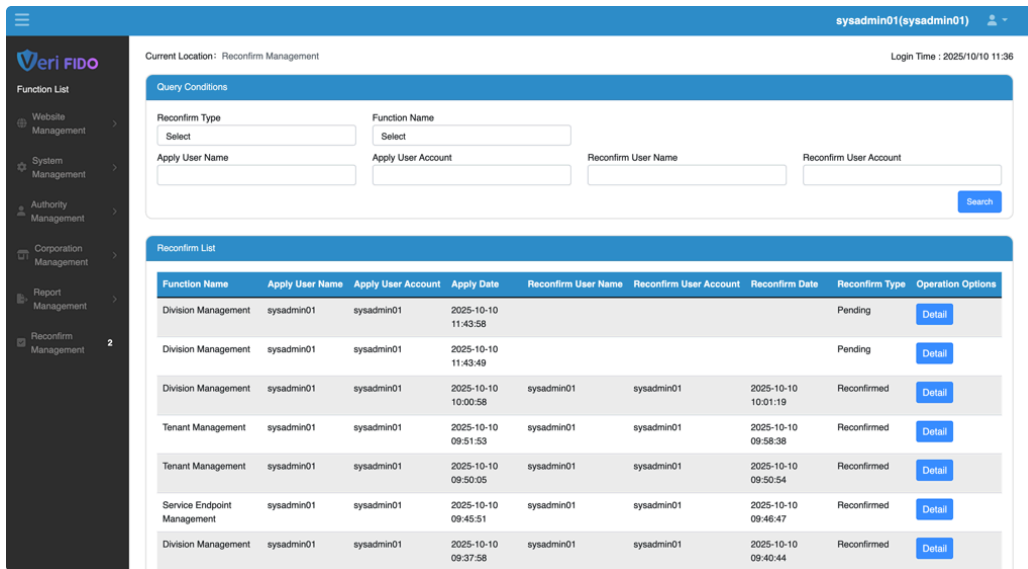
1. Click "Report Management" - "FIDO Log Report" to access this function.
2. Query conditions can be entered based on the options on the page. Click "Search".
3. Click the "Export" button to complete the download of the FIDO Log report as an Excel file.

## 2.7 Reconfirm Management

The total number of pending review requirements will be displayed on the right side of the sidebar title.

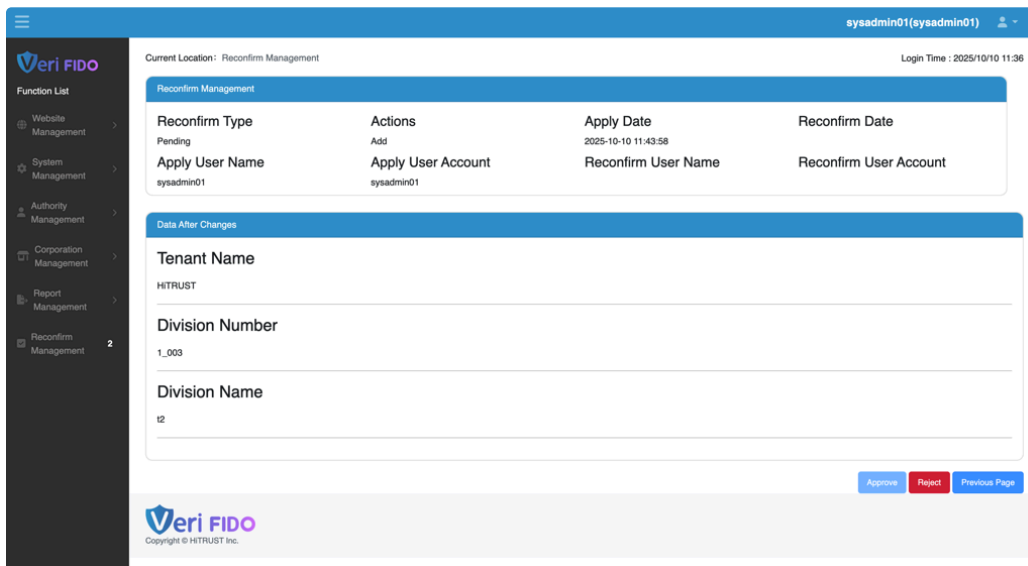
#### 2.7.1 Search

1. Click "Reconfirm Management" to access this function.
2. Enter some conditions or nothing in the Query Conditions box and click "Search" button.



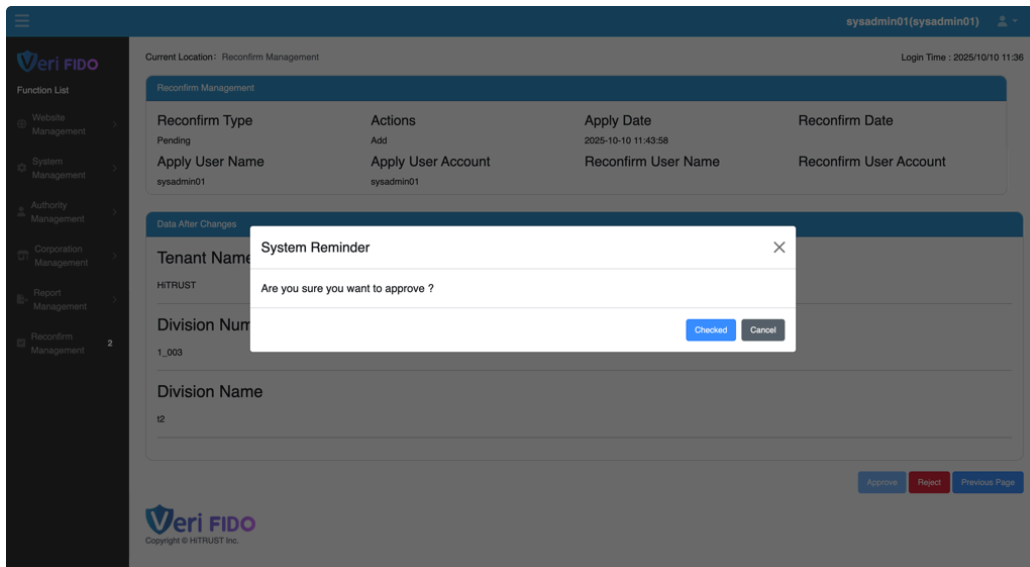
## 2.7.2 Detail

1. Click "Reconfirm Management" to access this function.
2. Enter some conditions or nothing in the Query Conditions box and click "Search" button.
3. Select an item in the list and click the "Detail" button.

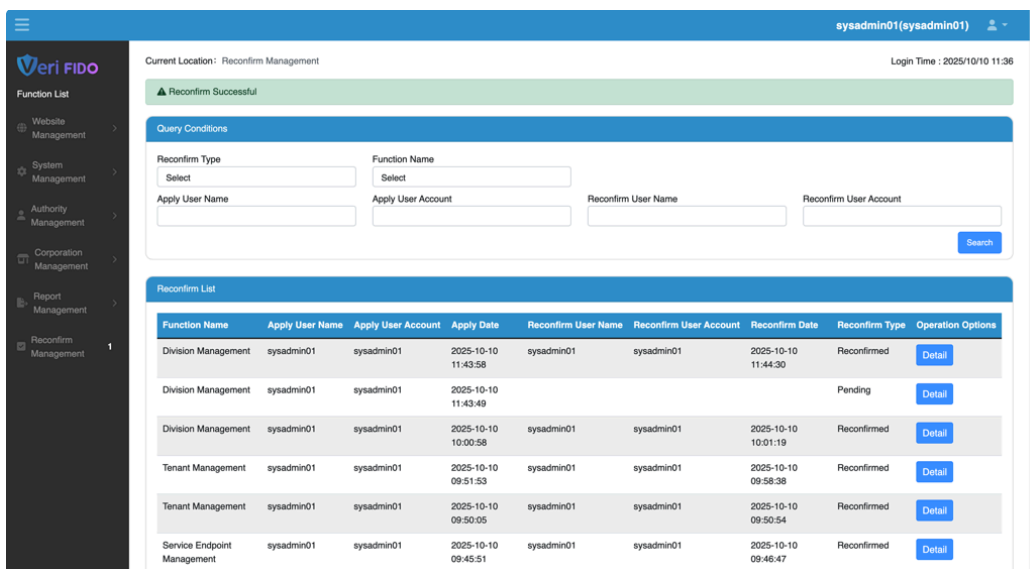


## 2.7.3 Approve

1. Click "Reconfirm Management" to access this function.
2. Enter some conditions or nothing in the Query Conditions box and click "Search" button.
3. Select a pending item in the list and click the "Detail" button.
4. Check the operation detail and click "Approve" and a prompt box pops up.

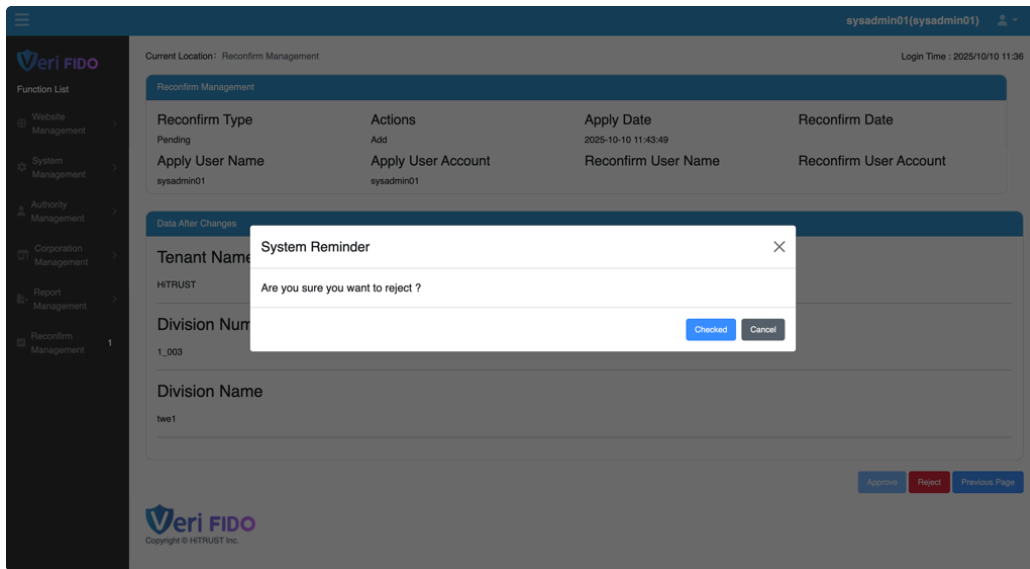


5. Click the "Checked" button.



## 2.7.4 Reject

1. Click "Reconfirm Management" to access this function.
2. Enter some conditions or nothing in the Query Conditions box and click "Search" button.
3. Select a pending item in the list and click the "Detail" button.
4. Check the operation detail and click "Reject" and a prompt box pops up.



5. Click “Checked” button.

